

**OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY BOARD OF COMMISSIONERS
Full Board Meeting Minutes
April 27, 2021 1:00 p.m.**

The Alpena County Board of Commissioners meeting was called to order by Chairman Robert Adrian in the Merchants Building at the Alpena County Fairgrounds on Tuesday, April 27, 2021 at 1:10 p.m. immediately following a Public Hearing which was called as a required component to close out and finalize the Community Development Block Grant received by Alpena County through the CARES Act. Minutes from that hearing are attached (#1).

PRAYER

Prayer was offered by Pastor Warren Hoffman of Huron Shores Fellowship in Alpena.

PLEDGE OF ALLEGIANCE

Board Chairman Robert Adrian called for the Pledge of Allegiance to the Flag of the United States of America.

ROLL CALL

Roll was called with the following Commissioners present: Donald Gilmet, District #1; Robert Adrian, District #2; Dave Karschnick, District #3; Bill Peterson, District #4; Kevin Osbourne, District #6; Marty Thomson, District #7; and John Kozlowski, District #8. Excused: Brenda Fournier, District #5.

AGENDA

Moved by Commissioner Osbourne and supported by Commissioner Thomson to adopt the agenda with the addition of an item under Chairman Adrian regarding the Jail Adhoc Committee. Motion carried.

PUBLIC COMMENT

Chief Bill Forbursh, Alpena City Fire/Alpena County EMS, and Andy Marceau, Community Risk Reduction officer, updated the Committee and those present regarding services available for community risk mitigation. Medical First Responder training is being planned as well as First Responder to EMT bridge-training. A paramedic program is being planned for fall 2021 at the Alpena City Public Safety Facility with another full session planned for June 2022. Monthly continuing education via Zoom is in its 6th month and will continue for first responders.

Steve Kieliszewski, Sheriff, updated the Board regarding animal hoarding situations within the County.

CONSENT CALENDAR

A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners**
Regular Session – March 30, 2021

B) **Building Maintenance Recreation & Insurance Committee – April 6, 2021**

ACTION ITEM #BMRIC-1: The Committee recommends to approve the Horsemen's Club proposal and proceed with the project and the Building Maintenance Recreation and Insurance Committee will work on the agreement to be signed with required liability insurance pending attorney review.

C) **IT Committee – April 7, 2021**

D) **Airport Committee – April 8, 2021**

ACTION ITEM #AC-1: The Committee recommends the transfer of \$302.15 from line 295-536-625 PFC Equity Fund to 295-536-805 Consulting Services to pay PAS invoice 1102-20.
Not approved on the Consent Calendar

ACTION ITEM #AC-2: The Committee recommends the transfer of \$299.75 from line 295-536-625 PFC Equity Fund to 295-536-805 Consulting Services to pay PAS invoice 1112-11.
Not approved on the Consent Calendar

ACTION ITEM #AC-3: The Committee recommends the transfer of \$19,000.00 from line 295-536-625 PFC Equity Fund to 295-536-805 Consulting Services to pay RS&H invoice 21000071000-1.
Not approved on the Consent Calendar

ACTION ITEM #AC-4: The Committee recommends the transfer of \$19,000.00 from line 295-536-625 PFC Equity Fund to 295-536-805 Consulting Services to pay RS&H invoice 21000071000-2.
Not approved on the Consent Calendar

E) **Personnel Committee – April 13, 2021**

ACTION ITEM #PM1-1: The Committee recommends to authorize filling the vacancies in District Court for Senior Probation Officer position at Step 1 effective June 1, 2021 and also filling the Probation Officer position at Step 1 effective June 1, 2021.

ACTION ITEM #PM1-2: The Committee recommends to authorize filling the District Court Administrator position at Step 1 effective July 1, 2021.

ACTION ITEM #PM1-3: The Committee recommends we authorize the filling of the part-time Magistrate position.

