



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
 227 NORTH FOURTH STREET, GENEVA, ILLINOIS
 RECORD OF PROCEEDINGS OF A REGULAR SESSION
 OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Tuesday, October 10, 2023, at 7:00 p.m. at Coultrap Educational Services, 227 North Fourth Street, Geneva, Illinois.

1. CALL TO ORDER (Policy 2:220)

1. Roll Call
2. Welcome
3. Pledge
4. Reminder to sign attendance sheet

The meeting was called to order at 7:02 p.m. by President Cabeen.

Board members present: Molly Ansari, Policy Committee Chair Stephanie Bellino, President Larry Cabeen, Dan Choi, Vice President/Finance Committee Chair Jackie Forbes, Willard Hooks, Paul Radlinski. Late: None. Absent: None.

The President welcomed everyone, and led the Pledge of Allegiance.

District staff present: Tim Baker, Safety Security Supervisor; Anne Scalia, Director for Student Services; Todd Latham, Assistant Superintendent Business Services; Shonette Sims, Assistant Superintendent Learning & Teaching; Dr. Adam Law, Assistant Superintendent Personnel Services; Dr. Andy Barrett, Superintendent.

Others present: Aaron Kilburg, Andy Rhea, Melissa DeFrenza-Israel, Jen Schwartz.

Motion by Hooks second by Choi, to move Public Comments to up in the meeting. On roll call, Ayes, seven (7), Ansari, Bellino, Cabeen, Choi, Forbes, Hooks, Radlinski. Nays, none (0). Absent, none (0). Abstained, none (0).

10. PUBLIC COMMENTS

(PRESS Policy 2:230) Per Board Policy 2:230, attendees wishing to formally address the Board must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.

Aaron Kilburg from the Batavia Public School District 101 Board of Education spoke on behalf of a wager made by Geneva CUSD 304 board member Dan Choi. The wager was over the recent football game between Geneva and Batavia. If Batavia lost, they would have to wear blue at their next board meeting and if Geneva lost, they would have to wear red at their next board meeting. Unfortunately, Geneva lost to Batavia. In good spirit, Geneva board members wore red to honor the wager. Mr. Kilburg presented Dr. Barrett with a Batavia Bulldog's hat to wear.

2. APPROVAL OF MINUTES (Policy 2:220)

1. Regular Session, September 25, 2023
2. Executive Session, September 25, 2023

Motion by Bellino second by Forbes, to approve the above-listed minutes, item 2.1. On roll call, Ayes, seven (7), Ansari, Bellino, Cabeen, Choi, Forbes, Hooks, Radlinski. Nays, none (0). Absent, none (0).

Abstained, none (0).

3. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS

1. ALOP Presentation – Anne Scalia & Geneva 304 Staff

Anne Scalia, Jen Schwartz, and Andy Rhea presented to the board on the Alternative Learning Opportunities Program (ALOP), which is state funded. The purpose of this program is to provide students in grades 6 through 12 who are at risk of academic failure with a broader range of academic, behavioral, and social-emotional interventions. Services are designed to address individual learning styles and social emotional needs to enable students to complete their education. Students in this program must demonstrate a need for support or services beyond those that the regular program and Tier 2 supports provide. The ALOP program is offered at both the middle schools and high school. The middle schools are using the work of Peg Dawson, EdD and Richard Guare, PhD, which has eleven executive skills that are used. In the middle schools, there were 31 students in the program in 2022-23 and this year there are 21 students enrolled. Seventy percent of students in the program pass their core classes with a C or better. All students showed growth and no students were hospitalized after entering the program. At the high school, they are using Edmentum Courseware, which is a tool used to support instruction. There are currently 24 students in the program. Ninety two percent of students in the program are passing the majority of the classes and are meeting their Success Plan goals. The students in ALOP are less likely to be re-hospitalized after entering the program.

