

**ROBSTOWN INDEPENDENT SCHOOL DISTRICT  
AGENDA ACTION SHEET**

Date: August 23, 2021

Subject: **DISCUSS AND CONSIDER AWARD OF RFP# 21-0016 Self-Funded Workers' Compensation Insurance, RFP# 21-0017 Excess Workers' Compensation Insurance**

Administrator Responsible: Vanessa R. Riggs

Position: Chief Financial Officer

A. Purpose of Agenda Item:

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Information Only

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Action Needed

B. Authority for this Action:

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Local Policy

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Law or Rule

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C. Strategic Objective, Goal, or Need Addressed:

The objective is to award the proposals for various subjects.

D. Summary:

On July 17, 2021 the District issued a Request for Proposals (RFP) for RFP# 21-0016 Self-Funded Workers' Compensation Insurance, RFP# 21-0017 Excess Workers' Compensation Insurance.

The District is seeking qualified vendors to provide services for Robstown ISD. The initial contract award will be for one (1) year with the option to renew an additional two (2) years for successful service delivery. Contract extensions will be granted in (1) year increments. The RFQ was advertised in the Corpus Christi Caller Times on July 17<sup>th</sup>, 2021 and August 2, 2021. The proposals were due to the district August 4, 2021 and August 16, 2021.

A scoring committee reviewed the proposals based on monetary proposal amount, answers to questionnaire, experience with school districts and experience with vendors our size. After careful review administration requests to approve the following vendors:

**RFP# 21-0016 Self-Funded Worker's Compensation Insurance**

a) **TRISTAR**

**RFP#21-0017 Excess Workers' Compensation Insurance**

a) **Frost Banking Investment Insurance**

E. Alternatives Considered:

F. Comments Received:

G. Administrative Recommendation:

It is administrations recommendation that you approve selected vendors for the RFP and delegate the authority to the Superintendent to negotiate contracts with each vendor.

H. Fiscal Impact and Cost:

I. Monitoring and Reporting Time-Line: Fiscal Year 2021 and 2022