

## CONSENT CALENDAR

A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners**  
Regular Session – January 25, 2022

B) **Personnel Committee – February 2, 2022**

ACTION ITEM #PM-1: The Committee recommends to approve increasing the pay for the District Court Administrator by \$5,000 as presented.

ACTION ITEM #PM-2: The Committee recommends to approve a 5% pay wage scale increase to non-union employees and elected officials effective February 20, 2022 as presented.

ACTION ITEM #PM-3: The Committee recommends to approve the Emergency Services Director Job Description and authorize the County Administrator to post the position as presented.

ACTION ITEM #PM-4: The Committee recommends to approve the step increase for Board Assistant Lynn Bunting from Step 2 to Step 3 as presented.

ACTION ITEM #PM-5: The Committee recommends to approve the step increase request for Assistant Veterans Counselor William Stypick from Start to Step 2 as presented.

ACTION ITEM #PM-6: The Committee recommends to approve the New Human Resources Job Description in the Commissioner's Office as presented.

ACTION ITEM #PM-7: The Committee recommends to approve the COVID/Retention Bonus Payments for the Unions with half paid upon signing of the contracts and the other half paid on or about November 1 and will need to be employed in order to receive second half.

ACTION ITEM #PM-8: The Committee recommends to approve to extend the COVID Family Leave to nonunion employees and TPOAM for the year 2022 effective February 22, 2022 as presented.