

The Board of Education of Pana Community Unit School District #8 of the Counties of Christian, Shelby and Montgomery, Illinois met in Regular Session on Monday, June 18, 2012 at 6:30 p.m. in the Board Room of the Unit at 14 East Main St., Pana, Illinois.

MEETING CALLED TO ORDER/ROLL CALL

President Koontz called the meeting to order at 6:30p.m. The following board members were present: Beyers, Carlson, Foor, Koontz, McLeod, Metzger, Schafer.

Executive Session

A motion was made by Schafer and seconded by McLeod to adjourn to executive session to discuss Employment/Compensation/Resignation Recommendations, and litigation.

ROLL CALL: Beyers, Carlson, Foor, Koontz, McLeod, Metzger and Schafer. All aye motion carried. Roll Call
Dave Koontz left sick at the end of executive session at 8:06pm. Vice President John Metzger ran the rest of the meeting.

The purpose of executive sessions was to discuss Employment/Compensation/Resignation Recommendations, and Litigation. No action was taken.

ROLL CALL: Beyers, Carlson, Foor, McLeod, Metzger and Schafer. Absent: Koontz

A motion was made by McLeod and seconded by Beyers to approve the minutes as read in executive session. Approve minutes as read in ex.

ROLL CALL: Beyers, Carlson, Foor, McLeod, Metzger and Schafer. All aye, motion carried. Roll Call

CONSENT AGENDA

A motion was made by Carlson and seconded by Foor to approve the consent agenda items 3, 4, and 5 with payables totaling \$118,857.68 and payroll totaling \$860,684.31 for a total of \$979,541.99.

ROLL CALL: Carlson, Foor, McLeod, Metzger, Schafer, Beyers. All aye, motion carried. Roll Call

VISITOR, TEACHER, & SUPPORT STAFF CONSIDERATIONS

Amanda Bjorling presented information on the Library Per Capita Grant. She updated the board on all the libraries in the district and how this money is used.

There were not representatives from the Boys Bowling or Bass Fishing at this meeting but Dr. Lett did want to hold an open discussion concerning these two co-curricular activities.

After some discussion a motion was made by Carlson and seconded by Schafer to approve Dr. Lett's recommendation to table anymore privately funded sports for one year. Table Privately funded sports for a year.

ROLL CALL: Foor-yes, McLeod-yes, Metzger-yes, Schafer-yes, Beyers-no, Carlson-yes. Motion carried. Roll Call

COMMITTEE REPORTS

Facilities

The facilities committee did meet. They met at the high school parking lots and Lori discussed in more detail the situation on the parking lot project.

Finance

The finance committee did meet right before the regular meeting tonight. Clint Foor let Dr. Lett explain our finances in more detail and the recommendations that are being made. Dr. Lett brought from the meeting a fee structure of other area schools sports participation fees and they also discussed the textbook, lunch and event fees.

Curriculum Committee

Did not meet this month.

Policy Committee

Gary Ade brought to the board dual sports player. He has talked with the coaching staff. Ms. McRoberts also discussed some issues.

After some discussion a motion was made by McLeod and seconded by Foor to approve a 1 year trial for dual player athletes.

ROLL CALL: McLeod, Metzger, Schafer, Beyers, Carlson, Foor. All aye, motion carried.

A motion was made by Foor and seconded by Schafer to approve the second reading of the policy updates reviewed last board meeting.

1st reading policies

OCTOBER 2011 ISSUE: 2:250 Access to District Public Records, 3:60 Administrative Responsibility of the Building Principal, 4:80 Accounting and Audits, 5:90 Abused and Neglected Child Reporting, 5:100 Staff Development Program, 5:200 Terms and Conditions of Employment and Dismissal, 5:240 Suspension, 6:60 Curriculum Content, 6:150 Home and Hospital Instruction, 6:300 Graduation Requirements, 6:320 High School Credit for Proficiency, 7:305 Student Athletic Concussions and Head Injuries (NEW).

