



UNITED INDEPENDENT SCHOOL DISTRICT AGENDA ACTION ITEM

Topic: Approval of Awarding Bids, Proposals, and Qualifications

Submitted by: Ms. Cordelia Flores-Jackson **of:** Purchasing Department

Approved for transmittal to school board: January 22, 2020

Recommendations:

Staff recommends the UISD board of trustees approve the following Bids, Proposals, & Qualifications as presented:

Health Services Department :

RFQ 046-2019 Medical Consultant

Maintenance & Operations Department:

RFP 044-2019 JROTC Obstacle Course at John B. Alexander High School

Special Education Department:

RFP 043-2019 Literacy Professional Development Program

Rationale:

Staff has complied with all applicable federal, state and local purchasing policies and procedures in obtaining pricing information for the items listed above. Staff is recommending the awards based on being the best value to the district.

Budgetary Information:

The budget includes the funds for these purchases

Board Policy Reference and Compliance

CH local – Purchasing and Acquisition

CH legal – Purchasing and Acquisition

CV Local – Facilities Construction

CV Legal – Facilities Construction

CVB Legal – Facilities Construction – Competitive Seal Proposals

Summary of Recommendation(s)
January 22, 2020

Health Services Department:	
RFQ 046-2019 Medical Consultant	Recommended Vendor(s) Dr. Jose R. M. Garcia MD
	Est. Amount See Attached Tab
Maintenance & Operations Department:	
RFP 044-2019 JROTC Obstacle Course at John B. Alexander High School	Recommended Vendor(s) Romo Contractors
	Est. Amount \$71,750.00
Special Education Department:	
RFP 043-2019 Literacy Professional Development Program	Recommended Vendor(s) Voyager Sopris Learning
	Est. Amount \$122,334.00

Board Approval
Awarding of Bids/Proposals
January 22, 2020

RFQ 046-2019 Medical Consultant

Recommendation:

Requesting approval to procure professional services from the most qualified firms (s) meeting specifications as follows:

Vendor(s)
Dr. Jose R.M. Garcia MD

See Attached
Most Qualified

Administration distributed one hundred and forty-three (143) requests for qualification statements and advertised on November 16, 2019 and November 17, 2019. Two (2) qualification statements were received on Monday, December 2, 2019 at the UISD Service Center Purchasing Department.

Budget Information:

2019-2020 Health Services Department

Resource personnel:

Irene Rosales MSN, RN, Director of Health Services Department
Sandra Llano, RN, BSN, Trautmann Middle 6th Grade Campus
Cynthia Sanchez RN, Lyndon B Johnson High School
Cordelia Jackson, Director of Purchasing
Karina Mendoza Guerra, Purchasing Manager
Jose C. Narvaez, Procurement Officer



UNITED INDEPENDENT SCHOOL DISTRICT

Irene Rosales MSN, RN
Health Services Department

To: Cordelia Jackson, Purchasing Director

From: Irene Rosales MSN, RN Health Services Director *IR*

Through: Mike Garza Assistant Superintendent for Administration/Support Services

Subject: Medical Consultant

Date: December 11, 2019

Health Services Department is recommending RFQ No. 046-2019 "Medical Consultant" Jose R. Garcia M.D. to be approved for the FY 2019-2020.

Based on the following criteria:

1. Capability to perform services required
2. Recent experience in comparable mission
3. Professional background
4. Capability to meet schedules and trainings

If you have any questions, please let me know.

RFQ 046-2019 Medical Consultant

Summary of Evaluations

Evaluation Committee	Dr Jose R. M. Garcia MD	Laredo Examiners
Irene Rosales Director of Health Services, MSN, RN	49	28
Sandra Llano Trautmann Middle 6th Grade Campus , RN, BSN	44	23
Cynthia Sanchez Lyndon B. Johnson High School, RN	43	34
TOTAL POINTS	136	85
RANKING	1	2

Board Approval
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RFP 044-2019 JROTC Obstacle Course at John B. Alexander High School

Recommendation:

Requesting approval to purchase from the best bidder(s)/ offer(s) meeting specifications as follows:

Recommended Vendor(s)

Est. Annual Amount

Romo Contractors

\$71,750.00

Administration distributed One Hundred and Ninety Two (192) proposals and advertised on Saturday October 19, 2019 and Sunday October 20, 2019. Two (2) proposals were received on November 1st, 2019 at 3:00pm at the UISD Service Center Purchasing Department.

Budget Information:

2019-2020 Maintenance & Operations

Resource Personnel:

Rogelio Gutierrez P.E., Director of Maintenance & Operations
Dorian Gutierrez, Construction Department Officer
Cordelia Jackson-Flores, Director of Purchasing
Karina Mendoza-Guerra, Purchasing Manager
David A. Morales, Procurement Officer



UNITED INDEPENDENT SCHOOL DISTRICT

Memorandum

TO: Ms. Cordelia Flores Jackson, Director of Purchasing

Committee: Mr. Rogelio Gutierrez, Director of Maintenance and Operations Dept. *new*

DATE: January 9, 2020

SUBJECT: RFP 044-2019 JROTC OBSTACLE COURSE AT JOHN B. ALEXANDER HIGH SCHOOL

After careful review of the tabulation information provided to me by your staff, for RFP 044-2019 JROTC OBSTACLE COURSE AT JOHN B. ALEXANDER HIGH SCHOOL, I recommend, for your consideration, based on, value to the district, ability to perform or provide the needed services and materials,

ROMO CONTRACTORS

Turnkey construction/installation (including labor and materials)	\$68,750.00
Training as specified	\$ 2,000.00
Subsequent years annual course inspection	\$ 1,000.00

TOTAL **\$71,750.00**

for the 2019-2020 Fiscal Year. Awarding of this bid does not constitute or guarantee that work or contracts will be given to the vendor/s mentioned above. This simply means that, if awarded, they may be called upon during the award period to provide services or materials to the district.

