

ANNEX F

LIMITED FIRE SUPPRESSION

[District/School]

APPROVAL & IMPLEMENTATION

Annex F

Limited Fire Suppression

Signature

Date

Signature

Date

NOTE: The signature(s) will be based upon local administrative practices. Typically, the individual having primary responsibility for this emergency function signs the annex in the first block and the second signature block is used by the Superintendent. Alternatively, each person assigned tasks within the annex may sign the annex.

RECORD OF CHANGES

Annex F

Limited Fire Suppression

Change #	Date of Change	Entered By	Date Entered

ANNEX F

Limited Fire Suppression

I. AUTHORITY

See Basic Plan, Section 1.

School Board Ordinances

II. PURPOSE

The purpose of this annex is to outline operational concepts and organizational arrangements for limited fire suppression during emergency situations in our district.

III. EXPLANATION OF TERMS

A. Acronyms

DDC	Disaster District Committee
EMC	Emergency Management Coordinator
EOC	Emergency Operations Center
IC	Incident Commander
ICP	Incident Command Post
ICS	Incident Command System
SOP	Standard Operating Procedures
TFS	Texas Forest Service
VFD	Volunteer Fire Department

B. Definitions

1. Expedient Evacuation. Evacuations that must be conducted with little notice, frequently in response to a request from the IC at the scene.
2. Hazmat. Hazardous materials.
3. Terrorist Incident. A violent act, or an act dangerous to human life, in violation of the criminal laws of the United States or of any state, to intimidate or coerce a government, the civilian population, or any segment thereof, in furtherance of political and social objectives.

IV. SITUATION AND ASSUMPTIONS

A. Situation

1. Brackett ISD depend[s] on the Brackett Volunteer Fire Department for most fire protection.
2. Brackett ISD will train to the extent possible in basic fire suppression and fire prevention. Any fire emergency beyond the district's basic training will result in contacting 911.

3. The challenges of fire prevention and control are exacerbated when other emergency situations occur simultaneously or have already impacted the local area.
4. Uncontrolled fires may reach such proportions as to become a major emergency situation. If not promptly controlled, even small fires can threaten lives and cause significant destruction of property and the environment.
5. Some fire scenes may present problems that require a response by law enforcement, public works, utilities, public health authorities, and environmental protection agencies and thus, effective interagency coordination using the ICS.
6. Large-scale emergencies, disasters, and acts of terrorism may adversely impact firefighting personnel, equipment, and facilities as well as communications systems.

B. Assumptions

1. During emergency situations, Brackett ISD's basic firefighting resources will be utilized to the extent that personnel do not respond beyond their training/capabilities.
2. If our resources are insufficient and additional support is required, we will request assistance from local authorities
3. During major emergency situations, our firefighting resources may be damaged and specialized supplies depleted.

V. CONCEPT OF OPERATIONS

A. General

1. The fire service has the primary responsibility of protecting our community from the hazards of fires and also has primary responsibility for dealing with hazmat spills and radiological incidents. Our firefighting resources include:
 - a. The Brackett Volunteer Fire Department
2. The responsibilities of the fire service in emergency situations are basically the same as in daily operations. These responsibilities include fire control, hazmat and oil spill response, and radiological protection operations responsibility for [all/certain] rescue. During emergency situations, fire services may also be called on to undertake a number of other tasks that are not performed on regular basis. Such tasks may include providing fire protection for temporary shelters and assisting law enforcement personnel in route alerting or door-to-door warning for those who cannot be reached by primary warning systems.

B. Implementation of ICS

The first responder on the scene of an emergency situation (usually a member of the school staff) should initiate the ICS and establish an ICP. As other responders arrive, the individual most qualified to deal with the specific situation present should serve as the IC. For fire, hazmat, and radiological incidents, the senior firefighter will generally assume the role of IC.

The IC will direct and control responding resources and designate emergency operating areas.