Board comments, questions, concerns: How long are students in the program? (Every student gets a Success Plan with goals and if they meet the goals, we decide if we need another goal or if they can exit the program.) Is there a similar program for elementary students? (ALOP can go as low as 4th grade, if we want, but we have other supports in place for our elementary students. Secondary students are coming in with more complex needs.) Is executive functioning indexed by psychometric tests? (We did a lot with Peg Dawson's work. She has rating scales that can show growth and each student has a rating scale around those eleven functioning skills.) How are students placed in the ALOP program? (At the middle schools we talk about students in meetings, and through those conversations we can determine the needs of a student. We also look at the entry criteria, academics, and attendance.) Do you have any experience you can share since there is not data to share? (The social worker comes in and talks to students, which gives us anecdotal data.) For the students that qualify for the program, what percent are we capturing? (If not 100%, then it is close.) In a dream scenario, is there anything you want to support in this program or is there anything else that is needed? (We have teamed with outside services because we have not been able to do everything ourselves, but if we think of anything we will reach out.) Does a student that finishes the middle school program move to the program at the high school? (We have transition meetings, and we talk to the high school. We have had some students transfer over.)

2. Public Hearing, ISBE Waiver Application Renewal: Driver Education Fee

1. President Convenes Public Hearing

The Board President convened the hearing 7:40 p.m.

2. Overview of Waiver Application

Dr. Andy Barrett and Todd Latham gave a brief overview of the waiver application, stating that this hearing to apply for this waiver is mandated every five years.

3. Comments/Questions from the Board of Education

What do we charge for driver's education? (\$350.) Do we do comparisons with other districts or private driving schools? (No, but we could.)

4. Comments/Questions from the Public

None.

5. President Closes Hearing

The Board President closed the hearing at 7:43 p.m.

3. FY2024 Budget Fund Balance Transfers Hearing (Policy 4:10)

1. President Convenes Public Hearing

The Board President convened the hearing at 7:43 p.m.

2. Public Hearing Agenda

3. Comments/Questions from the Board of Education

None.

4. Comments/Questions from the Public

None.

5. President Closes Hearing

The Board President closed the hearing at 7:44 p.m.

4. LEGISLATIVE UPDATES

Board Member Code of Conduct #8 - "I will be sufficiently informed about and prepared to act on the specific issues before the Board, and remain reasonable knowledgeable about the local, State, national, and global education issues."

Jackie Forbes shared that there are no updates, but that at the next meeting board members should be prepared to discuss the Illinois Association of School Boards resolutions that will be voted on at the annual conference in November.

5. SUPERINTENDENT'S REPORT (Policy 3:40)

The Superintendent shared information on the new leadership recognition called the Viking Leaders Award. He has received positive feedback on having the parent/teacher conferences earlier in the year. The school calendar for 2024-25 has been started and a draft will be shared soon. There are critical considerations when drafting the calendar such as, semester balance, neighboring district considerations, conferences, election day, start and end dates, and break placements. He recommended that the Board consider moving public comments to the beginning of the meeting instead of the end. The Policy Committee will have some work to do with 561 new laws being passed, which will affect many of our policies. There is another committee called the Parent Advisory Committee, which in the past we called the Discipline Committee. Much of the work will be the same and more information will be brought to the board in the future. He touched on declining enrollment, which has a variety of demographic issues and stable cohorts. There have been beginning conversations with the faculty about enrollment, as it could have implications on staffing needs. In the search for a strategic planning firm, we have found a local organization called HYA that works nationally and provides a variety of services. There have been good conversations with HYA and with districts that have used them. Their process has four phases: organizational readiness, inclusive engagement, focus on the future, and implement & evaluate. The cost would be around \$26,000.

