

*Adopted: December 6, 2010*

*Revised: June 3, 2013*

## **302 SUPERINTENDENT**

### **I. PURPOSE**

The purpose of this policy is to recognize ~~the importance of~~ the role of the superintendent and the overall responsibility of that position within the school district.

### **II. GENERAL STATEMENT OF POLICY**

The school board shall employ a superintendent who shall serve as an ex officio, nonvoting member of the school board and as chief executive officer of the school system.

### **III. GENERAL RESPONSIBILITIES**

A. The superintendent is responsible for the management of the schools, the administration of all school district policies, and is directly accountable to the school board.

B. The superintendent shall annually evaluate each principal assigned responsibility for supervising a school building in the district.

C. The superintendent may delegate responsibilities to other school district personnel, but shall continue to be accountable for actions taken under such delegation.

D. Where responsibilities are not specifically prescribed, nor school board policy applicable, the superintendent shall use reasonable interpretation of school board policies to make decisions, take actions, establish practices and develop activities to achieve the School Board's strategic goals.

E. The Superintendent shall not cause or allow any practice, activity, decision, or organizational circumstance which is either unlawful, imprudent, or in violation of commonly accepted educational, business, and professional ethics and practices.

***Legal References:*** Minn. Stat. § 123B.143 (Superintendent)

***Cross References:*** Becker Policy 202 (School Board Officers)  
Becker Policy 214 (Out-of-State Travel by School Board Members)  
Becker Model Policy 304 (Superintendent Contract, Duties, and Evaluation)  
Becker Policy 306 (Administrator Code of Ethics)

Becker Policy 412 (Expense Reimbursement)  
Becker Policy 511 (Student Fundraising)  
Becker Policy 602 (Organization of School Calendar and School Day)  
Becker Policy 605 (Alternative Programs)  
Becker Policy 701 (Establishment and Adoption of School District Budget)  
Becker Policy 704 (Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System)  
Becker Policy 802 (Disposition of Obsolete Equipment and Material)  
Becker Policy 905 (Advertising)  
MSBA Service Manual, Chapter 3, Superintendent of Schools