JANUARY 2012 ISSUE: 2:100 Board Member Conflict, 2:120 Board Member Development (training needed), 2:200 Types of School Board Meetings, 2:260 Uniform Grievance Procedure, 4:110 Transportation, 4:170 Safety, 5:10 Equal Employment Opportunity and Minority Recruitment, 5:30 Hiring Process and Criteria, 5:90 Abused and Neglected Child Reporting, 5:125 Personal Technology and Social Media; Usage and Conduct, 5:190 Teacher Qualifications, 5:210 Resignations, 5:220 Substitute Teachers, 5:260 Student Teachers, 5:285 Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers, 6:50 School Wellness, 6:110 Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program, 6:150 Home and Hospital Instruction, 6:185 Remote Educational Program, 6:280 Grading and Promotion, 7:20 Harassment of Students Prohibited, 7:70 Attendance and Truancy, 7:100 Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students, 7:190 Student Discipline, 7:270 Administering Medicines to Students, 8:70 Accommodating Individuals with Disabilities

ROLL CALL: Metzger, Schafer, Beyers, Carlson, Foor, McLeod. All aye, motion carried.

Roll Call

The policy committee did meet again to review another PRESS update. A motion was made by Foor and seconded by McLeod to approve the first reading of the following policies and the Bring Your Own Device to School Policy 7:190 that Mr. Dively reviewed.

3:40 Superintendent, 4:60 Purchases and Contracts, 4:120 Food Services, 5:280 Educational Support Personnel Duties and Qualifications, 6:180 Extended Instructional Programs, 6:235 Access to Electronic Networks, 6:290 Homework, 7:50 School Admissions and Student Transfers To and From Non-District Schools, 7:220 Bus Conduct, 7:340 Student Records.

The committee also reviewed the PRESS Update that did a five year review of policies and administrative tools that were not updated during the previous five years.

ROLL CALL: Schafer, Beyers, Carlson, Foor, McLeod, Metzger. All aye, motion carried.

Pana Educational Foundation

Dr. Lett had nothing to add to the minutes in the packet.

Technology Committee

Did not meet. Next meeting June 12th.

Strategic Planning Committee

Did not meet. Next meeting TBD.

ADMINISTRATIVE REPORTS

Principals -

Mrs. Wysong Washington/Lincoln

Nothing to add to report. Handbook updates in packet.

Deb Zueck, Jefferson Middle School

Handbook updates in packet. Ms. Zueck will give a presentation on flip classrooms at the August meeting. Information about this was provided in the packet.

Paul Lauff, Jr. High

Nothing to add to report. Handbook updates in packet.

Gayle McRoberts, High School

Ms. McRoberts reviewed some of her handbook changes.

A motion was made by Carlson and seconded by Foor to approve the changes being recommended to the Parent/Student Handbooks for Washington, Lincoln, Jefferson, Jr. High and HS and the Athletic Handbooks and Coaching Handbook.

Approved handbook changes
Roll Call

ROLL CALL: Beyers, Carlson, Foor, McLeod, Metzger, Schafer. All aye, motion carried.

Building and Transportation- Mrs. Lori Ade

Mrs. Ade announced that the district was awarded the ISBE Maintenance Matching Grant.

A motion was made by Beyers and seconded by Schafer to approve Doty Sanitation for Sanitation services in Tower Hill.

Doty Sanitation

ROLL CALL: Carlson, Foor, McLeod, Metzger, Schafer, Beyers. All aye, motion carried.

Roll Call

A motion was made by Foor and seconded by McLeod to approve Orkin Pest Control contract for the 2012-2013 school year.

Orkin Pest Control

ROLL CALL: Foor, McLeod, Metzger, Schafer, Beyers, Carlson. All aye, motion carried.

Roll Call

A motion was made by Schafer and seconded by McLeod to approve the resolution to lease 3 buses from Central States with financing through Bank of America.

