

Minutes - Wednesday, June 26, 2019

The Board of Trustees Education Service Center, Region 20

The Board of Trustees of Education Service Center, Region 20 convened in a Regular Board meeting at 1:05 PM on Wednesday, June 26, 2019, in the 1314 Hines Avenue, Conference Center, Redbud Room. The Chairman, Mr. Mike Petter, presided and the following members were in attendance:

Mr. Tom Winn, Vice-Chairman
Ms. Kay Franklin, Secretary
Ms. Eunice Sosa, Member
Mr. Thomas Smith, Member
Ms. Leticia Bresnahan, Member
Mr. Rudy Garza, Member
Mr. Alfredo Segura, Charter School Representative

Also present were:

Dr. Jeff Goldhorn, Executive Director
Dr. Carolyn Castillo, Deputy Director, Administrative & Instructional Services
Mr. Jeff Stone, Deputy Director, Business & Technology Services
Ms. Jennifer Carver, Associate Director, Texas Computer Cooperative
Mr. Paul Patillo, Chief Technology Officer, Technology Services
Ms. Mayra De Hoyos, Coordinator III, Communications
Ms. Briana Garcia, Component Director, Human Resources Services
Mr. Manuel Luna, Component Director, TCC Data Center
Ms. Sherry Marsh, Component Director, Special Education Services
Ms. Paige Meloni, Chief Financial Officer, Client Business Services
Ms. Carol Morgan, Component Director, Head Start Services
Mr. Paul Neuhoff, Component Director, Financial Services
Mr. Mike Peterson, Component Director, Purchasing & Operation Services
Ms. Nicole Smith, Component Director, Postsecondary and Student Services
Ms. Jamie Dunevant, Executive Assistant

**1. PROGRAM HIGHLIGHT -
TEXAS COMPUTER
COOPERATIVE**

Ms. Jennifer Carver presented information regarding the Texas Computer Cooperative.

**2. REORGANIZATION OF THE
BOARD OF DIRECTORS FOR
2019-2020**

Mr. Garza made a motion to keep the Board Chairman as Mr. Mike Petter, the Vice-Chairman as Mr. Tom Winn, and the Secretary as Ms. Kay Franklin. Ms. Bresnahan seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the Board Officers for 2019-2020. Mr. Mike Petter, Chairman, Mr. Tom Winn, Vice-Chairman and Ms. Kay Franklin, Secretary.

**3. MINUTES OF THE MAY 1, 2019
MEETING**

Mr. Smith made a motion that the following resolution be adopted. Mr. Winn seconded the motion and it carried unanimously. Mr. Garza abstained from this vote.

BE IT RESOLVED, That the Board of Directors approves the minutes of the May 1, 2019 Board of Directors meeting.

4. BOARD OF DIRECTORS' MEETING DATES FOR 2019-2020

Ms. Bresnahan made a motion that the following resolution be adopted. Ms. Franklin seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the Board meeting dates for 2019-2020.

5. AMENDMENTS TO THE 2018-2019 OFFICIAL BUDGET

Mr. Winn made a motion that the following resolution be adopted. Mr. Garza seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the amendments as listed in the agenda.

6. ADDITION TO SPECIAL REVENUE

Ms. Bresnahan made a motion that the following resolution be adopted. Mr. Winn seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approve the addition to the Special Revenue Fund.

7. CONTRACTS OVER \$25,000

Ms. Franklin made a motion that the following resolution be adopted. Mr. Smith seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the contracts over \$25,000.

8. CONSTRUCTION CONTRACT CHANGE ORDERS

Mr. Winn made a motion that the following resolution be adopted. Ms. Bresnahan seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors grants authority to the Executive Director, or his designee, to execute construction contract change orders.

9. INTERLOCAL AGREEMENT

Ms. Franklin made a motion that the following resolution be adopted. Mr. Smith seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the Interlocal Agreements.

10. PERSONNEL - NEW EMPLOYEES (PROFESSIONAL STAFF)

Ms. Bresnahan made a motion that the following resolution be adopted. Mr. Garza seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors confirms the appointment of the new professional staff hired by ESC-20.

NEW EMPLOYEES (PROFESSIONAL STAFF)

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>	<u>PREVIOUS EMPLOYMENT</u>
Woodard, Kelsey	Specialist, Adult Education & Literacy Consortium	06-May-2019	Project Coordinator, Edgewood ISD
Lowe, Kimberly	Consultant, Dyslexia & Related Disorders	20-May-2019	Licensed Dyslexia Therapist, Judson ISD

11. PROPOSALS

Mr. Winn made a motion that the following resolution be adopted. Ms. Franklin seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the proposals as listed in the agenda.

12. LEASE OF COMPUTER SYSTEMS AND SUPPLIES

Mr. Smith made a motion that the following resolution be adopted. Mr. Garza seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors grants authority to the Executive Director, or his designee, to execute leases for the acquisition of computer systems and supplies.

13. SUPPLEMENTAL COMPENSATION FOR PROFESSIONALS 2019-2020

Mr. Winn made a motion that the following resolution be adopted. Ms. Bresnahan seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the Center payment of supplemental compensation (\$250/\$500) to professional, active, contributing TRS members, to become effective September 1, 2019.

14. SALARY INCREASE FOR 2019-2020

Mr. Winn made a motion that the following resolution be adopted. Ms. Bresnahan seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the 2019-2020 salary increase of \$910,478.21 with an annual minimum increase of \$1,000 for full-time Center staff (prorated for part-time staff), except for positions which are frozen, to be become effective September 1, 2019.

15. CENTER CONTRIBUTION TO TRS-ACTIVECARE HEALTH CARE FOR 2019-2020

Mr. Smith made a motion that the following resolution be adopted. Mr. Garza seconded the motion and it carried unanimously.

BE IT RESOLVED, that the Board of Directors establish a maximum health care contribution for the employee-only portion per month for the 2019-2020 fiscal year of \$378.00 for Plan 1-HD participants, \$461.00 for Select Plan participants, and \$655.00 for Plan 2 participants, and \$617.00 for Plan 2 Employee/Child(ren) participants.

16. FOR INFORMATION ONLY

- Head Start Policy Council Reports
- Personnel - Separations (Professional Staff)
- Expenditures in Excess of \$25,000
- Investment Report
- Accounts Receivable
- 2019-2020 Budget Development
- 2019-2020 Center Products & Services Fees
- Executive Director's Report

17. ADJOURNMENT

There being no further business, Mr. Winn made a motion to adjourn the meeting at 4:10 p.m. Mr. Smith seconded the motion and it carried unanimously.

Approved: Board Chairman

Attested: Board Secretary