

Minutes of Regular Board Meeting

The Board of Trustees Wharton County Junior College

A Regular Board Meeting of the Board of Trustees of Wharton County Junior College was held Tuesday, July 18, 2017, beginning at 6:30 PM in the Hutchins Memorial Board Room. Mr. Gertson presided.

Trustees Present: Mr. Danny Gertson, Chair; Mr. Monty Merecka, Secretary; Mr. Scott Glass; Mrs. Merle Hudgins; Mrs. Ann Hundl; Mr. Oliver Kunkel, Jr.; and Mr. Larry Sitka

Others Present: Ms. Betty McCrohan, President; Mr. Bryce Kocian, Vice President of Administrative Services; Mrs. Leigh Ann Collins, Vice President of Instruction; Mrs. Pam Youngblood, Vice President of Technology and Institutional Research; Mr. Dave Leenhouts, Vice President of Student Services; Mrs. Deanna Feyen, Executive Secretary to the President; Mr. Seth Bailey; Mr. Ben Brink; Mrs. Esther Brink; Ms. Zina Carter; Ms. Kerrie Cunningham; Ms. Carol Derkowski; Mr. Mike Feyen; Ms. GG Hunt; Dr. Liz Rexford; Mr. Ben Sharp; Mr. Danny Terronez; Ms. Cindy Ward; Mr. Gus Wessels; and Mr. Philip Wuthrich

I. Determination of Quorum and Call to Order

-Mr. Gertson welcomed everyone.

II. Pledge of Allegiance

-Mr. Gertson led the Pledge of Allegiance.

III. Reading of the Minutes

A. The regular Board of Trustee minutes from June 20, 2017

B. The special called Board of Trustee minutes from March 10, 2017

-The regular Board of Trustee meeting minutes from June 20, 2017 and the special called Board of Trustee meeting minutes from March 10, 2017 were approved as presented.

IV. Citizens' Comments (approved by board on 5-20-99)

This is an open forum for those persons who wish to make presentations to the board and who have signed up to do so under board policy. Presentations are limited to five minutes each with a total of twenty minutes for all presentations.

During the Citizens' Comments section of the agenda, any citizen/taxpayer (that is, any member of the public, including college employees) may request to address the board in open meeting. If, however, the topic of the presentation to the board falls within one of the other policies of the college, such as the employee complaint or grievance policy or student complaint policy, the person must first go through

the proper administrative channels. In such cases, the right to address the board is guaranteed after the administrative channels have been exhausted.

If any speaker's presentation contains complaints or concerns about an individual employee or officer of the district, that presentation will be conducted in executive session with the board members unless the employee or officer about whom the comments are made requests that the comments be made publicly.

These presentations are made for information purposes only. The board is required to listen to the presentations but not to discuss or act on the items presented. If the board feels the matter warrants further attention, it can be placed on the agenda for a subsequent meeting.

V. Special Items

A. Report on Board Self-Evaluation - Mr. Glass and Mr. Merecka

-Mr. Glass gave a report on the proposed board self-evaluation process. The board agreed that additional time was needed before making a decision on the process. Mrs. Hundl asked for attendance records and hours of training on each board member before self-evaluating. Ms. McCrohan will provide the report.

BOARD ACTION: On a motion by Mr. Glass and a second, the board approved to table the item until the next meeting.

VI. Presentations, Awards, and/or President's Report

A. Recognition of retirement for Ms. G.G. Hunt

-Ms. Collins recognized Ms. Hunt for her retirement after 30 years and read the retirement resolution.

B. Request from Mr. Sitka on report on baseball field

-Ms. McCrohan gave a report on the baseball field.

C. Recognition of retirement for Mr. Benjamin Brink

-Ms. Collins recognized Mr. Brink for his retirement after 16 years and read the retirement resolution.

VII. Student Success

VIII. Reports to the Board

A. Financial Reports for June 2017

-Mr. Wessels presented the financial report for June 2017.

-Ms. Ward presented the investment report for the 3rd quarter – March 1 – May 31, 2017.

BOARD ACTION: On a motion by Mrs. Hundl and a second, the board

unanimously approved the financial report for June 2017 and the investment report for the 3rd quarter – March 1 – May 31, 2017 as presented.

