

Browning Public Schools
Board Agenda Request
Meeting To Be Held: May 31, 2017



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☒ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
This action request pertains to ☒ Elementary (only) ☐ High School/District Wide


Date: May 25, 2017

To: **John Rouse**
 Superintendent of Schools

From: Jason Andreas
Title: Human Resources Director

Subject: **Hiring: Teacher Assistant**

Description: Toni Tatsey is recommending the following individual for hire for 2016/2017 school year.

 Memoree Tatsey, Teacher Assistant, KW/Vina, L2/SP, \$13.09/hr

Financial Impact: Per Classified Labor Agreement

Attachment(s): none.

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____



Browning Public Schools Hiring Selection Report

Position Teacher Assistant		Applicant Recommended Memoree Tatsey	
Department/Location KW Bergan/Vina Chattin		Supervisor Toni Tatsey	
Type of Position Classified	Starting Date 06/01/2017	Term 2016-2017 School Year	

Recruiting	Date Posted: 04/20/2017	Closing Date: 05/04/2017
Comments:		

No.	Applicants Name (Alphabetical by Last Name)	Date Application Re- ceived	Minimum Re- quirements Met?	Date Interviewed
	Bull Calf, Ashley		Yes	No Show
	Comes At Night, Donald		Yes	5/9/2017
	Cutfinger, Cherrish		Yes	
	DesRosier, Krystene		No	
	Ingraham, Marnessa		yes	
	Lazy Boy, Milyn		Yes	No Show
	Tatsey, Memoree		Yes	5/9/2017

Interview Committee			
Name	Title	Name	Title
Toni Tatsey	KW/Vina Principal		
Corrina Guardipee-Hall	PreK-3 rd Assistant Principal		
Brandy Bremner	KW/Vina Instructional Coach		

Recommendation: Memoree is the candidate we chose because of her dedication as a sub and she really cares for our kids and wants the best for them.			
Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	On file	Yes	Ok
Criminal background check	On file	Yes	ok
TB documentation	On file	yes	ok

Salary: \$13.09/hr	Placement: <u>L2/SP</u>	Contract Days: 189 days
--------------------	-------------------------	-------------------------

Prepared by: Sherie Blue Date 5/23/2017 Approved by: _____ Date: _____

BOARD AGENDA REQUEST