

## BACK-UP INFORMATION

**NAME:** Jakin Vela  
**ADDRESS:** Dallas, TX  
**POSITION:** Program Director, DOL FLEXtech Grant and Employer Outreach  
**DEPARTMENT:** Grants and Contracts, Frisco Campus

### *SELECTED EXPERIENCE*

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Texas Woman's University	05/19 – 04/21	Assistant Director, Employer Relations
Games For Me	01/18 – 04/21	Executive Director and President, Part-time
Hawkins Law Firm	10/10 – 09/13	Paralegal

### *EDUCATION*

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Southern Methodist University	2014	M.Ed., Educational Leadership
University of North Texas	2010	B.A., Sociology
Texas Woman's University	2020	Post-Baccalaureate Certificate, Social Science Research Methods
Collin College	2011	Certificate, Paralegal Studies