

# MCSD #331 Board of Trustees

## Board Meeting Minutes

### February 24, 2020

The Regular Board meeting held at District Service Center, 310 10<sup>th</sup> St., Rupert, Idaho was called to order by Chair Heins, at 3:45 p.m. A silent roll call was taken.

#### Board Members Present

The following trustees were present: Chair Bonnie Heins; Vice Chair Stimpson; Trustees Suchan, Gibson and Andersen.

#### Agenda Review

Those present reviewed the agenda items to be discussed at the February 24, 2020 meeting. An error had been made on 9G (Review of the Superintendent Search Process) of the agenda. A motion will be made in the main board meeting to amend item 9G (Review of the Superintendent Search Process) to be an action item.

#### Executive Session

A motion to move into Executive Session for the purpose of: Idaho Code 74-206 (1) (a) personnel and review reference checks for superintendent position, (f) legal counsel was made by Vice Chair Stimpson, seconded by Trustee Suchan. Motion carried. A roll call was taken and the Board Clerk reported a quorum was present.

A motion to move into Open Session was made by Trustee Gibson, seconded by Trustee Suchan. Motion carried.

#### Adjournment (5:45)

A motion to adjourn was made by Trustee Andersen, seconded by Trustee Suchan. Motion carried.



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Bonnie Heins, Chair of School Board

Attest: March 16, 2020 kt



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Kerri Tibbitts, Board Clerk

# **MCSD #331 Board of Trustees**

## **Monthly Session Meeting Minutes**

### **February 24, 2020**

The regular monthly Board meeting held at the District Service Center, 310 10<sup>th</sup> St., Rupert, Idaho was called to order by Chair Heins, at 7:00 p.m. A silent roll call was taken and the Board Clerk reported a quorum was present.

#### **Board Members Present**

The following trustees were present: Chair Bonnie Heins; Vice Chair Stimpson; Trustees Andersen, Gibson and Suchan.

#### **Administration Dinner**

The Board held a dinner for administrator and supervisors in which they held discussions on the needs and accomplishments in their department or buildings.

#### **Break (6:50– 7:04)**

#### **Others Attending**

The following were also present: Superintendent, Dr. Kenneth Cox; Board Clerk, Kerri Tibbitts; Principals; Joe Fairchild, Kim Kidd, Laurie Copmann, Danelle Stutzman; Angela Davidson, Terry Merrill, Heather Hepworth, Shanna Lindsay, Dyann Blood; Elementary Achievement Director, Ashley Johnson; Secondary Achievement Director, Suzette Miller; Business Manager, Michelle DeLuna; Maintenance Supervisor, Pat Swigert; Federal Programs Director, Michele Widmier; Technology Assistant, Jeremiah Draves; Patrons, and Staff.

#### **Prayer, Pledge of Allegiance and Welcome to Meeting**

Trustee Andersen lead the group in prayer and Hagen Hale lead the audience in the Pledge of Allegiance.

#### **Agenda Approval (action Item)**

A motion to approve the agenda with item 9G (Review of Superintendent Search Process) being amended to read as an action item, due to it being misplaced on the agenda, was made by Trustee Gibson, seconded by Trustee Andersen. Motion carried.

#### **Consent Agenda (action item)**

Minutes of previous board minutes were unanimously approved for: February 24, 26 and 28, 2020.

The minutes noted above are herein incorporated into the board minutes by reference to the date of the board meeting.

Bills and Payroll Were Approved

The School Board approved bills, with addendum, and payroll for payment.

Accounts Payable: \$433,646.91

Payroll: \$2,254,517.24

The monthly reports are herein incorporated into these minutes by reference to Exhibits: “Board Revenue Report”, and “Accounts Payable Runs”.

Travel Requests

Approval of Personnel (as amended)

A motion to approve items A – D were approved by unanimous consent with item E, personnel, as amended was made by Vice Chair Stimpson, seconded by Trustee Andersen. Motion carried.

## **Student Representative Reports**

Mt. Harrison (Katelynn Phillips) - Katelynn presented to the Board events that have taken place at Mt. Harrison. Their chili feed and cinnamon roll dinner was a success. Students have raised approximately \$840 with the 'Iron Giraffe Challenge' that helps people in Sudan build pumps for water.

Minico (Sadie Tribe) – Sadie shared events at Minico High School. Minico's Parent/Teacher conferences were well attended and held in the gym. Student Council attended State and received the Outstanding Student Council award for Region IV, Mrs. Smith, their advisor, also received the Outstanding Student Council Advisor award.

