




THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

Department of Education & Early Development

FINANCE & SUPPORT SERVICES
Facilities Section

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To: Superintendents

From: Tim Mearig, Facilities Manager 

Date: July 7, 2022

Subject: Capital Project Annual Reports

This is a reminder that if you have open DEED grant or debt reimbursement projects, annual reports need to be submitted to the department. Open projects are those for which the department has not received all submittals and a termination agreement has not been executed.

Annual report forms are available on the [department's website](http://education.alaska.gov/Forms) (education.alaska.gov/Forms).

For all open grant projects, annual reports are due by July 31. Use form number 05-19-059, Annual Report for Grant Capital Improvement Project. If you have any questions regarding the status of grant projects in your district, please contact Lori Weed, School Finance Specialist II, at Lori.Weed@alaska.gov or (907) 465-2785.

For all open debt projects, annual reports are due by October 15. Use form number 05-19-058 Annual Summary for Debt Retirement. If you have any questions regarding the status of debt projects in your district, please contact Sharol Roys, School Finance Specialist II, at Sharol.Roys@alaska.gov or (907) 465-6470.