

MCSD #331 Board of Trustees

Monthly Session Meeting Minutes

March 13, 2017

The regular monthly Board meeting held at the District Service Center, 310 10th St., Rupert, Idaho was called to order by Chair, Bonnie Heins at 5:08p.m. A roll call was taken and the Board Clerk reported a quorum was present.

Board Members Present

The following trustees were present: Chair, Bonnie Heins; Vice Chair, Tammy Stevenson; Trustees, Jeff Gibson, Rick Stimpson and Jason Gibbons

Chair Heins welcomed everyone to the Work Session.

Work Session

A. Budget Assumptions and Maintenance Match:

Dr. Cox discussed with the administrators the budget assumptions for next year. The budget has been passed by JFAC (Joint Finance Appropriations Committee), however, we do not know what amount we will receive. It has been recommended that a technology instructional coach be considered to help Ashley Johnson with technology integration. Also Dr. Cox shared with the admin proposed allocations for next year in regards to staffing. Some schools have higher allocations but enrollment has dropped. Staffing may be adjusted at some schools. The Board will look at all schools and class sizes.

We received notification that we may apply one more year for the SIG grant which is approximately \$100,000. The K-3 literacy program uses the Waterford program which older iPads does not support. New iPads may need to be purchased for the program.

There is a recommendation to increase the number of bus drivers. This will help with making bus route adjustments.

Maintenance Match: Maintenance match was explained to members. The State gives us an amount for structure and maintaining of buildings. If we do not meet that amount, it will be carried over to next year. We have not met the amount this year. It was asked that if the State requires this why haven't we met it? Michelle DeLuna explained we have to be careful and not go over the amount because it will not apply to the amount required the following year. Dr. Cox stated that previously Theo Schut had met with an assistant superintendent to follow up on projects. He (Dr. Cox) has not been as readily available, but he will be meeting with Theo on Fridays and work more closely to establish a schedule for getting projects completed. It is Dr. Cox's hope to get caught up and be within \$100,000 of the required limit. Currently we are \$345,018.57 behind.

Theo was asked about the gym floor in Minco. Theo stated it would dry out and be normal. The roof was not leaking; water was coming through a vent. He was asked about Minico's parking

lot. Trustee Stimpson asked if the maintenance list included all of Minico's parking lot, the answer was no. Dr. Cox explained that \$50,000 has been spent for repair of the lot. Theo stated that the HVAC equipment is needing to be replaced and there are a couple of roofs left to redo. The roofs should be completed next year and give us a few years to catch up on other needed projects. The Board will receive a recommendation from the facility committee at the April meeting with how much is approximately needed for repairs and what to ask for in the supplemental levy

Executive Session

A motion was made by Vice Chair Stevenson to go into Executive Session. Chair Heins called the Executive Session to order at 6:10 p.m. for the purpose of Idaho Code 74-206 (1) (a) personnel (j) The poll of the trustees follows: Stevenson - Yes; Gibson - Yes; Heins - Yes; and Stimpson - Yes; Gibbons - Yes.

Trustee Stimpson moved to close the Executive Session and move to the Open Session. The motion was approved. Chair Heins declared the Executive Session closed at 7:05 p.m.

Others Attending

The following were also present: Superintendent, Dr. Kenneth Cox; Legal Counsel, Michael Tribe; Board Clerk, Kerri Tibbitts; Principals, Sanie Baker, Michele Widmier, Kelly Arritt, Dyann Blood, Laurie Copmann, Colleen Johnson, Suzette Miller, Bryan McKinney; Assistant Principal, Ellen Austin, Josh Aston, Angela Davidson, Terry Merrill; Director of Federal Programs, Heather Hepworth; Student Achievement Director, Ashley Johnson; IT Director, Kent Jackson; Special Ed Director, Sherry Bingham; Director of Transportation, Alicia Bywater; Parents, Patrons, Students and Staff.

Open Session

Chair Heins called the Regular Board Meeting to order at 7:10 p.m.

Trustee Jason Gibbons was recognized for his years of service as a Board member. He will be missed.

Poll of the Board

A poll of the trustees was taken by the Board Clerk: Chair Heins; Vice Chair Stevenson - Yes; Trustees Gibson - Yes; Gibbons - Yes and Stimpson - Yes. The Board Clerk reported a quorum was present.

Prayer, Pledge of Allegiance and Welcome to Meeting

Chair Heins welcomed everyone and Dr. Cox led the group in prayer. The Pledge of Allegiance was led by James Rydalch.