## **Good News**

### **Mt. Harrison High School (Joe Fairchild)**

Mr. Fairchild thanked the Board for allowing them to have the Hope Squad class, in which students helps others with challenges. Mrs. Hurst is holding an Alice in Wonderland 'Read-a-Gram' class involving young ladies who struggle in reading. Mt. Harrison High School will also be making changes in the way instruction will be delivered starting fourth quarter.

## **Patron Comments**

Roger Davis expressed concerns to the Board regarding material being presented in an Eastern Hemisphere class.

## **Effective Instruction (Acequia Elementary (Kailee Hansen))**

Mrs. Hansen, Special Education teacher at Acequia, presented teaching strategies in her class. You can view the video at <https://www.youtube.com/watch?v=LQEjCvh0FBI>.

## **Discussion Items**

### **ARTEC/ARTEI Performance Review (Andy Wiseman)**

Mr. Wiseman was not able to attend. Dr. Cox stated the summary gives an overall view of where the various charter school's program(s) are at. Those programs that are in mediation will have an improvement plan.

### **Revised 2019-2020 Budget (Michelle DeLuna)**

There were no questions on this report. Mrs. DeLuna stated we have lost 66 students since November.

### **Administrator/Department/Committee Reports**

1. Athletic Director Report (Brady Trenkle) – Mr. Trenkle presented the boy's bowling team with Coach Wally Studer as the State champions in Bowling, He thanked Mr. Studer for volunteering his time as a coach and helping them win the championship. Mr. Trenkle also recognized Mariah Pinther who is a three-time State individual champion in bowling.

Minico girl's wrestling team, which is new this year, had seven girls go to the girl's championship in which six placed. The boy's wrestling team finished third and 13 of the team members qualified for State. The cheer program qualified in three of the four State events and boys' basketball qualified for State.

2. Parent/Teacher Conference Report – Vice Chair Stimpson asked if the attendance numbers were typical. Minico stated they had more conferences than last year. Other schools were similar to last trimester.

### **Board and Administrator Newsletter (Trustee Andersen)**

Trustee Andersen shared highlights from the February newsletter regarding the Superintendent Evaluation. She stated it is important to not surprise the Superintendent with the evaluation and do not bring personal agendas into the evaluation.

## Policy Discussion

1. Policy D265.00 Mastery Grading – This policy addresses issues at the secondary level. The State Department informed us it was possible for us to grant a grade for a student who is passing a class even when attendance is poor, provided the Board has a policy in place. Chair Heins stated she does not like the idea that a student can miss a lot days and get a credit for the course. Vice Chair Stimpson stated he was shocked it would even be considered.

Joe Fairchild, Principal at Mt. Harrison High School, stated that their biggest challenge is battling discouragement and students not seeing any hope of graduating. If the Board approves a policy like this and the student shows mastery in the course, students would not have to start the class all over again. Dr. Cox agreed that this policy would not work at Minico. Mrs. Lindsay clarified that if this policy was put in place, students would be required to do all the work and turn it in. Chair Heins stated she needed more information on this policy.

2. Policy D378.20/D378.20P Transportation Supervision of Students and Discipline Procedure – Dr. Cox stated this policy is to give bus drivers a guideline for discipline
3. Policy D480.00 Use of School Facilities and Procedure – The fees were changed on this policy and wording was added to consider adding an option of the District covering insurance and a minimal use fee. The procedure will clarify who is responsible for the fees and collection. Trustee Gibson asked if the school where the event takes place gets the money or does it go to the District's general fund. Dr. Cox stated that it should go to where the event takes place.
4. Policy D560.00 Employee Injury: Accident Treatment – The wording has been changed to state if an employee is injured at work and seeks immediate medical attention, he/she will be asked to take a drug test.

## Superintendent Report

There were no comments on Dr. Cox's report.

## Review of Superintendent Search Process (changed from discussion to action item)

The Board met and reviewed five candidates (the sixth candidate they were considering accepted a position elsewhere) reference checks in Executive Session. Skype interviews will be held February 28. Trustee Gibson suggested the Board narrow the candidates to three. A motion to reduce the candidates to three for Skype interviews was made by Vice Chair Stimpson, seconded by Trustee Gibson. Motion carried. A motion to invite James Ramsey, Dr. Isa DeArmas and Janet Avery for Skype interviews scheduled for Friday, February 28 was made by Vice Chair Stimpson, seconded by Trustee Gibson. Motion carried. The Board asked that no one contact the candidates until Misty Swanson from ISBA has spoken to them.

