



COPPELL
INDEPENDENT SCHOOL DISTRICT
Empowering Educational Excellence

Board Action Required

No Action Required

To: Coppell ISD Board of Trustees
From: Kristen Eichel
Date: February 28, 2022

cc: Brad Hunt, Carol Snowden

Re: Resolution of the Board Delegating Authority to Accept a Contract Employee's Resignation Effective Before the End of the School Year or Submitted Before Penalty-Free Resignation Date

Policy DEF(Local) grants authority to the Superintendent and any other person designated by Board action to accept resignations from contract employees. This Resolution is in response to legislation that now requires the Board to delegate authority to specific positions to accept resignations. As stated within this Resolution, we ask that the Board delegate authority to the Assistant Superintendent for Administrative Services and the Executive Director of Human Resources to accept contract employee resignations effective before the end of the school or those submitted before the penalty-free resignation date.

RECOMMENDATION: Board adopt the resolution to align with Policy DFE(Local).