



Minutes

Regular Meeting of the Board of Education

Monday, December 8, 2025, 6:00 PM

A Regular Meeting of the Board of Education was held Monday, December 8, 2025 beginning at 6:00 PM in the Boyne City Education Center's Hospitality Room, 321 South Park St., Boyne City, MI 49712.

The meeting was called to order by President Zareena Koch at 6:00 pm in the Boyne City Education Center's Hospitality Room, 321 South Park St., Boyne City, MI 49712.

Present: Riley Cope, Savannah Hrenko, Zareena Koch, Joel Schraw, Mary Towne, Jill Towne-Patton, Sara Ward.

I. Call to Order

II. Pledge of Allegiance

III. Agenda Modifications

IV. Presentation(s):

A. Barton Malow Builders

Evan Checheck spoke about the last piece of bid pack one, the high school athletic project.

B. Introduction of Literacy Coach - Chyrstal Dean

Chyrstal explained to the Board what a literacy coach does and how she has helped create a new literacy framework.

C. 4-6 Literacy Curriculum Presentation - Kyle Maginity

Kyle spoke about the new HMH and Bookworms curriculum for the 4-6th grade.

V. Announcements and Comments

A. Superintendent

1. Capitol Improvement Update

BCPS has purchased a bus with a wheelchair lift. The elementary furniture and technology planning is in progress.

B. Board of Education

1. Board Comments

2. Review 2026 Calendar

3. Review Board Committee Assignment for 2026

VI. Public Commentary – None

VII. Approval of Consent Agenda Items

Move that Consent Agenda items for the be adopted, as presented. This motion, made by Sara Ward and seconded by Jill Towne-Patton, Passed.

Riley Cope: Yea, Savannah Hrenko: Yea, Zareena Koch: Yea, Joel Schraw: Yea, Mary Towne: Yea, Jill Towne-Patton: Yea, Sara Ward: Yea
Yea: 7, Nay: 0

A. Approval of Minutes of Previous Meeting

Approve the Board of Education meeting minutes of November 10, 2025 and December 1, 2025.

B. Business and Finance Items

1. Payment of the Monthly Bills

Approve the monthly bills:

General Fund - \$261,840.80
Food Service Fund - \$41,632.64
Bond Fund - \$33,067.05
Total: \$336,540.39

2. Donation

VIII. Discussion Items - None

IX. Action Items

A. Approval of Civil Work Bid

To award the Civil Work Bid to Team Elmers in the amount of \$534,696 as recommended administratively. This motion, made by Mary Towne and seconded by Sara Ward, Passed.

Riley Cope: Yea, Savannah Hrenko: Yea, Zareena Koch: Yea, Joel Schraw: Yea, Mary Towne: Yea, Jill Towne-Patton: Yea, Sara Ward: Yea
Yea: 7, Nay: 0

B. Approval of School Bus Purchase

To approve the purchase of a new gasoline school bus with a wheelchair service lift in the amount of \$138,946 from Holland, as recommended administratively. This motion, made by Mary Towne and seconded by Jill Towne-Patton, Passed.

Riley Cope: Yea, Savannah Hrenko: Yea, Zareena Koch: Yea, Joel Schraw: Yea, Mary Towne: Yea, Jill Towne-Patton: Yea, Sara Ward: Yea
Yea: 7, Nay: 0

C. Approve Literacy Curriculum HMH for 5th & 6th Grade and Bookworms for 4th Grade

To approve the adoption of the Literacy curriculum HMH for 5th & 6th Grade and Bookworms for 4th Grade, for the cost of \$74,000, as recommended administratively. This motion, made by Jill Towne-Patton and seconded by Riley Cope, Passed.

Riley Cope: Yea, Savannah Hrenko: Yea, Zareena Koch: Yea, Joel Schraw: Yea, Mary Towne: Yea, Jill Towne-Patton: Yea, Sara Ward: Yea
Yea: 7, Nay: 0

X. Correspondence

A. Good Job Notes

XI. Public Commentary – None

XII. Closed Session

To adjourn into closed session at 7:07 p.m. to conduct a superintendent evaluation by roll call vote.

XIII. Open Session

To reconvene into open session at 7:36 p.m. This motion, made by Mary Towne and seconded by Riley Cope, Passed.

Riley Cope: Yea, Savannah Hrenko: Yea, Zareena Koch: Yea, Joel Schraw: Yea, Mary Towne: Yea, Jill Towne-Patton: Yea, Sara Ward: Yea

Yea: 7, Nay: 0

XIV. Additional Action/Discussion Items (if any)

XV. Adjournment

Move that the meeting be adjourned at 7:37 pm. This motion, made by Jill Towne-Patton and seconded by Joel Schraw, Passed.

Riley Cope: Yea, Savannah Hrenko: Yea, Zareena Koch: Yea, Joel Schraw: Yea, Mary Towne: Yea, Jill Towne-Patton: Yea, Sara Ward: Yea

Yea: 7, Nay: 0

Respectfully submitted,

Sara Ward, Board Secretary
Boyne City Board of Education

Angela Matelski, Recording Secretary
Boyne City Public Schools