B. Management Reports

1. Technology Report
2. Financial Aid Report
3. Testing Report

C. Reports from College Governance Councils

IX. CONSENT AGENDA

By consent of the board of trustees, the following items may be acted on in a single motion "to approve the consent agenda as presented." If, however, any trustee wishes to discuss a particular item or for any reason wishes to act on any given item separately, he or she may simply notify the board chair to remove that item or items from the consent agenda, and that item will be removed and acted on separately. A trustee may remove an item from the consent agenda for any reason, and he or she is not required to justify the removal or explain the reason for the removal.

X. Matters Relating to General Administration

- A. Consider approving a process and an instrument for Board of Trustee self-evaluation

-The board approved to table this item until the next board meeting.

XI. Matters Relating to Academic Affairs

- A. Approve the receipt of federal funding from the Carl D. Perkins Career and Technical Education Act of 2006 (\$202,395.00 - no cost to the College - grant funds will be deposited for expenditure from the current restricted fund)

XII. Matters Relating to Administrative Services

- A. Approve the proposal submitted by the Texas Association of School Boards (TASB) for the College's workers compensation insurance (\$59,529.00 - current unrestricted operating budget for 2017 - 2018)
- B. Approve the 5 year extension agreement with Blackboard, Inc. to provide a Managed Hosting Solution and course delivery for their on-line learning management software used by the College to support our on-line classes (\$145,000.00 - current unrestricted operating budget for 2017 - 2018)
- C. Approve the proposal submitted by Way Engineering, LTD to install a new HVAC system for the Pioneer Student Center ball room (\$271,120.00 - transfer from plant repair & replacement fund)

XIII. Matters Relating to Technology and Institutional Research

XIV. Matters Relating to Student Services

XV. Matters Relating to Personnel

A. Board of Trustees

B. Office of President

C. Office of Academic Affairs

1. Matthew C. Bakus received a salary adjustment from regular, full-time instructor of welding, FAC-1-12 (12 months), to regular, full-time instructor of welding, FAC-1-12 (9 months), effective May 13, 2017
2. Kelley Whitley received a salary adjustment from regular, full-time instructor of chemistry, FAC-1-14 (10 1/2 months), to regular, full-time instructor of chemistry, FAC-1-14 (12 months), effective September 1, 2017
3. Ashlea Massie received a salary adjustment from temporary, part-time instructor of English, to temporary, full-time instructor of English, FAC-1-3, effective August 21, 2017
4. Carolyn Stice received a salary adjustment from temporary, part-time instructor of English, to temporary, full-time instructor of English, FAC-7-3, effective August 21, 2017

D. Office of Administrative Services

E. Office of Student Services

F. Office of Technology and Institutional Research

XVI. END OF CONSENT AGENDA

BOARD ACTION: On a motion by Mr. Glass and a second, the board unanimously approved the consent agenda with exception of Item X.A. as presented.

XVII. Paid Professional Assignments

A. 2017 Summer I overloads

B. Paid Professional Assignment for Tessa Mathews - Extra functions pertaining to Institutional Effectiveness, 6/1/2017 - 8/31/2017 - \$3,000.00

XVIII. Executive Session: According to the Texas Government Code (Chapter 551, Open meetings), the Board may conduct a closed executive session for the following reasons: Consultation with attorney (551.071), deliberation regarding real property (551.072), deliberation regarding prospective gift (551.073), personnel matters (551.074), deliberation regarding security devices, or a security audit (661.076), deliberation regarding economic development negotiations (551.086).

-The board adjourned into Executive Session at 7:25 P.M.

XIX. Consideration and possible action on items discussed in closed session

-The board readjoined into regular session at 8:30 P.M.

-No action was taken.

XX. Discuss Matters Relating to Formal Policy

A. Information Item:

1. Regulation 626: Readmission of Academically Suspended Students
2. Regulation 751: Equal Educational Opportunity
3. Regulation 872: Evaluation of Faculty

XXI. Other Business

XXII. Adjourn

-The meeting adjourned at 8:30 P.M.