## **Business (Action Items)**

### Approval of 2020-2023 Staff Calendars

Chair Heins asked that only the 2020 - 2021 staff calendar be approved. Trustee Gibson made the motion to approve the 2020-2021 calendar, seconded by Trustee Andersen. Two trustees voted no on the motion -Trustee Suchan and Vice Chair Stimpson. Trustee Andersen and Gibson voted yes. Chair Heins cast the deciding vote. She voted yes. The motion carried to only approve the 2020-2021 Staff Calendar.

### Senior Celebration Requests

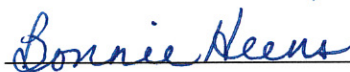
A motion to give \$1,000 to Minico and Mt. Harrison Senior Celebrations was made by Vice Chair Stimpson, seconded by Trustee Suchan. Motion carried.

**New/Amended/Deleted Policies**

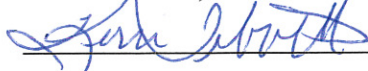
1. **Policy D174.00 Board Agenda (First Reading)**  
A motion to accept Policy D174.00 Board Agenda as presented was made by Trustee Suchan, seconded by Trustee Andersen. Motion carried.
2. **Policy D342.30 Voluntary Drug Testing for Students (Second Reading)**  
A motion to accept Policy D342.30 Voluntary Drug Testing for Students as presented was made by Vice Chair Stimpson, seconded by Trustee Andersen. Motion carried.
3. **Policy D526.10 Sexual Misconduct (Second Reading)**  
A motion to accept Policy D526.10 Sexual Misconduct was made by Trustee Andersen, seconded by Vice Chair Stimpson. Motion carried.
4. **Policy D544.30 Bereavement Leave (First Reading)**  
This will be held for a second reading.
5. **Policy D544.90 Jury Duty (First Reading)**  
This will be held for a second reading.
6. **Policy D546.00 Staff Travel (Second Reading)**  
A motion to accept Policy D546.00 Staff Travel as presented was made by Trustee Andersen, seconded by Trustee Suchan. Motion carried.
7. **Policy D550.00 Substitute Salaries (First Reading)**  
A motion to accept Policy D550.00 Substitute Salaries as presented was made by Vice Chair Stimpson, seconded by Trustee Gibson. Motion carried.
8. **Policy D580.00 Teacher Responsibility (First Reading)**  
This will be held for a second reading.
9. **Policy D596.00 Overtime Classified Personnel (Second Reading)**  
This will be held for a second reading.
10. **Policy D640.00 District Evaluation Program (First Reading)**  
A motion to accept Policy D640.00 District Evaluation Program as presented was made by Trustee Andersen, seconded by Trustee Suchan. Motion carried.
11. **Policy D670.00 Evaluation of Classified Employees (First Reading)**  
This will be held for a second reading.
12. **Policy D756.00 Payroll Procedures (First Reading)**  
A motion to accept Policy D756.00 Payroll Procedures as presented was made by Vice Chair Stimpson, seconded by Trustee Gibson. Motion carried.

**Adjournment**

A motion for adjournment was made by Trustee Gibson, seconded by Vice Chair Stimpson. Motion carried. Adjournment was at 8:54 p.m.



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Bonnie Heins, Chair of School Board



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Kerri Tibbitts, Board Clerk

Attest: March 16, 2020 kt

# **MCSD #331 Board of Trustees**

## **Special Board Meeting Minutes**

### **February 26, 2020**

The Special Board meeting held at the District Service Center, 310 10<sup>th</sup> St., Rupert, Idaho was called to order by Chair Heins, at 2:35 p.m. A silent roll call was taken and the Board Clerk reported a quorum was present.

#### **Board Members Present**

The following trustees were present: Chair Bonnie Heins; Vice Chair Stimpson; Trustees Andersen, Gibson and Suchan

#### **Executive Session**

A motion to go into Executive Session for the purpose of Idaho Code 74-206 (1) (a) initial interviews for the superintendent position was made by Vice Chair Stimpson, seconded by Trustee Gibson. Motion Carried. Roll call was taken and a quorum was present.

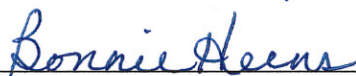
A motion to move out of Executive Session was made by Vice Chair Stimpson, seconded by Trustee Gibson. Motion carried.

#### **Business (3:20)**

A motion to bring forward the following candidates: Dr. Joel Wilson, James Ramsey, Janet Avery and Cory Weiss for Skype interviews on February 28<sup>th</sup> was made by Trustee Gibson, seconded by Vice Chair Stimpson. Motion carried.