ACTION ITEM #PM1-4: The Committee recommends we approve the appointment of Kristi Koperwas to the Alpena County Jury Board with a term to beginning May 1, 2021 and expiring on April 30, 2027.

F) **Housing & Public Conservator Committee** – April 14, 2021

G) **County Administrator Adhoc Committee** – April 15, 2021

H) **Ambulance Committee** – April 19, 2021

ACTION ITEM #AMB-1: The Committee recommends that \$94,594.00 be transferred from the Ambulance Fund into the E911 fund and to authorize the Treasurer to make quarterly transfers into this account, as presented. The first and second quarter transfers should be performed immediately.

ACTION ITEM #AMB-2: The Committee recommends to place the ambulance from the City for sale by sealed bids with the minimum bid set at the current scrap value of the vehicle, as presented.

I) **Court Committee** – April 20, 2021

J) **Finance Committee** – April 21, 2021

ACTION ITEM #FM-1: The Committee recommends we approve the additional 7 hours per week for part-time employee hours for the Clerk's Office (\$4,200 approximate) with monies coming out of the Clerk's Office budget.

ACTION ITEM #FM-2: The Committee recommends we approve the Rave Mobile Safety Invoice in the amount of \$3,900 with monies coming out of the 911 line item #211-325-955.010. This is a budgeted item.

ACTION ITEM #FM-3: The Committee recommends we authorize the Treasurer to transfer \$4,000 from line item #211-325-955.008 to line item #211-325-955.010 and recommend to pay the Smart 911 Invoice in the amount of \$5,000 with monies coming out of line item #211-325-955.010.

ACTION ITEM #FM-4: The Committee recommends we approve the Sheriff's Office FY21 Stonegarden Grant Application in the amount of \$157,089.64 with no county match and authorize the Chairman of the Board to sign all pertaining documents. This has Grant Review Committee approval.

ACTION ITEM #FM-5: The Committee recommends we approve the Sheriff's Office 2021 DNR Marine Safety Grant Budget Adjustments to increase the revenue line item #101-306-545.000 by \$7,700.00 and increase the expenditure line item #101-306-701.000 (Marine Safety Office) by \$6,700.00 and increase the Marine Maintenance line item #101-306-934.000 by

\$1,000.00 due to notification received from the State of the approved amount. (FY21 DNR Marine Safety Grant Application was previously approved).

ACTION ITEM #FM-6: The Committee recommends we approve the Alpena County Plaza Pool request to reimburse the Optimist Club \$600 for the rental payment made on March 31, 2020 (Optimist Fun Day) being cancelled due to the COVID shutdown with monies coming out of line item #587-774-669.000 as presented.

ACTION ITEM #FM-7: The Committee recommends we approve the Property Lease with Alpena Rink Management, LLC for managing Northern Lights Arena with a starting date of April 28, 2021 through April 27, 2026 pending attorney review.

ACTION ITEM #FM-8: The Committee recommends we approve the First Quarter Budget Adjustments for 2021 as presented.

K) Personnel Committee – April 22, 2021

ACTION ITEM #PM2-1: The Committee recommends to approve to post, advertise if necessary and fill the clerical vacancy in the Michigan State University Extension office immediately.

ACTION ITEM #PM2-2: The Committee recommends to require vendors using electronic invoicing to email countyclerk@alpenacounty.org in addition to the department head, as presented.

L) County Administrator Adhoc Committee – April 22, 2021

Moved by Commissioner Karschnick supported by Commissioner Gilmet to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Peterson, Osbourne, Thomson, Kozlowski, and Adrian. NAYS: None. Excused: Commissioner Fournier. Motion carried.