Board comments, questions, concerns: For parent/teacher conferences, make sure that we are getting feedback from all grade levels. I am wondering how families adjusted to the long weekend and if there were any issues with childcare. When will we know when homecoming will be? (We should know by December.) For another meeting I attend, we have public comment at the beginning and end of the meeting. It feels more natural to have it at the beginning of the meeting. There are other school districts that have public comment at both the beginning and end of the meeting. Is enrollment something that we will be talking about at every meeting? I hear a lot of talk in the community, so it would be nice if they were aware of when we will have discussions. (Yes, we will be talking about this more. We can announce it through "On the Table" that goes out the same week BoardBook is released.) When you talk about demographic issues in relation to enrollment, what do you mean? (Lower birth rates, less mobility, and things like that. We may do a demographic study in the future.) Does HYA do superintendent searches? (Yes.) Have they sent a proposal? (Yes.) Are there choices on what we go with? (Yes, and that can make the cost fluctuate.) First, we need to decide if we want to move forward with this and then we can begin to have more conversations. You need to capture what you got when you had the meetings with the public. With there being several options, it would be nice to know exactly what your team wants. Most strategic plans fail because they do a bad job of implementation. (I will meet with my team and come back to you with what we want to include.)

6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION

1. Board Action on Red Ribbon Week Resolution

Motion by Choi second by Forbes, to approve the above-listed resolution, item 6.1. On roll call, Ayes, seven (7), Ansari, Bellino, Cabeen, Choi, Forbes, Hooks, Radlinski. Nays, none (0). Absent, none (0). Abstained, none (0).

2. Approval of ISBE Application for Five-year Renewal of Previously Approved Waiver: Driver Education Fee

Motion by Radlinski second by Hooks, to approve the above-listed application, item 6.2. On roll call, Ayes, seven (7), Ansari, Bellino, Cabeen, Choi, Forbes, Hooks, Radlinski. Nays, none (0). Absent, none (0). Abstained, none (0).

3. Board Action on FY2023-24 Resolution to Transfer \$6,200,000 from the O&M Fund to the Capital Projects Fund (Policy 4:10)

Motion by Bellino second by Forbes, to approve the above-listed resolution, item 6.3. On roll call, Ayes, seven (7), Ansari, Bellino, Cabeen, Choi, Forbes, Hooks, Radlinski. Nays, none (0). Absent, none (0). Abstained, none (0).

4. Board Action on FY2023-24 Resolution to Transfer \$4,725,350 from the Education Fund to the O&M Fund (Policy 4:10)

Motion by Forbes second by Choi, to approve the above-listed resolution, item 6.4. On roll call, Ayes, seven (7), Ansari, Bellino, Cabeen, Choi, Forbes, Hooks, Radlinski. Nays, none (0). Absent, none (0). Abstained, none (0).

5. Board Action on FY2023-24 Resolution to Transfer \$354,675 from the Education Fund to the Debt Service Fund (Policy 4:10)

Motion by Choi second by Bellino, to approve the above-listed resolution, item 6.5. On roll call, Ayes, seven (7), Ansari, Bellino, Cabeen, Choi, Forbes, Hooks, Radlinski. Nays, none (0). Absent, none (0). Abstained, none (0).

6. Board Action on FY2023-24 Resolution to Transfer \$1,174,650 from the Transportation Fund to the O&M Fund (Policy 4:10)

Motion by Radlinski second by Choi, to approve the above-listed resolution, item 6.6. On roll call, Ayes, seven (7), Ansari, Bellino, Cabeen, Choi, Forbes, Hooks, Radlinski. Nays, none (0). Absent, none (0). Abstained, none (0).

7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATION

1. Policy Updates: First Reading – **Updated, Reviewed & New** (Policy 2:240)

1. Policy 2:260, Uniform Grievance Procedure – **Updated**

2. Policy 2:265, Title IX Sexual Harassment Grievance Procedure – **Updated**

3. Policy 5:10, Equal Employment Opportunity and Minority Recruitment – **Updated**

4. Policy 5:20, Workplace Harassment Prohibited – **Updated**

Stephanie Bellino shared that the updates on these four policies are the same. It is removing Shonette Sims and adding Melissa Groot as the Title IX Coordinator/Complaint Manager. These policies will come back at the next meeting for second reading.

