

**Ector County Independent School District  
Odessa, Texas**

**Memorandum**

**TO:** Board of Trustees  
**FROM:** Tom Crowe, Superintendent of Schools  
**SUBJECT:** **REQUEST FOR APPROVAL OF SKILLS USA NATIONALS OUT-OF-STATE TRAVEL TO LOUISVILLE, KENTUCKY**  
**DATE:** April 21, 2015

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The Career and Technical Education Department requests permission for 3 students and 1 teacher to travel to Louisville, Kentucky June 20-26 in order to compete at Skills USA in the Nationals competition.

Skills USA Nationals provides students the opportunity to network and participate in various activities that promote participation in Manufacturing skills and occupations.

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It is recommended that the Board of Trustees approve the Skills USA Nationals Out-of-State travel to Louisville, Kentucky as presented.

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Respectfully submitted,

**Tom Crowe**  
Superintendent of Schools

**Roy Garcia**  
Assistant Superintendent of  
Secondary Education