Agenda Approved

A motion to accept the agenda as presented was made by Trustee Gibbons. Motion carried.

Good News Reports

A. Heyburn Heart Health Challenge

Elias Christensen shared with the Board the fun events that took place at Heyburn with Jump Rope and Hoops for Heart. Students were able to raise \$1,930.87 for the American Heart Association.

B. ACRA Program

John Kontos and Judge Hodges shared with the Board the success of this program which is a counseling program for youth with alcohol or drug usage problems. It's an intervention prior to kids having to go to drug/alcohol rehab programs. They stated this program has an 80-90% success rate. The goal of the program is to keep kids out of the court system. It involves parents receiving training along with the kids.

Dr. Cox presented Judge Hodges a Minico High School football picture from 1971. Judge Hodges had attended Minico but moved during his senior year and did not receive a "letter" for football. Dr. Cox presented him with his Minico "M" football letter.

C. Fuel Up to Play Grant

Jacobi Nessen presented her senior project to the Board. She met with the Idaho Dairymen's Council and is working with schools throughout our District to make them aware of good health.

D. Minico Sports

Bo Rushton acknowledged the wrestling team who took first place in State. Anna Bateman shared the success of the girls' basketball team taking consolation in State. Wally Studer recognized both boys and girls bowling teams. The girls took State.

Student Representative Report

Taylor Still, Minico's student representative, shared with the Board that St. Council was awarded top three in the State. She updated the Board on sporting events and the honors students received.

Tyler Perkins and Marcus Glover congratulated Minico on their accomplishments in sports. He shared the events that are happening at Mt. Harrison.

Accountability and Student Achievement Report

Bryan McKinney presented a PowerPoint on the data for East Minico. He shared how successful the data wall is at East for both teachers tracking students, but also for the students to see how they are progressing. Their motto is Everyone Achieves Success Together. Terry Merrill shared the success of the extra-curricular activities that occur at East. A slide presentation was shown with students enjoying the events happening at East.

Data Report

A. Weekly Attendance Report

The Board reviewed the attached attendance report for schools.

B. Board Questions and Answers

Ashley Johnson presented STAR testing data the Board requested showing percentages of students who are proficient and non-proficient. Some data was not entered due to testing time frames. The Board noted that there is a challenge to keep students at the proficient level. More students are non-proficient. The Board asked administrators if they were surprised by the data. They stated they had just seen the data and yes, they were surprised. Some felt the data shared was not what they had. Ashley explained that administrators have access to the data, they may not know where to find it. There was also a comparison with surrounding districts.

Patron Comments

There were no patron comments.

Consent Agenda

Chair Heins called for any objections to the Consent Agenda. Hearing none, the Consent Agenda was adopted by unanimous consent.

Minutes of Previous Board Meetings Approved

Minutes of previous board minutes were unanimously approved for:
March 13, 2017.

The minutes noted above are herein incorporated into the board minutes by reference to the date of the board meeting.

Bills and Payroll Were Approved

The School Board approved bills, with addendum, and payroll for payment.

Accounts Payable: \$486,962.69

Payroll: \$1,890,188.15

The monthly reports are herein incorporated into these minutes by reference to Exhibits: “Board Revenue Report”, and “Accounts Payable Runs”.

Discussion Items

A. Board Member Training, Updates & Committee Reports

Dr. Cox stated to the Board he had been approached in regards to changing the order of the meetings. It was recommended we switch executive session from 5-5:45 and the work session to begin at 5:45. Chair Heins suggested we try this change to see if it works better.

B. Administrator/Department/Committee Reports

1. ARTEC Update and WFTD Grant

Justin Tate and Larry Lloyd updated the Board as to where the ARTEC program is. They received grants in all departments receiving approximately \$50,000.

Larry Lloyd explained the work force grant which addresses employment issues. Factory type settings are in need of maintenance and tech employees. This has become a crisis for

local employers. A program has been designed for students to acquire skills that local employers are seeking. They are taught the importance of attendance, work ethics, basic safety training, OSHA certification, welding skills, electrical system, and industrial skills. This program is available for juniors and seniors who do not intend to go on to any formal training. It is the hope to have two classes offered next year. The program has had great success so far.

2. Updated Bus Routes/Bus Boss

Alicia informed the Board that the software is up and running. There was much needed maintenance to get routes corrected. She hopes to have additional routes implemented in April for those students who live way out, so they don't have to get on the bus early.

C. Budget Calendar Review

Dr. Cox discussed the budget calendar showing meeting dates.