UPDATE ON AIRPORT PROJECTS

Steve Smigelski, Airport Manager, and Dave Joye, RS&H Representative, informed the Board the Airport has received \$17.9 million in CARES Act funding. An open selection process took place and RS&H was chosen to be the engineering consultant for the projects; they will also provide oversight. The CARES Act funding amount is based on financial reports over the past four years. The funds are to be used to offset operations and maintenance at the airport for the next 3-1/2 years. They are planning some major construction projects as sources of perpetual revenue. The Airport will utilize some of the funds to replace aging snow removal equipment and construct a number of private T-hangars. A corporate hangar is being planned which could also serve, if ever needed, as headquarters for an NTSB investigation and could also offer shelter during inclement weather for medical evacuation patients while being taken from the ambulance to the aircraft.

2021 EQUALIZATION REPORT & RESOLUTION #21-07

Ted Somers, Equalization Director, presented to the Board the 2021 Equalization Report and Resolution #21-07.

**RESOLUTION #21-07
TO ADOPT THE 2021 COUNTY EQUALIZATION REPORT
AS SUBMITTED**

WHEREAS, the Equalization Department has examined the assessment rolls of the 8 Townships and 1 City within Alpena County to determine whether the real and personal property in the respective Townships and City has been equally and uniformly assessed; and

WHEREAS, based on this examination and studies it conducted, the Equalization Department has prepared and presented to the County Board of Commissioners the attached 2021 Equalization Report; and

WHEREAS, said Equalization Report presents recommended County equalized valuations for each of the 8 Townships and 1 City within the County; and

WHEREAS, the recommended County equalized valuations were determined by adding to or deducting from the assessed valuations of taxable property in the 8 Townships and 1 City within the County an amount which represents true cash value.

NOW, THEREFORE BE IT RESOLVED, that the Alpena County Board of Commissioners accepts and adopts the recommended County equalized valuations presented in the 2021 Equalization Report prepared by the Alpena County Equalization Department for a total 2021 equalized valuation of real and personal property of \$1,182,064,152 with the breakdown of equalized valuation by property classification as follows:

Agricultural Real Property \$87,944,200
Commercial Real Property \$120,747,900
Industrial Real Property \$37,708,300
Residential Real Property \$869,449,200
Timber Cut-over Real Property \$0
Developmental Real Property \$0

Total Real Property \$1,115,849,600

Total Personal Property \$66,214,552

Total Real and Personal Property \$1,182,064,152

BE IT FURTHER RESOLVED, that the Alpena County Board Chairperson and the County Clerk are authorized to sign the report; further, that the County Equalization Director is authorized to represent Alpena County at both preliminary and final State Equalization sessions, if deemed necessary.

Moved by Commissioner Thomson and supported by Commissioner Peterson to adopt Resolution #21-07 as presented. Roll call vote was taken: AYES: Commissioners Gilmet, Karschnick, Peterson, Osbourne, Thomson, Kozlowski and Adrian. NAYS: None. Excused: Commissioner Fournier. Motion carried.

SEALED BID SELECTIONS – IT DEPARTMENT

Steve Mousseau, IT Director, presented sealed bid selections regarding two Dell switches, Dell storage and six Cisco switches to the Board for their approval.

ACTION ITEM #1: Recommendation to approve the IT Director’s bid selections for two Dell switches, Dell storage and six Cisco switches from SHI for a total of \$49,068.41 with monies coming from budgeted line item #402-234-980.251, as presented.

Moved by Commissioner Karschnick and supported by Commissioner Gilmet to approve the above Action Item. Roll call vote was taken: AYES: Commissioners Gilmet, Karschnick, Peterson, Osbourne, Thomson, Kozlowski and Adrian. NAYS: None. Excused: Commissioner Fournier. Motion carried.

RESOLUTION #21-08 SUPPORTING PASSAGE OF LEGISLATION TO ADOPT 4-YEAR TERMS FOR COUNTY COMMISSIONERS

Chairman Robert Adrian presented Resolution #21-08 for consideration.

