

**VICKSBURG COMMUNITY SCHOOLS
BOARD OF EDUCATION
MAY 16, 2011
VAB – 7:00 PM**

MINUTES

Members Present: Wil Emmert, Rudy Callen, David Schriemer, Tom Danielson, Tina Forsyth, Carol Lohman, Skip Knowles

Secretary Amy Manchester

Members Absent: None

Administrators Present: Supt. Charles Glaes, Asst. Supt. Steve Goss, Michael Barwegen, Ric Beers, Adam Brush, Pat Moreno, Keevin O'Neill, Maureen Ouvry, Tonya Nash, Rick Szabla

Guests Present: Shirley Axtell, Sharon Moyle, Gail VanDaff, Peggy Makowski, Brad Geesaman, Joe Cagney, Kelly MacDonell, Katie MacDonell, Julie MacDonell, Cassie Miller, Stephanie Miller, Rick and Connie Miller, Steve Thomas, Jennifer VanBeck, Lori Franklin, Logan Wolf, Matt Wolf, Janice and David Perkins, Josh Robertson, David Robertson, Lynne Buell, Darby Truhn, Molly Beardsley, Kelly Duke, Kim Armitage, Amy Bell, Evalyn Soderquist, Henry Van Tuyl, Linda VanderStraaten, Alison Marek, Brooke Keller, Angie Getstinger, Cherie Houghton, B.J. Cagney, Stacy Denney, Mary Hess-Quinones, Kevin Dunlap, Amy Schmidt

I. SUPERINTENDENT'S REPORT

A. Recognitions

1. 2010-11 Outstanding Seniors - Part II

- a. Education for Employment - Robert (Grey) Baird, Dustin Collins, Kelly Duke, Kevin Dunlap, Andrew Lyngstad, Logan Neidlinger, Dylan Noel, David Perkins, Emily Richards, Joshua Robertson, Travis Simmons, Logan Wolf
Principal O'Neill introduced the outstanding senior EFE students and their parents.
- b. Principal's Outstanding Leadership Award - Cassandra (Cassie) Miller
Mr. O'Neill introduced Cassie and her parents after award presentation.
- c. YWCA Woman of the Year - Alexandra Morris
Mr. O'Neill introduced Alexandra and her parents after presenting award.
- d. DAR Good Citizen of the Year Award - William (BJ) Cagney
Mr. O'Neill introduced BJ and his parents after award presentation.

2. Excellence in Special Education Award - Presented by Gail VanDaff: Mrs. VanDaff presented Amy Bell the award on behalf of the student's parents.

- a. Winner: Amy Bell, Bus Driver
- b. Nominees: Molly Beardsley, School Social Worker; Raina Willoughby, Resource Teacher; Karen Chipman, 4th Grade Teacher, and Mary Hess-Quinones, Instructional Consultant.

3. Certification of Appreciation for 25 Years of Service to Maureen Ouvry by MDE and SNAM: Supt. Glaes recognized Maureen for her years of service. President Knowles also congratulated Maureen and all of the students recognized at the Board Meeting. David Schriemer commented on the

Celebration of the Arts and how wonderful it was that Vicksburg supports both the arts and academia.

- B. Election Results: Supt. Glaes reported that the millage renewal passed in the county by a 66% margin for the first time. He thanked Vicksburg voters for their support.
- C. Public Notice to Accept Student Enrollments through Section 105C of Public Act 94: Supt. Glaes stated that this is the District's annual notice to accept student enrollments from non-resident students residing in a school district located in any contiguous intermediate district (outside of Kalamazoo County).
- D. Legislative Update: Supt. Glaes gave an update on current legislative action. He also shared a guest editorial from State Representative Glenn Oxender.
- E. Staffing Adjustments: Asst. Supt Goss quickly gave an overview of the preliminary budget assumptions, including reductions and the increase of the retirement rate. Enrollment decline is projected to be small (~20 students) which equates to \$137,000 in lost revenue. An increase of 15% is expected in energy costs. All items combined result in a \$2.7 million gap to account for. Supt Glaes spoke about staffing adjustments including layoffs which results in a reduction of \$436,000. President Knowles asked audience members to contact their legislators by email and phone calls.
- F. Kindergarten Update: Enrollment to date is 215, which is down from 247 this time last year.
- G. Important Dates: Members and audience were referred to the listing of dates included with agenda.

II. REPORTS AND PUBLIC INQUIRY

A. Business and Finance Report - Steve Goss

- 1. Budget Progress Report for the Month Ending April 30, 2011: Asst. Supt. Goss reviewed the budget progress report for April 2011 showing total revenues of \$14,042,944; total expenditures of \$8,740,605; and deficiency of revenues over expenditures of -\$1,126,726.
- 2. Request for Approval to Set June 13, 2011 for the Annual Public Hearing to Consider the District's Proposed 2011-2012 Budget: This is the District's annual request to set the date for the Public Hearing to consider the proposed 2011-12 budget.
- 3. Kalamazoo Regional Education Service Agency (ISD) General Fund Operating Budget: Asst. Supt. Goss recommended approval of the Kalamazoo RESA General Fund Operating Budget later on the agenda.

B. Instructional Report - Charles Glaes

- 1. Annual Curriculum/Program Proposals: Supt. Glaes stated that both proposals are for replacement textbooks and recommended approval.
 - a. High School Nutrition Replacement Textbooks at a one year cost of \$2,270.93
 - b. High School Calculus Replacement Textbooks at a one year cost of \$2,500.00

C. Audience:

Sharon Moyle questioned why the VPA was not being invited to any discussions on cost savings.

