

REGULAR BOARD MEETING MINUTES

August 24, 2021

8:30 A.M. NPT Office

CALL SPECIAL BOARD MEETING TO ORDER AND ROLL CALL at 8:33 am

Mr. Bauer called the meeting to order and roll call was taken with two board members present in person and one board member participating via telephone. Board members in physical attendance were Jason Bauer and Scott Doer and via phone was Dr. Chris Dougherty. Also present was NPT Director, Kelly Suey, NPT Program Coordinator/Transition Specialist, Sabrina Jones and NPT Business Manager, Deanna Tarter.

Others in attendance include: Adam Mathias and Lori Wemple.

RECOGNITION OF VISITORS, PUBLIC COMMENT, AND CORRESPONDENCE

There was no public comment.

MOVE TO APPROVE THE August 24, 2021 CONSENT AGENDA AS PRESENTED.

Mrs. Suey stated that the reconciliation reports were not included in the board packet because we are currently working with SDS on this issue.

Motion by Doerr, seconded by Bauer to approve the August 24, 2021 consent agenda as presented. Bauer - YEA, Doerr - YEA, Dougherty- YEA. Motion passed.

The consent agenda included Minutes for July 27, 2021 Board Meeting, Bills/Treasurer's Report, and Sabrina Jones' maternity leave request.

NEW BUSINESS

FY21 Auditor Report with Mr. Mathias

Mr. Adam Mathias presented the report from the audit in July for Fiscal Year 2021. He stated that his office will get the Annual Financial Review (AFR) filed with ISBE and email an electronic copy to us. In the report, he said that it is his unmodified opinion that the financial statements were presented fairly. In the Government Auditing Standards there were no compliance matters and the only corrective action plan is that the payroll and financial responsibilities are not separated, but understands that due to our size this may not be possible and is very common. He said it was a clean opinion, no verbal recommendations and it was a great report. Mr. Mathias also discussed helping us with the IRS 990 process to help us become exempt from filing a 990. He then discussed the Cash and Investments and Revenues and Expenditures charts that he created from last fiscal year, FY20 to this fiscal year, FY21. He also wanted to thank Kelly and Dee for their time, attention, and a fantastic job coordinating with him and his office. Next year will be an independent audit since we are now independent. He also stated it

will take longer due to GATA and looking through payroll and benefits as well. In January he will send out the engagement letter to vote on during February's board meeting.

Approve FY22 Budget

Mr. Bauer stated the budget hearing was completed before the board meeting started and asked if there were any questions about the FY22 budget presented. There were none.

Motion by Doerr, seconded by Bauer to approve the FY22 budget as presented. Bauer - YEA, Doerr - YEA, Dougherty- YEA. Motion passed.

Review, discuss and motion to approve FTE for employees

The FTE for our employees needs to be approved annually. Social Workers, Psychologists, and Speech Language Pathologists are based on which district they serve and the other positions are centralized positions. There were no questions or discussion regarding the FTE for employees.

Motion by Bauer, seconded by Doerr to approve the FTE for employees for FY22 as presented. Bauer - YEA, Doerr - YEA, Dougherty- YEA. Motion passed.

Appoint an NPT Board Treasurer

Last board meeting, we discussed hiring someone for the board treasurer position. Mr. Bauer's school district does not have one so he recommended that we reach out to legal to see if one was required and legal said it was. Mrs. Suey recommended the hire of Sharon Langen to fill this position. She will receive \$100 per month and would help with our checks and balances.

Motion by Doerr, seconded by Bauer to approve the hire of Sharon Langen as NPT Board Treasurer. Bauer - YEA, Doerr - YEA, Dougherty- YEA. Motion passed.

Open Discussion

Mrs. Suey wanted to let everyone know that if they did not hear from her right away, Taylorville had inactivated our Taylorville emails. Her new email address is first initial plus last name @nptsped.com. She apologized for any inconvenience this may have caused.

Director's Report

NPT will be offering NPT After Hours events. These events will be a monthly after school program for the entire family from 5:00-7:00pm. The first event will be held Tuesday, September 14th and will cover Sensory Integration. Some other future monthly After Hours topics will be Behavior, Family Night at Nokomis vs. Pana basketball game in Pana, Physical Therapy, Social Workers topic, and Summer Speech and Language Activities.

NPT will also be offering Professional Development to each member district called PD with a Purpose that will be from 3:30-4:00pm and held monthly. The first one was August 30th and called IEP's with a Purpose. The next ones scheduled are: September 27th on Embrace Reports, October 25th on Understanding Specific Learning Disabilities and November 29 on Utilizing Your School Social Worker.

Mrs. Suey also discussed the CPI Trainings are scheduled for the entire year. She has shared those dates/times with staff and they are responsible for signing up for training this year. The dates are: September 15 Refresher Training at 1:00, November 17 Refresher Training at 1:00, January 14 Initial Training at 9:00, February 18 Refresher Training at 1:00, and March 25 Refresher Training at 1:00.

The mentoring program has started as well this year. Amber Daniels is the mentor for Shelby Babbs.

Program Coordinator/Transition Specialist

Mrs. Jones reported that the STEP packets have been passed out to all Freshman through Seniors at the Nokomis and Pana High Schools. We currently have 32 students who have filled out their packets and are 'Eligible'. 16 of those students are working and would be potential outcomes. Mrs. Jones has met or scheduled to meet with all special education teachers this year to update them on changes. IEP meetings are already underway for students who are coming back from homeschooling or who have moved into the districts.

Business Manager Report

Dee reported that on August 9th, Whitney and Misty from American Fidelity gave a presentation on Section 125 offerings and had meetings with each employee. On August 11th, Nichole from Dimond Brothers came and presented the insurance options with Health Alliance and answered questions from the staff.

Dee reported she believes that all issues with IDES for unemployment have been resolved. We currently have an issue that we are working on with Pearson where we order our online testing for our Psychologists and Social Workers. When we followed up with Pearson they stated all they needed was a letter from Taylorville to resolve the issue with the accounts for NPT and Taylorville..

NPT's first payroll for all NPT employees is this Friday, August 27th. We will send Taylorville our last payment for FY21 deductions on Friday when payroll is closed. Dee also stated that as soon as the check we sent Taylorville for FY21 salaries and benefits for July and August 13th clears the bank, we will close the People's Bank and Trust accounts and transfer those funds to First National Bank of Pana.

MOVE TO ADJOURN AT 9:00 a.m.