

Megan Sandmann
545 Border Lane
McMinnville, OR, 97128
503-784-5745

April 21, 2014

Steve Sugg
Superintendent
Sheridan School District
435 South Bridge St.
Sheridan, OR 97378

Dear Mr. Sugg:

This letter is a formal request to work part time for the 2014-2015 school year. If needed, I am open to switching grade level position or assignment to fit the need of the district. Please let me know if I can provide any further information or if you have any questions.

Thank you very much for your consideration in providing me with this opportunity to work part time.

Sincerely,



Megan Sandmann