RESOLUTION #21-08
SUPPORTING PASSAGE OF LEGISLATION TO ADOPT 4-YEAR TERMS
FOR COUNTY COMMISSIONERS

WHEREAS the 1963 Michigan Constitution stipulated four-year terms for the county Board of Supervisors, the preceding body to today’s Board of Commissioners; and

WHEREAS the Legislature voted in 1966 to abolish Boards of Supervisors and formally replace them with Boards of Commissioners after the 1968 elections; and

WHEREAS Public Act 261 of 1966 promulgated that the length of terms for the new county commissioners shall be concurrent with that of state representatives, as specified in Article IV, section 3 of the Michigan Constitution; and

WHEREAS the scope of duties of a county commissioner has greatly increased in the last century – road patrols, indigent defense, mental health treatment and substance abuse prevention programming, solid waste pick-up and disposal, food and water safety, park operations, economic development efforts, emergency management and response; and

WHEREAS Michigan is one of only five states in the United States that provides for exclusively two-year terms for county commissioners; and

WHEREAS all other county and township officials in Michigan are elected to terms of at least four years; and

WHEREAS the position of county commissioner is a highly complex oversight role that requires years to master; and

WHEREAS legislation to amend state law to enact four-year terms has been filed in the form of Senate Bills 242 and 245; and

WHEREAS the Michigan Association of Counties supports the legislation as introduced;

THEREFORE, BE IT RESOLVED that Alpena County supports Senate Bills 242 and 245 to enact four-year terms for county commissioners.

Moved by Commissioner Osbourne and supported by Commissioner Peterson to adopt Resolution #21-08 as presented. Roll call vote was taken: AYES: Gilmet, Karschnick, Peterson, Osbourne, Thomson, Kozlowski and Adrian. NAYS: None. Excused: Commissioner Fournier. Motion carried.

RESOLUTION #21-09 COUNTY REVENUE SHARING FUND

Chairman Robert Adrian presented Resolution #21-09 for consideration.

RESOLUTION #21-09 COUNTY REVENUE SHARING FUND

WHEREAS, as the State of Michigan faced the great recession, they looked to find creative ways to save money in the State's general fund; and

WHEREAS, in 2004, a deal between county governments and the State of Michigan, created a property tax collection shift which would provide for revenue sharing funds to the Counties while not relying on the State's general fund for that; and

WHEREAS, during this time, the proceeds from the property tax collection shift was put in a County Revenue Sharing Reserve Fund whereby a county could obtain funds from there; and

WHEREAS, once a county exhausted their reserve fund, they re-entered the state revenue system where they should be receiving their full funding amount; and

WHEREAS, the Michigan Association of Counties has done extensive research into county revenue sharing and the impact the County Revenue Sharing Fund has had on county allocations and indicates that the State of Michigan has cumulatively shorted 60 counties of more than \$110 million between 2009 and 2014; and

WHEREAS, Alpena County is one of those counties, experiencing a shortfall of \$494,016; and a

cumulative shortfall of \$1,067,487 due to CPI increases being discounted after Alpena County's return to CRS; and

WHEREAS, it is time for those funds to be restored in full this year; and

WHEREAS, despite receiving federal funds through the state as part of the American Rescue Plan, the use of the federal funds is tied to COVID/pandemic related expenses; and

WHEREAS, while Alpena County has exhausted thousands of dollars related to the COVID-19 pandemic, we have budgeted services to provide to our citizens which are not related to COVID-19; and

WHEREAS, services provided by the Alpena County Courts, Prosecutor, Sheriff/Jail, County Clerk, Treasurer, Register of Deeds, Drain Commissioner, Administration and Alpena County Regional Airport are all funded in part by County Revenue Sharing and would be impacted by a restriction of funds for COVID only; and

WHEREAS, a portion of the revenue sharing also goes to support operations of other functions that requires an investment of local county matching funds to accept federal or state funded programs.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Alpena County Board of Commissioners calls upon state leaders to restore the County Revenue Sharing Fund and to provide a one-time payment of the cumulative shortfall.