Please insure that this vendor has met all procurement and bid requirements and that all references have been checked. If any reference checks conflict with the district in any way, please notify me to discuss these issues.

If you have any questions, please let me know.

United Independent School District
RFP 044-2019
JROTC Obstacle Course at John B. Alexander High School

Vendor			Rope Works		Romo Contractors, LLC.		
Line #	Description	QTY	UOM	Unit	Extended	Unit	Extended
1	Turnkey construction/installation (including labor and materials)	1	EA	\$74,000.00	\$74,000.00	\$68,750.00	\$68,750.00
2	Training as specified	1	EA	\$2,200.00	\$2,200.00	\$2,000.00	\$2,000.00
3	Subsequent years annual course inspection	1	EA	\$1,350.00	\$1,350.00	\$1,000.00	\$1,000.00
Total:					\$77,550.00	\$71,750.00	\$71,750.00

Board Approval
Awarding of Bids/Proposals
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RFP 043-2019 Literacy Professional Development Program

Recommendation:

Requesting approval to purchase from the best bidder(s)/ offer(s) meeting specifications as follows:

<u>Recommended Vendor(s)</u>	<u>Est. Annual Amount</u>
Voyager Sopris Learning	\$122,334

Administration distributed Four Hundred and Seventy Two (472) proposals and advertised on Saturday October 19, 2019 and Sunday October 20, 2019. Four (4) proposals were received on October 31st, 2019 at 3:00pm at the UISD Service Center Purchasing Department.

Budget Information:

2019-2020 Special Education Department

Resource Personnel:

Claudia Dovalina-Guzman, Special Education Director, North Sector
Brenda Benavides, Special Education Instructional Coordinator
Zaida Gonzalez, Director Elementary Education
Laura P. De Los Santos, Principal, Freedom Elementary
Cordelia Jackson-Flores, Director of Purchasing
Karina Mendoza-Guerra, Purchasing Manager
Bo Martinez, Procurement Officer



UNITED INDEPENDENT SCHOOL DISTRICT

Cynthia M. Ramirez
Executive Director for Special Education

To: Ms. Cordelia Flores-Jackson
Director of Purchasing

From: Claudia Dovalina-Guzman *CDG*
Special Education Director

Thru: Cynthia Ramirez *CR*
Executive Director for Special Education

Subject: RFP 043-2019 Special Education Literacy Professional Development Program

Date: December 12, 2019

I have reviewed the Literacy Professional Development Program RFP 043-2019 for the Special Education Department.

I am recommending that RFP 043-2019 be awarded to LETRS Literacy Professional Development by Voyager Sopris Learning which meets our district specifications.

This professional development will allow our teachers to best meet the needs of our special education students including those students who have been identified with dyslexia. Special education teachers, who provide dyslexia intervention for students are not required to hold a specific license or certification; however, these educators must at a minimum have additional documented dyslexia training aligned to 19 TAC §74.28(c) and must deliver the instruction with fidelity. This includes training in critical, evidence-based components of dyslexia instruction such as phonological awareness, sound-symbol association, syllabication, orthography, morphology, syntax, reading comprehension, and reading fluency.

Overall, this professional development program meets all our specifications and provides the best value to the district.

If you have any questions, please feel free to call me.

Literacy Development Program
Bid Tabulation Final

Description	Attainment Company, Inc.	Neuhaeus Education Center	Valley Speech Language and Learning Center	Voyager Sopris Learning, Inc.
Total cost of training sessions	DNMS	\$ 86,600.00	DNMS	\$ 96,000.00
Total cost of materials	DNMS	\$ 67,300.00	DNMS	\$ 25,080.00
Other costs	DNMS	\$ 28,400.00	DNMS	\$ 1,254.00
Grand Total	\$ -	\$ 182,300.00		\$ 122,334.00
Product notes:	<p>Product: Access English Language Arts \$519.75 - is a research-based curriculum for elementary students who have significant reading challenges. Access English Language Arts Grades 3-5 gives elementary students access to adapted chapter books with reduced complexity text. It provides instruction on vocabulary development, sight and word attack skills, fluency, comprehension, and writing.</p> <p>Three cohorts of 40 people for six days. First training day is \$3,500, additional days are \$750</p>	<p>Reading Readiness: In Reading Readiness, participants learn 1) the foundational skills that are necessary to become fluent readers and accurate spellers, 2) hands-on, multisensory activities to teach and reinforce these skills, 3) strategies for building instant recognition of words with reliable and unexpected pronunciations, and 4) the importance of explicit and systematic handwriting instruction to spelling and writing.</p> <p>Language Enrichment: In Language Enrichment, participants learn how to use formal and informal data to adjust instruction to meet student needs. Instruction for participants will include learning 1) reliable reading and spelling patterns, 2) Development of oral language and world knowledge, 3) metacognitive strategies for comprehension, and 4) opportunities for practice.</p>		<p>Product code 354036 LETRS In-Person Day, 2-3 Consecutive Day Model. Product code 353949 & 353957 LETRS Participant Materials Bundle Units 1-8 (funding permitted) Print + 1-Year license.</p>