



**ERA ISD  
BOARD OF TRUSTEES ~ REGULAR MEETING  
MONDAY NOVEMBER 17, 2025  
MINUTES**

**I. Call to Order / Roll Call**

Members Present: Jeff Brown, K.D. Weaver, James Eaton, Chad Archer, Blake Branch, Samantha Freeman

Members Absent: Todd Reiter

Administrative staff present: Don Metzler Interim Superintendent, Julie Maddux, Brian Johnson, Amie Adams, Doug Myers, Tanner Mann

**II. Opening Ceremony**

The principals presented the Students of the Month

**III. Reorganization of the Board**

Mr. Metzler called for nominations for President. K. D. Weaver nominated Jeff Brown, Jeff accepted.

Blake Branch nominated Todd Reiter for Vice President

Chad Archer nominated James Eaton for Secretary, James accepted

President – Jeff Brown, Vice-President – Todd Reiter, Secretary – James Eaton

**IV. Public Forum / Comments to the Board**

A. Concerning items not on the agenda – None

B. Concerning items on the agenda - None

**V. Consent Agenda**

A. Approve Minutes of previous meeting

B. Approve Financial Reports

1. Cash Flow & Investment Reports

2. Check Register

3. Detail Comparison of Revenue to Budget

4. TEA Summary of Finance Template

C. Budget Amendments

Motion by Samantha Freeman, seconded by Blake Branch to approve all items on the consent agenda, Passed 6-0. Jeff Brown – Yes, K. D. Weaver – Yes, James Eaton – Yes, Chad Archer – Yes, Samantha Freeman – Yes, Blake Branch – Yes.

**VI. New Business**

A. Consider Casting Votes for Cooke County Appraisal District Board of Directors.

Motion by Blake Branch, seconded by K. D. Weaver to cast 208 votes for Jeff Brown for the Cooke County Appraisal District Board of Directors. Passed 6-0. Jeff Brown – Yes, K. D. Weaver – Yes, James Eaton – Yes, Chad Archer – Yes, Samantha Freeman – Yes, Blake Branch – Yes.

B. Superintendent's Report

1. Student Enrollment and Attendance Update with Snapshot Report

C. District Operations Report

D. Principal's Reports

E. Athletic Director Report



F. Update Signature Card for Bank Accounts – Due to Reorganization of Board

Motion by K. D. Weaver, seconded by James Eaton to add James Eaton, Secretary to the signature cards at First State Bank Gainesville for the General Operating Account, the Debt Service Account and the Safe Deposit Box. Passed 6-0. Jeff Brown – Yes, K. D. Weaver – Yes, James Eaton – Yes, Chad Archer – Yes, Samantha Freeman – Yes, Blake Branch – Yes.

G. Approve the Region 10 ESC Multi-Region Purchasing Cooperative Interlocal Agreement for 2026-2027.

Motion by James Eaton, seconded by Chad Archer to approve the Region 10 ESC Multi-Region Purchasing Cooperative Interlocal Agreement for 2026-2027. Passed 6-0. Jeff Brown – Yes, K. D. Weaver – Yes, James Eaton – Yes, Chad Archer – Yes, Samantha Freeman – Yes, Blake Branch – Yes.

**VII. Closed Session Pursuant to Sections 551.074 through 551.084 of the Texas Government Code**

Motion by James Eaton, seconded by Chad Archer to enter Closed Session at 6:25 pm. Passed 6-0. Jeff Brown – Yes, K. D. Weaver – Yes, James Eaton – Yes, Chad Archer – Yes, Samantha Freeman – Yes, Blake Branch – Yes.


**VIII. Reconvene in Open Session and Consider Related Items.**

Motion by K. D. Weaver, seconded by James Eaton to Reconvene in Open Session at 7:06 pm. Passed 6-0. Jeff Brown – Yes, K. D. Weaver – Yes, James Eaton – Yes, Chad Archer – Yes, Samantha Freeman – Yes, Blake Branch – Yes.

**IX. Adjourn**

Motion by K. D. Weaver, seconded by James Eaton to adjourn at 7:06 p.m. Passed 6-0. Jeff Brown – Yes, K. D. Weaver – Yes, James Eaton – Yes, Chad Archer – Yes, Samantha Freeman – Yes, Blake Branch – Yes.

  
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Jeff Brown, Board President      12/15/20  
Date

  
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James Eaton, Board Secretary      12/15/20  
Date