Moved by Commissioner Gilmet and supported by Commissioner Thomson to adopt Resolution #21-09 as presented. Roll call vote was taken: AYES: Gilmet, Karschnick, Peterson, Osbourne, Thomson, Kozlowski and Adrian. NAYS: None. Excused: Commissioner Fournier. Motion carried.

RESOLUTION OF TRIBUTE TO PHIL KIELISZEWSKI

Moved by Commissioner Gilmet and supported by Commissioner Karschnick to approve a resolution of tribute to Phil Kieliszewski. Roll call vote was taken: AYES: Commissioners Gilmet, Karschnick, Peterson, Osbourne, Thomson, Kozlowski and Adrian. NAYS: None. Excused: Commissioner Fournier. Motion carried.

TRIBUTE TO MARY MUSZYNSKI

Moved by Commissioner Peterson and supported by Commissioner Thomson to approve a resolution of tribute to Mary Muszynski. Roll call vote was taken: AYES: Commissioners Gilmet, Karschnick, Peterson, Osbourne, Thomson, Kozlowski and Adrian. NAYS: None. Excused: Commissioner Fournier. Motion carried.

RESOLUTION #21-10 FY 2022 COMMUNITY CORRECTIONS GRANT

Commissioner Osbourne presented Resolution #21-10 for consideration.

RESOLUTION #21-10
Approval of the
FY 2022 Community Corrections Grant Application of the
Northeast Michigan Council of Governments

WHEREAS, the Northeast Michigan Council of Governments (NEMCOG) serves as the Fiscal Agent and Program Manager for the Northeast Michigan Community Corrections Advisory Board (NMCCAB), and

WHEREAS, this County is a member of the NEMCCAB and strongly desires to continue to participate with Community Correction's Programs and Services, and

WHEREAS, NEMCOG has worked with the OCC to develop a Community Corrections FY 2022 Grant Application for the NEMCCAB, and

WHEREAS, the FY 2022 Community Corrections Grant Application has been Prepared by NEMCOG in the amount \$309,355 for Community Corrections Programs and Services in the counties of: Alcona, Alpena, Cheboygan, Crawford and Otsego, and

WHEREAS, the Northeast Michigan Community Corrections Advisory Board, has approved this Grant Application, and recommends its approval by the member counties,

THEREFORE BE IT RESOLVED, that Alpena County hereby approves the Northeast Michigan Community Corrections Advisory Board's, FY 2022 Grant Application prepared by NEMCOG for Community Corrections funding in the annual amount of \$309,355 for Programs and Services.

Moved by Commissioner Osbourne and supported by Commissioner Peterson to adopt Resolution #21-10 as presented. Roll call vote was taken: AYES: Commissioners Gilmet, Karschnick, Peterson, Osbourne, Thomson, Kozlowski and Adrian. NAYS: None. Excused: Commissioner Fournier. Motion carried.

JAIL ADHOC COMMITTEE

Chairman Adrian informed the Board he would like to extend the Jail Adhoc Committee duties to include review staffing models for the jail, do a financial review and also review plans for any agreements/fees for housing inmates from outside Alpena County. The Committee consists of Chairman Adrian, Bill Peterson and Marty Thomson. The Commissioners' Office staff will take minutes from these meetings.

Moved by Commissioner Peterson and supported by Commissioner Karschnick to

approve extending the Jail Adhoc Committee duties. Motion carried.

PUBLIC COMMENT

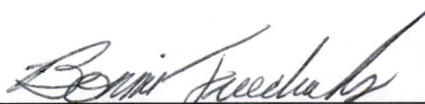
None.

ADJOURNMENT

Moved by Commissioner Gilmet and supported by Commissioner Karschnick to adjourn.
Motion carried. The meeting adjourned at 2:04 p.m.



Robert Adrian, Chairman of the Board



Bonnie Friedrichs, County Clerk

kke