C. Protective Action Recommendations

As fire service personnel are generally the most knowledgeable of the threat posed by fire, radiological materials, and other hazardous materials, they are generally responsible for assessing the threat posed by those hazards and recommending appropriate protective actions for emergency responders to the IC, including requirements for personal protective equipment. Fire service personnel are also responsible for recommending appropriate protective actions for the public in the vicinity of the incidents involving those threats.

D. Evacuation Operations

1. During the response to a fire, hazmat spill, or radiological incident, the IC may determine that expedient evacuation is necessary to protect people at the incident site and in the immediate vicinity. Fire service personnel and other emergency responders at the incident site will normally warn affected residents and direct their evacuation.
2. For major emergencies and disasters, significant evacuation may be necessary. Law enforcement has the lead role in pre-planning evacuation of known risk areas and carrying out large-scale evacuations. During such evacuations, fire service may be tasked to:
 - a. Assist in alerting those in the affected area who have not been warned by other means.
 - b. Assist in the evacuating individuals who require assistance.

E. Terrorist Incident Response

1. Crisis Management. Law enforcement agencies generally have the lead in terrorism crisis management activities. The fire service will provide support as requested. Refer to Annex V, Terrorist Incident Response, for more information on the response to terrorist threats and activities.
2. Consequence Management. The Fire Service will normally have the lead local role in consequence management for terrorist incidents involving conventional explosives, radiological materials, and chemical agents. During consequence management, response and recovery operations must be coordinated with law enforcement authorities conducting crisis management operations. Refer to Annex V, Terrorist Incident Response Section V.B.2, for further information on consequence management.

F. Requesting External Assistance

1. If our local district basic fire resources are inadequate to deal with an emergency situation, local authorities will be notified.

G. Activities by Phases of Emergency Management

1. Mitigation

- a. Enforce fire codes.
 - b. Carry out fire safety education programs for the district.
 - c. Recommend fire prevention activities
 - d. Maintain up-to-date information on the types and quantities of hazardous materials present in and around the district.
 - e. Maintain up-to-date information on known fire hazards present in facilities such as refineries, factories, power plants, and other commercial businesses in and around Brackett ISD.
- f. Preparedness
- a. Maintain a list of all firefighting resources (see Annex M).
 - b. Inspect and maintain all equipment.
 - c. Stockpile specialized supplies.
 - d. Ensure fire personnel are trained for basic fire control and ICS.
 - e. Develop communications procedures to ensure adequate communications between Brackett ISD and emergency responding agencies.
 - f. Plan and execute training exercises for district personnel on a regular basis.
 - g. Test, maintain, and repair equipment on a scheduled basis.
 - h. Revise and update response plans at regular intervals.
2. Response
- a. Contain, control, and extinguish fires small fires
 - b. Initiate rescue missions, as necessary.
 - c. Alert and advise all district personnel and decision-makers to the dangers associated with hazmats and fire during emergency operations.
 - d. Initiate evacuation of emergency scenes, if necessary.
3. Recovery
- a. Perform fire inspections of restored or reconstructed buildings.
 - b. Assess damage to fire equipment and facilities, if necessary.
 - c. Inspect the use of unsafe buildings with district engineers.

- d. Review fire codes in relation to an emergency or disaster and recommend improvements to Superintendent

VI. ORGANIZATION AND ASSIGNMENT OF RESPONSIBILITIES

A. General

1. Most small fires can be handled by district personnel. For major emergencies and disasters, which may involve significant fires and other hazards occurring simultaneously and require commitment of all emergency services and external assistance, local emergency responders will be notified.

B. Task Assignments

1. The [school/district] will:
 - a. Coordinate all fire services activities.
 - b. Provide basic fire control and protection.
 - c. Assist in warning and operation of warning sirens (see Annex A).
 - d. Provide support for shelter/mass care operations (see Annex C).
 - e. Provide assistance during evacuations (see Annex E).
 - f. Provide support for other public safety operations, as necessary.
 - g. Provide qualified individuals to local authorities during an emergency.
2. The IC will:
 - a. Establish an ICP and control and direct emergency response resources.
 - b. Assess the incident, request any additional resources needed, and provide periodic updates to emergency responders.
 - c. Determine and implement initial protective actions for emergency district responders and the public in the vicinity of the incident site.
 - d. Establish a specific division of responsibilities between the incident command operation and Brackett ISD.
3. Law Enforcement will:

Upon request of the IC, provide control access to and control traffic around incident sites.
4. The Public Works/Road and Bridge Department will:

Upon request of the IC, provide heavy equipment support for fire control operations.

