



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304**  
**FROM THE OFFICE OF HUMAN RESOURCES**

TO: Dr. Kent Mutchler

FROM: Adam Law Ed.D.

RE: August 12, 2019 Personnel Report

DATE: August 12, 2019

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I request that the Board of Education approve the following personnel recommendations:

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**CERTIFIED STAFF**

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**I. New Hires**

Start Date	Name	School	Subject/Grade	FTE
8/19/19	Adams, Kerry	FES	Physical Education	.60
8/19/19	Enas, Beni	GHS	TV Production	.80
8/19/19	Freedlund, Lynn	GMS/GMN	French	.40
8/19/19	Kielma, Allison	WAS	Learning Behavior Specialist	1.0
8/19/19	Luessenhop, Monica	WAS	Grade 1	1.0
8/19/19	Wade, Victoria	FES	Librarian	1.0
8/19/19	Whildin, Susan	GELP	Learning Behavior Specialist	.50

**II. Resignations**

Name	School	Subject/Grade	Effective Date	FTE
Beckmann, Malissa	HSS	Grade 1	6/7/19	1.0
Koehler, Katie	GHS	English	6/7/19	1.0

**III. Long-Term Substitutes**

Length of Assignment	Name	School	Subject/Grade	FTE
8/19/19 – 9/30/19	Bieniak, Laura	GMSN	Language Arts	1.0
8/19/19 – 12/20/19	Schutz, Jennifer	GHS	Social Studies	1.0

#### IV. Reappointments/Reclassifications

Name	School	Position	School Year
Jensen, Jill	HSS	Reading Tutor to Literacy Coach	19-20
Martin, Shannon	HSS	Special Education Assistant to Kindergarten Teacher	19-20

#### V. Family and Medical Leave

Name	School	Subject/Grade	Approximate Dates	FTE
Girard, Ashley	GELP	Learning Behavior Specialist	1/23/20 – 4/24/20	1.0
Christensen, Kim	WES	Kindergarten	8/19/19 – 12/20/19	1.0
Cole, Emma	GHS	Science	1/6/20 – 3/27/20	1.0
Furnish, Becky	WES	Grade 1	8/26/19 – 9/27/19	1.0

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#### SUPPORT STAFF

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##### 19. New Hires

Start Date	Name	School	Position	School Year
8/19/19	Evans, Scott	GMSS	Special Education Assistant	19-20
8/19/19	Mercado, Chad	GMSS	Special Education Assistant	19-20
8/13/19	Mackell, Penny	CO	Administrative Assistant – Facilities	19-20
8/27/19	Orman, Glenn	ALL	Maintenance	19-20
8/19/19	Pratt, Siri	GMS	Reading Tutor	19-20
8/19/19	Rigby, Christina	GMSS	Special Education Assistant	19-20
8/19/19	Simpson, Elizabeth	HES	Special Education Assistant	19-20
8/5/19	Sosa, Naomi	HSS	Bilingual Paraprofessional	19-20
8/13/19	Wald, David	CO	Building Services Coordinator	19-20

#### II. Resignations

Name	School	Position	Effective Date	School Year
Cullen, Breana	GMSS	Special Ed Assistant	6/7/19	18-19
Gajsiewicz, Cynthia	GMS/GMN	Administrative Assistant	8/13/19	19-20
Feucht, Valerie	MCS	Reading Tutor	6/7/19	18-19
Fowler, Matt	GHS	Custodian	8/16/19	19-20

Hinchman, Jane	HES	Special Ed Assistant	6/7/19	18-19
Olinger, Andrew	GHS	Special Ed Assistant	6/7/19	18-19

### III. Reappointments/Reclassifications

Name	School	Position	School Year
Cedergren, Christine	HSS	Kindergarten Assistant 15 hrs/wk	19-20
Degrado-Conforti, Jane	WAS	Special Ed Assistant 15 hrs/wk	19-20
Krohe, Colleen	FES	Special Ed Assistant 15 hrs/wk	19-20
Marshall, Abigail	WAS	Lunchroom Supervisor to Kindergarten Assistant 15 hrs/wk	19-20
Read, Melissa	GMSN	Day Shift Custodian (GHS) to Head Custodian (GMSN)	19-20
Sweeney, Lindsay	MCS	Kindergarten Assistant 15 hrs/wk	19-20
Todd, Christine	HSS	Classroom Assistant 15 hrs/wk	19-20
Weber, Gretchen	GELP	Kindergarten Assistant (HES) to Special Ed Assistant (GELP)	19-20

### IV. Family and Medical Leave

Name	School	Position	Approximate Dates	School Year
Giarratano, Sam	All	Custodian	7/26/19 – 8/2/19	19-20
Johnson, Jim	HSS	Custodian	8/9/19 – 9/6/19	19-20

## ADMINISTRATORS

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### IV. Family and Medical Leave

Name	School	Position	Approximate Dates	School Year
Rogers, Tom	GHS	Principal	7/9/19 – 7/22/19	19-20
Latham, Todd	CO	Coordinator of Business Services	8/16/19 – 8/28/19	19-20