

FACILITIES MANAGEMENT & CAPITAL PROJECT STATUS REPORT

September 2011

Facilities Management – General

Jamar Company is complete with HOCHS roof repairs. We are still looking at some additional slate tile repairs and some window flashing work above the loading dock.

The District has worked with Minnesota Power related to energy conservation measures at the new sites and has received \$135,623.59 in Conservation Improvement Project refund checks for this calendar year. The funds were distributed by site as follows:

Denfeld HS	\$20,664.30
East HS	\$31,162.17
Lester Park School	\$32,382.55
Piedmont School	\$26,614.39
Laura MacArthur School	\$28,409.93

Attached is a project log related to the rebates showing the overall amount received to date.

Capital Construction:

Punch lists for the five new sites have been completed, and contractors are making the repairs as indicated.

Meetings are still occurring for the build-out of the Memorial Community Center at the new MacArthur.

Training is occurring each week for Operations and Maintenance personnel on multiple systems such as boilers, energy management, lighting control, generator, fire alarm, and other new equipment at all five new sites.

Maintenance:

During the month of August, Facilities Management Operations Crews have been working with staff at the sites preparing for the LFRP move. Facilities Management is working with Wherley to do the physical moves.

Specific to the month of August, 237 work order requests were successfully responded to and closed.

Health, Safety & Environmental Management

- Emergency Response Crisis Management (ERCM) activities included:
 - Preparations for the start of the 11-12 school year including: inventories, personnel identification program and procedure development and continual work on advancing and improving our ERCM program district-wide.
 - Finalizing the revisions and ordering this year's ERCM Classroom Guide, which will be customized and hung in every classroom throughout the district.

- Workers' Compensation activities included:
 - Filing of six new employee accident reports during the month of August. Three of the accidents, based on federal requirements, are classified as "OSHA Recordable".
 - Ongoing management of several open Workers' Compensation cases.
- Ongoing involvement with various issues related to the construction currently underway across the district.
- Continued removal of waste classified as "hazardous" from several building sites throughout the district. The waste was brought to the "Clean Shop" at WLSSD for disposal and/or recycling.
- Trainings in the areas of asbestos operations and maintenance were completed for our HVAC personnel.

Risk Management

A claim has been submitted to our insurance provider related to a sprinkler system failure at the new East High School in August. The cost associated with this incident as well as responsible parties are still being investigated.

Other than above, there have been no significant claims or changes in status relating to insurance policies for general liability, property, auto, and school leader's legal liability.