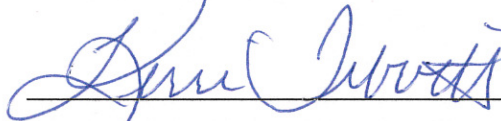
#### **Adjournment**

A motion for adjournment was made by Trustee Gibson, seconded by Trustee Suchan. Motion carried. Adjournment was at 3:30 p.m.



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Bonnie Heins, Chair of School Board

Attest: March 16, 2020 kt



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Kerri Tibbitts, Board Clerk

# MCSO #331 Board of Trustees

## Special Board Meeting Minutes

### February 28, 2020

The Special Board meeting held at the District Service Center, 310 10<sup>th</sup> St., Rupert, Idaho was called to order by Chair Heins, at 11:14 a.m. A silent roll call was taken and the Board Clerk reported a quorum was present.

#### Board Members Present

The following trustees were present: Chair Bonnie Heins; Vice Chair Stimpson; Trustees Andersen, Gibson and Suchan

#### Executive Session

A motion to go into Executive Session for the purpose of Idaho Code 74-206 (1) (a) initial interviews for the superintendent position was made by Trustee Andersen, seconded by Trustee Gibson. Motion carried. Roll call was taken and a quorum was present.

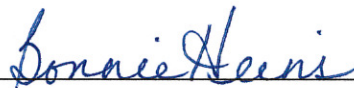
A motion to move out of Executive Session was made by Trustee Gibson, seconded by Trustee Andersen. Motion carried.

#### Business

A motion to table the choosing of finalists due to the unavailability of Dr. Wilson until Monday was made by Vice Chair Stimpson, seconded by Trustee Suchan. Motion carried.

#### Adjournment

A motion for adjournment was made by Trustee Gibson, seconded by Vice Chair Stimpson. Motion carried. Adjournment was at 1:55 p.m.



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Bonnie Heins, Chair of School Board

Attest: March 16, 2020 kt



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Kerri Tibbitts, Board Clerk

**MCS D #331 Board of Trustees**  
**Executive Agenda Review Meeting Minutes**  
**March 9, 2020**

The Executive Agenda Review meeting held at District Service Center, 310 10<sup>th</sup> St., Rupert, Idaho convened, at 3:45 p.m.

**Board Members Present**

The following trustees were present: Chair Bonnie Heins, Vice Chair Stimpson and Trustee Gibson

**Agenda Review**

Those present reviewed the agenda items to be discussed at the March 16, 2020 regular board meeting. It was decided to add a Work Session to the regular board meeting for Facility Needs from 6:00 – 6:56 p.m.

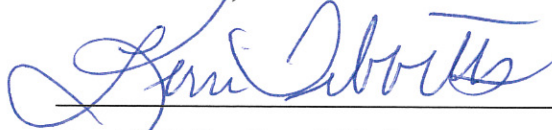
**Adjournment**

Adjournment was at 4:45 p.m.



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Bonnie Heins, Chair of School Board

Attest: March 16, 2020 kt



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Kerri Tibbitts, Board Clerk



**MCSD #331 Board of Trustees**  
**Special Board Meeting Minutes**  
**March 11, 2020**

The Special Board meeting held at the District Service Center, 310 10<sup>th</sup> St., Rupert, Idaho was called to order by Chair Heins, at 9:03 a.m. A silent roll call was taken and the Board Clerk reported a quorum was present.

**Board Members Present**

The following trustees were present: Chair Bonnie Heins; Vice Chair Stimpson; Trustees Andersen, Gibson and Suchan

**Executive Session (9:03 – 1:50)**

A motion to go into Executive Session for the purpose of Idaho Code 74-206 (1) (a) interviews for the superintendent position was made by Trustee Gibson, seconded by Vice Chair Stimpson. Motion carried. Roll call was taken and a quorum was present.

A motion to move out of Executive Session and for adjournment was made by Vice Chair Stimpson, seconded by Trustee Andersen. Motion carried.

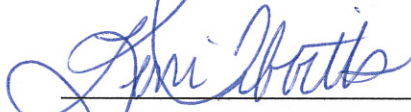
**Discussion**

There was no discussion held in regards to the Superintendent interviews. Further discussion will be held at the March 16 meeting.



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Bonnie Heins, Chair of School Board

Attest: March 16, 2020 kt



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Kerri Tibbitts, Board Clerk