

# Board Committee Report

## Governance Committee

---

**Date of Report:** October 21, 2024

**Written/ Submitted by:** Becky Lund (GC Chair)

**Date of Last Meeting:** October 14, 2024

**Date of Next Meeting:** November 11, 2024 (beginning at 6:00 pm)

---

### Motion/ Action Items for the Board Meeting:

#### For the Consent Agenda:

- i. Accept the 2024 Election Report (including seats/terms up for election in 2025 and the timeline for the election in spring of 2025)
- ii. Yearly review/potential approval of revised policy 514 (Bullying Prohibition)
- iii. 1<sup>st</sup> reading of revised policy 506 (Student Discipline)
- iv. 1<sup>st</sup> reading of replacement policy 522 (Title IX)

#### Notes:

The timeline in the 2024 Election Report is compliant with changes required by new MN statutes including a 10-day period between publishing information about candidates and the start of the election. Additionally, the Governance Committee is recommending the Community Member term be for 2 years instead of 3 to help balance which terms are up for election each year. (We are limited in what we can do since the state now requires a minimum of 2 years and our Bylaws currently say 3 years as the standard term.)

Policy 522 (Title IX) is a **replacement** policy to take the place of our current policy 522. This is the recommendation of the Minnesota School Board Association due to numerous statute and other process changes. Thus nothing in the submitted policy is highlighted. The current policy is available [on the Nova Classical Board policy webpage](#).

While 506 (Student Discipline) is a yearly review policy, some large additions have been made to it to reflect updated state statutes. Thus I'm submitting it for two readings rather than one before approval.

---

## APPROVED 2024-2025 Governance Committee Goals

Goal	Notes	Due Date/ Complete?
<p><b>1. Work with the Executive Director to review and recommend policies that support Nova Classical’s mission.</b></p>	<p>The Board approved 21 revised policies at their September meeting.</p> <p>The GC is continuing the work of reviewing our “yearly review” policies. We will then return to reviewing policies that are next in our review cycle, including returning to the new Procurement Policy (NP 705) and the revised Anti-Nepotism Policy (NP 405) which are only valid for one year at this time.</p>	<p>TBD; see Goal #2.</p>
<p><b>2. Revise Nova Classical’s policy review plan to continue regular reviews within a manageable framework.</b></p>	<p>This would include revising policy NP 208 (Development, Etc. of Policies).</p> <p>Other factors to include:</p> <ul style="list-style-type: none"> <li>- State timelines for review (yearly, 3 years, etc.)</li> <li>- Cross-referenced policies</li> <li>- Still include every policy in the review plan (at least every 5 years?)</li> <li>- A clear record of all policies, when they were last reviewed, and a window for their next review</li> <li>- How to approach new policies vs old (More frequent review? More community feedback? More research? Etc.)</li> </ul>	<p>June 2025</p>
<p><b>3. Provide the 2024 Election Report and conduct the 2025 board election.</b></p>	<p>Several revisions to state statutes are regarding charter school boards and board elections. These are incorporated in our updated policies, election rules,</p>	<p>The Election Report is submitted to the Board this month.</p> <p>The 2025 board election will be completed by the end of May 2025.</p>

	election information, and election timeline.	
<b>4. Implement and update the board training process.</b>	<p>There are new statutes regarding mandated training for all board members, including training mandated before new board members start their terms. These need to be included in our board training process; it may be prudent to create a calendar, list of possible topics, and (in accordance to state statute) a method for the Board to give input on what topics are needed each year, including a board assessment piece.</p> <p>It would also be helpful to develop any “yearly” trainings (such as those for new members like Robert’s Rules and Open Meeting Law) so that they are easily accessible each year and only need small updates as opposed to being recreated each time.</p>	Ongoing.
<p><b>5. Continue to think about two goals from last year:</b></p> <p><b>Recommend at least 1 new board member to the FoN Board.</b></p> <p><b>Find ways to educate the Nova Classical community on the work of the Board/Board committees.</b></p>	These don’t require “checking-in” on a monthly basis, but shouldn’t be neglected over the coming year.	June 2025