D. Supplemental Levy Discussion

The levy will take place in November. Last levy we asked for 3.9 million. The Facilities Committee has discussed raising the amount of the levy. Theo will compile a basic needs list and a supplemental list. The Facilities Committee will submit a recommendation to the Board. It will also be discussed at the PPAT meeting.

E. Policy Discussion

1. D410.52 Emergency Closure Procedure

Dr. Cox recommended changes in the procedure. There were options for the Board to choose from regarding staff coming in on snow days. Trustee Gibson felt like this should be discussed further. Dr. Cox explained this will go back to the policy review committee with changes made. It was asked if the Board was going to reinstate leave as the MCEA was requesting. There was discussion on how it would be handled and what would the classified staff receive. There is an equity problem with regards to certified and classified. Vice Chair Stevenson asked for a report to show how much it would cost for all classified to get paid a day. Administrators and some Board members felt this needed to be thought through more thoroughly. Dr. Cox recommended to take some options, put it together and resubmit to the Board next month. The cost factor and a list of how many people took personal leave will also be available.

F. Superintendent's Report

There were no questions on Dr. Cox's Superintendent report.

Business

A. ARTEC Charter Renewal Approval

Andy Wiseman was introduced as Director/Principal of the ARTEC program. Dr. Cox recommended we approve the renewal of the ARTEC Charter. Trustee Gibbons asked as the sponsoring district if the program is still working. Mr. Wiseman stated it was working well. He appreciated help from the District staff. They are discussing trying to expand the program. A

motion was made by Trustee Stimpson to accept the renewed charter. Motion carried. (This is a five (5) year renewal.)

B. Flood and Closure State Forms

A motion was made by Trustee Gibson to accept the forms needing to be submitted to the State. Motion carried.

C. MCEA Snow Day Reinstatement Consideration

The Board felt that more discussion was needed on this matter. Again it was stated if a personal day was already planned, it should not be reinstated. Sick leave was also suggested to be reinstated. This would cause extreme hardship with payroll. The consensus of administrators was to not do anything this year, but to change policy/procedure for the future. Dr. Cox will bring a list of those who requested personal leave on snow days.

D. New/Amended/Deleted Policies

1. Policy D202.00 District Planning (3rd Reading)

A motion was made by Trustee Gibson the approve the policy. Motion carried.

2. Policy D204.05 Open Meeting Law Compliance and Cure (3rd Reading)

A motion was made by Trustee Gibson the approve the policy. Motion carried.

3. Policy D204.61 Advertising Regular Trustee Meetings (1st Reading)

Held for a 2nd Reading

Mike Tribe noted that the Idaho law needed correction and the DSC should remain on the policy.

4. Policy D210.00 Authorization of Signatures (3rd Reading)

A motion was made by Trustee Gibson the approve the policy. Motion carried.

5. Policy D403.90 Leadership Premiums (1st Reading)

Held for a 2nd Reading

6. Policy D410.16 Wellness Program (2nd Reading)

Held for a 3rd Reading

7. Policy D505.15 Disclosure of Directory Information (Revised 3rd Reading)

A motion was made by Trustee Gibson the approve the policy. Motion carried.

8. Policy D801.00 Fund Accounting (1st Reading)

Held for a 2nd Reading

9. Policy D802.00 Bond Account (1st Reading)

Held for a 2nd Reading

10. Policy D1007.20 Nutrition Standards (2nd Reading)

Held for a 3rd Reading

11. Policy D1007.40 Food and Beverages Sales (2nd Reading)

Held for a 3rd Reading

E. Travel Requests

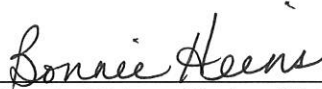
A motion was made by Trustee Stimpson to accept the travel requests, motion carried.

F. Personnel

A motion was made by Vice Chair Stevenson to approve all submitted personnel requests.
Motion carried.

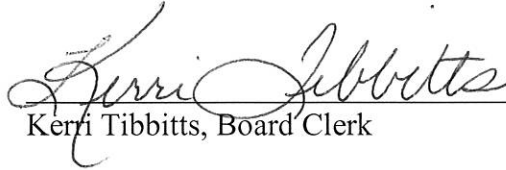
Meeting Adjourned

A motion to adjourn the regular board meeting was made by Vice Chair Stevenson at 9:45 p.m. Chair Heins declared the meeting adjourned.



Bonnie Heins, Chair of School Board

Attest: April 17, 2017 kt



Kerri Tibbitts, Board Clerk