VII. DIRECTION AND CONTROL

A. General

1. The primary objective for this annex is to protect students and staff from an impending emergency. The involve actions necessary to conduct a hazard analysis and mitigate those hazardous, prepare for and respond to –to the extend possible- and manage the recovery efforts effecting the school/district It is the responsibility of the school/district to provide response training for all school/district personnel.

B. Incident Command System

The designated incident commander for the school will implement ICS until relieved by a fire official. The IC will establish an incident command post and provide assessments to local officials.

C. Line of Succession

The line of succession for Brackett ISD:

1. Superintendent
2. High School Principal
3. Elementary Principal

VIII. INCREASED READINESS ACTIONS

A. Green – Low

See the mitigation and preparedness activities in paragraphs V.G.1 and V.G.2 above.

B. Blue – General

1. Monitor situation.
2. Alert key personnel.
3. Check readiness of all equipment and supply status and correct deficiencies.
4. Review inter-local agreements for use of firefighting resources operated by other agencies.
5. Review plans and procedures and update them, if necessary.

C. Yellow – Significant

1. Alert personnel of possible emergency duty.
2. Place selected personnel and equipment on standby.

3. Prepare to implement inter-local agreements.

D. Orange – High

1. Consider precautionary deployment of personnel and equipment, if appropriate.
2. Dispatch fire service representative(s) to the EOC when activated.

E. Red – Severe

1. Mobilize selected fire service personnel.

IX. ADMINISTRATION AND SUPPORT

A. Reporting

In addition to reports that may be required by school /district, fire service departments participating in emergency operations should provide appropriate situation reports to their respective agency.

B. Records

1. Activity Logs. The IC and, if activated, the school district shall maintain accurate logs recording significant operational activities, the commitment of resources, and other information relating to emergency response and recovery operation.
2. Documentation of Costs. Expenses incurred in carrying out emergency response operations for certain hazards, such as radiological accidents or hazmat incidents may be recoverable from the responsible party. Hence, all Brackett ISD fire service elements will maintain records of personnel and equipment used and supplies consumed during large-scale emergency operations.

C. Preservation of Records

Vital school records should be protected from the effects of disaster to the maximum extent feasible. Should records be damaged during an emergency situation, professional assistance in preserving and restoring those records should be obtained as soon as possible.

D. Resources

A listing of school resources is found in Annex M, Resource Management.

E. Communications

Brackett ISD will operate a base station in the school's EOC communications room during response operations.

F. Post Incident Review

For large-scale emergency operations, the [school board/superintendent/principal] shall organize and conduct a review of emergency operations in accordance with the guidance provided in Section IX.E of the Basic Plan. The purpose of this review is to identify needed improvements in this annex, procedures, facilities, and equipment. School fire service personnel who participated in the operations should participate in the review.

X. ANNEX DEVELOPMENT AND MAINTENANCE

- A.** The Superintendent is responsible for developing and maintaining this annex. Recommended changes to this annex should be forwarded as needs become apparent.
- B.** This annex will be revised annually and updated in accordance with the schedule outlined in Section X of the Basic Plan.
- C.** Departments and agencies assigned responsibilities in this annex are responsible for developing and maintaining SOPs covering those responsibilities.

XI. REFERENCES

- A.** Annex F (Firefighting) to the *State of Texas Emergency Management Plan*.
- B.** Annex U (Terrorist Incident Response) to the *State of Texas Emergency Management Plan*.
- C.** Texas Fire and Rescue Mutual Aid Plan, May 1998.