8. INFORMATION

1. FOIA Requests (Policy 2:250)

9. CONSENT AGENDA

1. Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 3:50, 5:200, 5:280)

2. Monthly Financial Reports – July & August (Policy 4:50)

3. Gifts, Grants, Bequests: \$1,500, Maid Brigade of Central DuPage & Kane Counties, for GHS Athletics for team supplies, uniform purchases, other needs

4. Authorization to Use Cooperative Purchasing Contracts Approved by The State of Illinois

5. Authorization to Solicit Request for Qualifications for Architectural and Civil Engineering Services

6. Authorization to Use Capital Improvement Funds for Masonry Repairs at Keslinger Transportation Facility

Motion by Forbes second by Choi, to approve the above-listed, items 9.1-9.6. On roll call, Ayes, seven (7), Ansari, Bellino, Cabeen, Choi, Forbes, Hooks, Radlinski. Nays, none (0). Absent, none (0). Abstained, none (0).

11. BOARD MEMBER COMMENTS AND REPORTS

Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Technology Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board

Board members attended parent/teacher conferences and heard from a few teachers that the change was well received. Minzie Choi was elected President for the State of Illinois DECA, which was the first time ever for Geneva. Thank you to Anne Scalia and her team for the presentation. Our students have a lot going on in their lives and it is good to see we have supports in place for them. Board members attended the Batavia vs. Geneva football game on Friday night, which was well attended by both sides. The Theater Boosters had their one act plays over the weekend and will be sharing information about their upcoming fall event soon. It was great to see students participating in WIN Day at GHS and doing so many different things without missing class time. It is great that they are doing things to address mental health. Thank you to the teachers and parents that participated in conferences. Fall sports is wrapping up, so congratulations to all students that participated. A shout out to Ms. Consdorf for receiving the Illinois Family and Consumer Science Teacher of the Year Award! One board member was able to tour some schools in France and shared that they are quite different from the United States.

12. NOTICES / ANNOUNCEMENTS

13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO LITIGATION, WHEN AN ACTION AGAINST, AFFECTING, OR ON BEHALF OF THE PARTICULAR PUBLIC BODY FINDS THAT SUCH AN ACTION IS PROBABLE OR IMMINENT, IN WHICH CASE THE BASIS FOR THE FINDING SHALL BE RECORDED AND ENTERED INTO THE MINUTES OF THE CLOSED MEETING [5 ILCS 120/2(c)(11)]; APPOINTMENT, EMPLOYMENT, COMPENSATION, OR DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC INDIVIDUALS WHO SERVE AS INDEPENDENT CONTRACTORS IN A PARK, RECREATIONAL, OR EDUCATIONAL SETTING, OR SPECIFIC VOLUNTEERS OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE, A SPECIFIC INDIVIDUAL WHO SERVES AS AN INDEPENDENT CONTRACTOR IN A PARK, RECREATIONAL, OR EDUCATIONAL SETTING, OR A VOLUNTEER OF THE PUBLIC BODY OR AGAINST LEGAL COUNSEL FOR THE PUBLIC BODY TO DETERMINE ITS VALIDITY. HOWEVER, A MEETING TO CONSIDER AN INCREASE IN COMPENSATION TO A SPECIFIC EMPLOYEE THAT IS SUBJECT TO THE LOCAL GOVERNMENT WAGE INCREASE TRANSPARENCY ACT MAY NOT BE CLOSED AND MUST BE OPEN TO THE PUBLIC [5 ILCS 120/2(c)(1)]. [5 ILCS 120/2(c)(11)]

At 8:30 p.m., motion by Bellino, second by Forbes, to go into executive session to consider matters pertaining to litigation, when an action against, affecting, or on behalf of the particular public body finds that such an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting; to appointment, employment, compensation, or discipline, performance, or dismissal of specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer public body or against legal counsel for the public body to determine validity. However, a meeting to consider an increase in compensation to a specific employee that is subject to the local government Wage Increase Transparency Act may not be closed and must be open to the public body.

At 8:56 p.m., the Board returned to open session.

14. ADJOURNMENT

At 8:57 p.m., motion by Forbes second by Ansari and with unanimous consent, the meeting was adjourned.

APPROVED _____
(Date)

_____ PRESIDENT

SECRETARY _____

_____ RECORDING SECRETARY