

**GOVERNING BOARD AGENDA ITEM FORM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: September 7, 2010

TITLE: Award of Contracts for Occupational Therapists Based Upon Responses to Request for Proposal 10-0013

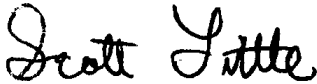
BACKGROUND:

Request for Proposals ("RFP") were mailed to five vendors providing Occupational Therapy Services to K-12 Education. Four responses were received. The proposal required responding vendors to provide their time in trade, insurance coverage available, client references, company contact person, etc. The RFP also stated the minimum requirements the Occupational Therapist provided to include, a current certification, experience in a school setting and experience working with students with autism and/or severe & profound disabilities. Responding vendors were evaluated based on their qualifications to provide the required service and their cost of service.

RECOMMENDATION:

The Administration recommends the Governing Board make the determination that a single award is not advantageous to the District and approve the Award of Contracts to all responding vendors.

INITIATOR:



Scott Little, Chief Financial Officer 9/1/2010

Signature

Name/Title

Date

SUPERINTENDENT SIGNATURE:



Vendor Evaluation RFP 10-0013

Student Therapies and Resource Services (STARS)

References were provided from the following Arizona school districts, Tucson Unified School District, Washington Unified School District and Glendale Unified School District. The fee schedule for the 2010/ 2011 school year for a Certified Occupational Therapist is \$66.95 per hour for an eight hour day. STARS has been providing student therapy services in Arizona for twenty years. One of the principals is an Occupational Therapist. STARS meets the RFP requirements for an award of contract.

Therapy Rehabilitation Services, Inc.

References were provided from the following Arizona school districts, Mesa Unified School District, Peoria Unified School District, Tucson Unified School District, Washington Unified School District and Isaac School District. The fee schedule for the 2010/ 2011 school year for a Certified Occupational Therapist is \$63.50 per hour for an eight hour day. Therapy Rehabilitation Services has been providing professional therapy staffing to school districts in Arizona since 1988. Therapy Rehabilitation Services meets the RFP requirements for an award of contract.

RTS Staffing

References were provided from Oak Lawn School District, Oak Lawn, IL, Elko County School District, Elko, NV, Juneau Borough School District, Juneau, AK and the Lake Villa School District, Lake Villa, IL. The fee schedule for the 2010/ 2011 school year for a Certified Occupational Therapist is \$80.00 per hour for an eight hour day. RTS Staffing has been in business for eighteen years. RTS Staffing meets the vendor RFP requirements for an award of contract.

INVO Health Care Associates

References were provided from the following Arizona school districts, Tempe Elementary School District, Tucson Unified School District, Amphitheater Public Schools and Glendale Unified School District. The fee schedule for the 2010/ 2011 school year for a Certified Occupational Therapist is \$78.00 per hour for an eight hour day. INVO Health Care Associates has been in business for seventeen years. INVO Health Care Associates meets the vendor RFP requirements for an award of contract.

Award Recommendation

Certified Occupation Therapists with experience with autistic and severely disabled K-12 students are highly sought after professionals. The Administration requires the flexibility to contact multiple health care service providers to locate an individual who best meets the district's professional requirements. With Governing Board approval the four vendors listed above will be awarded contracts to provide Certified Occupational Therapists as required to meet district staffing requirements.