Approve Leased Bus Resolution

ROLL CALL: McLeod, Metzger, Schafer, Beyers, Carlson, Foor. All aye, motion carried.

Roll Call

Assistant Superintendent-Mr. Dave Dively

Mr. Dively updated the board on the NCLB Consolidated Grants and Adult Ed Grants.

A motion was made by Foor and seconded by Beyers to approve the district to make application for the NCLB grants (Title I and Title II).

NCLB Application
Roll Call

ROLL CALL: Metzger, Schafer, Beyers, Carlson, Foor, McLeod. All aye, motion carried.

SUPERINTENDENT

Personnel Recommendations

A motion was made by Schafer and seconded by Carlson to approve the following resignations: Amanda Bjorling as District Media Specialist, Matthew Lesko as HS Spanish Teacher, Julie Cline as HS Social Science Teacher, Head Girls Golf and Asst. Girls Track.

A. Bjorling, M. Lesko, J. Cline Resignations

All aye, motion carried.

Roll Call

A motion was made by Foor and seconded by Beyers to re-adjust the retirement letter of Georgeann Henschen with the effective date of October 31st.

G Henschen adjust retire date

All aye, motion carried.

Roll Call

A motion was made by Schafer and seconded by McLeod to approve the employment of Amy Christian as Part-Time Cafeteria Manager.

Employ A. Christian

ROLL CALL: Beyers, Carlson, Foor, McLeod, Metzger, Schafer. All aye, motion carried.

Roll Call

A motion was made by Schafer and seconded by McLeod as Summer Route Driver.

H. Gullidge

ROLL CALL: Carlson, Foor, McLeod, Metzger, Schafer, Beyers. All aye, motion carried.

Roll Call

A motion was made by Schafer and seconded by Beyers to approve the changes to the volunteer list. Add Dan Beyers as HS Varsity Boys Basketball volunteer and Mitch Cloe being removed as HS Varsity Girls Basketball volunteer.

volunteer list changes

All aye, motion carried.

A motion was made by Foor and seconded by Carlson to approve Tim Karbach as High School Boys Soccer Coach. T. Karbach boys soccer coach
ROLL CALL: Foor, McLeod, Metzger, Schafer, Beyers, Carlson. All aye, motion carried. Roll Call

Textbook Rentals, Lunch Fees, and Event Fees for 2012-2013

A motion was made by Beyers and seconded by Schafer to approve the textbook rental, lunch and event fees as discussed for 2012-2013 school year.
ROLL CALL: McLeod, Metzger, Schafer, Beyers, Carlson, Foor. All aye, motion carried. Roll Call

FFA Overnight Trip

A motion was made by Schafer and seconded by McLeod to approve the FFA overnight leadership camp in Monticello, Illinois July 25-28th.
ROLL CALL: Metzger, Schafer, Beyers, Carlson, Foor, McLeod. All aye, motion carried. Roll Call

6-Month Executive Session Minutes/18 Month Tapes

A motion was made by McLeod and seconded by Schafer to approve the open the executive session minutes from April 23rd and to keep the following closed: Jan 16, 2012; Feb 27, 2012; Mar 19, 2012; April 16, 2012; May 21, 2012; June 18, 2012.
ROLL CALL: Beyers, Carlson, Foor, Koontz, McLeod, Metzger, Schafer. All aye, motion carried. Roll Call

Prevailing Wage Act

A motion was made by Beyers and seconded by Schafer to adopt the prevailing wage resolution and its accompanying wage scales.
ROLL CALL: Carlson, Foor, Koontz, McLeod, Metzger, Schafer, Beyers. All aye, motion carried. Roll Call

Communications

Dr. Lett briefly mentioned items in his communications section.

Board Member Considerations

Adjournment

A motion was made by Schafer and seconded by Foor to adjourn the regular meeting of June 18, 2012. All aye, motion carried.

Secretary

President