

PANA COMMUNITY UNIT SCHOOL DISTRICT #8
Regular Board of Education Meeting Minutes
November 17, 2025
Unit Office Board Room

Call to Order/Roll Call

The meeting was called to order by Board President Kyle Anderson at 6:30 pm. Dorn, Anderson, Hadowsky, Moon, Beyers, Berner. Absent: Casner

Consent Agenda Items

The Board was advised to contact Kari Medler, bookkeeper, or Jessica Miller prior to the meeting with any questions regarding payables or financials.

- **Reading and Approval of Regular Meeting Minutes:** October 20, 2025
- **Approval of Monthly Bills and Payrolls:** Vendors stopped being paid for the month of October as of November 10, 2025.
- Accounts Payable and Payroll Report
- **Treasurer's Report (October):**
 - Financial Reports
 - Other Financial Information
 - Donation Approvals: None to report this month.
- **FOIA Requests:** No FOIA requests this month.

Action: Motion was made by Moon and seconded by Berner to approve the Consent Agenda inclusive of payables totaling \$1,046,277.98 and payrolls totaling \$1,062,849.57 for a total payables and payroll of \$2,109,127.55. Motion approved.

Visitor, Teacher, & Support Staff Considerations

Staff: Allison Swisher, Paul Donahue, Jeff Stauder, Lisa Mayhall, Adam Metzger, Kevin McDonald, Kylie Dooley, Emily Perry, Casey Ruppert, Taylor Cothorn, Taylor Lenover, Stacy Spears, Beth King, Brittany Gardner.

Media: Susan McGrath, Tom Latonis

Visitors: CJ Cothorn, Claire Schafer, Hailie O'Rourke, Adrienne Perry, Caden Perry, Waylen Paurer, Addie Anderson, Lowell Witt, Cory Perry, Marilyn Donahue, Corbin Perry, Conner Beyers

- **Illinois Assessment of Readiness Achievement Recognition:** Lisa Mayhall recognized Corbin Perry for his remarkable perfect score on the 2024-2025 ELA IAR test. A certificate was presented to Corbin and his name was added to a plaque that will hang in the junior high recognizing his achievement.
- **Pana FFA:** FFA Members presented to the Board highlights from their National Convention attendance.
- **Diamond Club:** CJ Cothorn gave an update on the Diamond Club's current fundraising efforts and what steps they are taking to continue to raise funds.

4. Committee Reports

- **Facilities:** Mark Beyers and Jessica Miller provided an overview of the meeting held on November 6, 2025, at 7:30 am. The next meeting is TBD.
 - **Action:** Motion was made by Beyers and seconded by Moon to approve the additional costs from J&L Strawn Sports Construction for the softball field in the amount of \$89,244. Motion approved.
 - **Action:** Motion was made by Hadowsky and seconded by Dorn to approve the Authorization to complete the School Maintenance Project Grant Application and identify local funds for the local match requirement. Motion approved.
- **Finance:** Jessica Miller provided an overview of the meeting held on November 6, 2025, at 6:30 am. The next meeting is TBD.
- **Curriculum:** Did not meet this month. Next meeting TBD.
- **Policy:** Did not meet this month. **Next meeting:** December 3, 2025, at 5:00 pm.
- **Pana Education Foundation:** Did not meet. **Next meeting:** November 20, 2025, at 7:00 am.
- **Technology:** Did not meet. Next meeting TBD.

Administrative Reports

Principals: Building principals highlighted an item from their submitted reports.

PES: Adam Metzger provided an overview of the elementary schools Halloween parade, they had a great turn out.

Jr. High: Lisa Mayhall provided their new incentive for students who receive honor roll. They spent an afternoon at the Pana park.

High School: Kevin McDonald provided an overview of all of the outstanding accomplishments from the High School Band, along with celebrations related to PHS's summative designation.

- **Building & Transportation:** Jeff Stauder provided highlights from his submitted report. Giving the board an update on the new bus garage and the new softball field.

Action: Motion was made by Hadowsky and seconded by Dorn to approve the Safety Hazard Resolution. Motion approved.

- **Curriculum & Instruction:** Mr. Donahue provided highlights from his written curriculum & grant report(s).
 - **2025 District Report Card Review:** Mr. Donahue provided an overview of the 2025 District Report Card data, with building principals adding their thoughts.

The review noted designations and data points to celebrate, as well as areas for District improvement planning.

- **Superintendent:**

- **Personnel Recommendations:**
 - **Action:** Motion was made by Berner and seconded by Hadowsky to approve the November Employment Report as reviewed and presented in Executive Session.
- **2025 Tentative Tax Levy Report:** Jessica Miller provided an overview. EAV estimates for 2025 are projected to grow for the third year in a row. This growth is due to new property value, farmland reassessment/productivity valuations. This does *not* mean the tax rate level is being raised.
 - **Action:** Motion was made by Moon and seconded by Berner to approve the review of the 2025 Tentative Tax Levy Report and schedule a Truth in Taxation Hearing for Monday, December 15, 2025, at 6:15 pm. Motion Approved.
- **Public Act 103-0394 Fund Balance Report:** A written report on the Excess Fund Balance Reduction Report, which applies to Funds 10, 20, and 40, was presented to the Board.
 - **Action:** No motion is required.
- **Pana Education Association (PEA) Memorandum of Understanding (MOU):** The District and the PEA agreed to remove the student growth component from the teacher evaluation plan, beginning with the 2025-2026 school year, aligning with Public Act 104-0020. All other parts of the evaluation plan and collective bargaining agreement remain unchanged.
 - **Action:** Motion was made by Dorn and seconded by Hadowsky to approve the PEA MOU for the purpose of removing the student growth component from the teacher evaluation plan beginning with the 2025-2026 school year. Motion approved.
- **School Board Members Day Resolution:** November 15th was the official School Board Members Day.
 - **Action:** Motion was made by Beyers and seconded by Berner to approve the November School Board Members Day Resolution.
- **NPT Special Education Cooperative Report:** The Superintendent provided an overview of the regular meeting held on October 21, 2025, at 9:00 am. The next meeting will be November 18, 2025, at 9:00 am.
 - **Action:** No action required.

6. Executive Session

- **Motion to Enter Executive Session** for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, student discipline, litigation, the setting of a price for sale or lease of property owned by the District, and collective bargaining matters, as well as

employment/compensation/resignation recommendations. Motion was made by Beyers and seconded by Hadowsky. Motion approved. TIME:7:20pm

- **Action:** Motion to Leave Executive Session and return to Open Session.Motion was made by Hadowsky and seconded by Berner. Motion approved. TIME:8:19pm
- **Action:** Motion was made by Dorn and seconded by Moon to approve Executive Session minutes as read in executive session.Motion approved.

7. Communications

- Capitol Watch

8. Board Member Considerations

- (Discussion/Updates)

9. Adjournment

Action:Motion was made by Dorn and seconded by Beyers to adjourn the November 17, 2025 Board Meeting. Motion Approved. TIME:8:20pm

Board President

Board Secretary