



**WEST ORANGE-COVE CONSOLIDATED INDEPENDENT
SCHOOL DISTRICT
P.O. BOX 1107
ORANGE, TEXAS 77630**

Date: June 25, 2012

To: Board of Trustees

From: Mr. James Colbert

Subject: RECOMMENDATION TO APPROVE PROPOSAL FOR
UNITED STATIONERS CATALOG

Proposals were opened May 22, 2012 for United Stationers Catalog. The Purchasing Department mailed three invitations for proposals and received three responses. The proposal tabulation is attached for your review.

HERNANDEZ OFFICE SUPPLY

MANNINGS'

THE ORANGE STATIONER, INC

It is recommended that the Board award a multi-vendor contract for United Stationer's Catalog at the prices submitted.

Respectfully Submitted:

James Colbert
Superintendent

Melinda James
Business Manager

WEST ORANGE-COVE C.I.S.D.
P.O. BOX 1107
ORANGE, TEXAS 77630

PROPOSAL FOR
UNITED STATIONERS CATALOG

July 1, 2012 - June 30, 2013

VENDOR	CATALOG PRICE MINUS %
HERNANDEZ OFFICE SUPPLY	35%
MANNING'S	5% TO 69%
THE ORANGE STATIONER, INC	35%

Please see exclusions from the above vendor- **THE ORANGE STATIONER, INC.** The following categories will carry a 10% discount:

Computer Ribbons
Dictionaries
Electronic &Electrical Items
Film Cartridges for Printers, Copiers & Fax Machines
Ink Jet Cartridges
Janitorial & Break Room Supplies
Laser Toner Cartridges

Custom Stamp will be quoted individually on an as needed basis

Furniture assembly will be quoted at appropriate assembly rates based on the amount of time needed to assemble the items.