Sharon Hosner questioned the WINGS program being cut and what is going to be done for those children who are currently in that program. Supt Glaes addressed Mrs. Hosner and that the district has invested heavily in training elementary teachers to work with and challenge students at their own instructional level in reading, writing, and math, which is a major change from the time of inception of that program. Pat Moreno stated that they are currently working on differentiated instruction to provide different opportunities in the classroom for advanced students.

III. BOARD ACTION REQUIRED

A. Approval of the Following Board Meeting Minutes:

1. April 13, 2011 Regular Meeting Minutes: A motion was made by Emmert and supported by Callen to approve regular minutes dated April 13, 2011. Motion carried unanimously.

B. Approval of the Following Invoices - ROLL CALL VOTE

1. April 4, 2011 = \$47,697.30: A motion was made by Lohman and supported by Danielson to approve payment of invoices dated April 4, 2011 totaling \$47,697.30.
Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, Knowles
Nays: None
Absent: None
Abstain: None
Motion carried unanimously.
2. April 18, 2011 = \$87,744.59: A motion was made by Forsyth and supported by Danielson to approve payment of invoices dated April 18, 2011 totaling \$87,744.59.
Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, Knowles
Nays: None
Absent: None
Abstain: None
Motion carried unanimously.
3. April 30, 2011 = \$84,512.53: A motion was made by Callen and supported by Emmert to approve payment of invoices dated April 30, 2011 totaling \$84,512.53.
Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, Knowles
Nays: None
Absent: None
Abstain: None
Motion carried unanimously.

C. Approval of the Following Textbook/Curriculum Proposals at a Total One Year Cost of \$4,770.93 - ROLL CALL VOTE: A motion was made by Forsyth and supported by Lohman to approve the High School Nutrition and High School Calculus Replacement textbooks at a one year cost of \$4,770.93.

1. High School Nutrition Replacement Textbooks at a one year cost of \$2,270.93:

2. High School Calculus Replacement Textbooks at a one year cost of \$2,500.00:

Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, Knowles

Nays: None

Absent: None

Abstain: None

Motion carried unanimously.

- D. Approval to Set June 13, 2011 for the Annual Public Hearing to Consider the District's Proposed 2011-2012 Budget: A motion was made by Lohman and supported by Forsyth to approve June 13, 2011 as the Annual Public Hearing to Consider the District's Proposed 2011-2012 Budget.

Motion carried unanimously.

- E. Approval of Kalamazoo Regional Education Service Agency (ISD) General Fund Operating Budget Resolution - ROLL CALL VOTE:

A motion was made Forsyth and supported by Lohman to approve the KRESA General Fund Operating Budget Resolution.

Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, Knowles

Nays: None

Absent: None

Abstain: None

Motion carried unanimously.

- F. Approval of Resolution to Consider Designation of Electoral Representative for the June 6, 2011 KRESA Biennial Election - ROLL CALL VOTE:

A motion as made by Danielson and supported by Forsyth to approve a Resolution to Consider Designation of Electoral Representative for the June 6, 2011 KRESA Biennial Election.

Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, Knowles

Nays: None

Absent: None

Abstain: None

Motion carried unanimously.

- G. Approval to Accept Student Enrollments through Section 105C of Public Act 94 for the 2011-12 School Year: A motion was made by Schriemer and supported by Callen for approval to accept student enrollments through Section 105C of Public Act 94 for the 2011-12 school year.

Motion carried unanimously.

- H. Approval of Staff Reduction/Layoff Resolution - ROLL CALL VOTE:

A motion was made by Forsyth and supported by Danielson to approve the Staff Reduction/Layoff Resolution.

Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, Knowles

Nays: None

Absent: None

Abstain: None

Motion carried unanimously.

- I. 1st Reading Approval of the Following Guidelines - ROLL CALL VOTE: A motion was made by Emmert and supported by Danielson to approve the 1st Reading Approval.

1. G5500B - Positive Discipline Plan - Transportation

2. G5500D - Positive Discipline Plan - Middle School
3. G5500E - Positive Discipline Plan - High School

Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, Knowles

Nays: None

Absent: None

Abstain: None

Motion carried unanimously.

- J. Approval of the Attached 2011-12 Kindergarten Parent Transfer Requests
A motion was made by Schriemer and supported by Forsyth for approval of the 2011-12 Kindergarten Parent Transfer requests.
Motion carried unanimously.
- K. Approval of FMLA Request for Amanda Davis beginning on or about August 30, 2011 for eight weeks.
A motion was made by Callen and supported by Lohman for approval of the FMLA request for Amanda Davis.
Motion carried unanimously.
- L. Approval of High School Spanish Club Trip to Costa Rica from June 15-23, 2011. All costs to be paid by students.
A motion was made by Forsyth and supported by Danielson for approval of the Spanish club trip to Costa Rica.
Motion carried unanimously.
- M. Approval of Resignation of MS Teacher Melissa Crawford Effective Immediately.
A motion was made by Forsyth and supported by Lohman for the approval of Melissa Crawford's resignation.
Motion carried unanimously.
- N. Approval of a 2nd year of a 4 year probation for Indian Lake Teacher Alicia Zagar.
A motion was made by Forsyth and supported by Danielson for approval of the 2nd year of a 4 year probation period for Alicia Zagar.
Motion carried unanimously.

There being no further business to come before the Board, President Knowles adjourned the meeting at 8:30 pm.

President Virgil Knowles
Date: May 31, 2011

Secretary Amy Manchester