

IT ADHOC COMMITTEE MEETING

Wednesday, August 4, 2021 – 10:00 a.m.

Howard Male Conference Room

INFORMATION ITEM: Steve Mousseau, IT Director, provided an update to the Committee on the status of the new computer deployment. He stated his team plans to have the project finished ahead of the next scheduled meeting. There are 9 PCs still to be deployed.

INFORMATION ITEM: Director Mousseau provided an update on the Frontier Contract, to replace Charter for the fax lines. As Frontier hasn't yet provided the final details in writing regarding cost, the contract is still on hold and has not been signed.

INFORMATION ITEM: The SSD drive seems to be working out well on the commissioners' laptops. If any other commissioners would like to have the drive installed they can contact an IT team member to schedule.

INFORMATION ITEM: The wireless network is up and running at the Courthouse and all access points are live. The wireless survey is done. The Annex should be completed by the next meeting; this work has to be performed after hours.

INFORMATION ITEM: The 911 siren has been installed and tested.

INFORMATION ITEM: No date is firm at this time; however, equipment is expected to move to the new jail in mid to late August. Steve is anticipating one to two days for the project.

INFORMATION ITEM: Installation of two Dell switches is being scheduled; installation of two Cisco switches is delayed. One switch from the current jail will be moved to the Courthouse upon completion of the move to the new jail. The Cisco switch installation can be completed at that time.

INFORMATION ITEM: Reorganization of cables in the wiring closets at the Annex Building is underway.

INFORMATION ITEM: Steve Mousseau provided an update on installation of the SAN. Once initiated, data migration is expected to take one to two weeks.

INFORMATION ITEM: Director Mousseau updated the Committee on the Untangle appliance installed on our network and the updated plan for its use.

INFORMATION ITEM: Two uninterruptible power supply (UPS) units are being replaced for the City and methodology for equipment attachments is being

changed. Power distribution units will replace power strips.

INFORMATION ITEM: The City Marina is requesting wireless connection at all boat slips. The City is working on funding for this project.

INFORMATION ITEM: Steve supplied a summary of IT Department requests from the American Rescue Plan Act of 2021.

INFORMATION ITEM: The three items from June's priority list are still in process:

- Deploy new PCs (9 PCs remaining)
- Reorganize cabling in the data center
- Install new switches in Courthouse data center

INFORMATION ITEM: Director Mousseau outlined August project priorities in his Director's report.


INFORMATION ITEM: Logan Kemp, Assistant IT Director, has been working on updating management of the County's mobile devices.

INFORMATION ITEM: Items for the 2022 budget were discussed, as budget submission deadline is prior to the next scheduled IT Adhoc Committee meeting. The Committee recommended for Director Mousseau to notify if a special Committee meeting is needed ahead of turning in the 2022 Budget for IT.

INFORMATION ITEM: A policy for email archiving and forwarding of prior department head emails is still in progress as are IT Department policies.

Motion to adjourn by Commissioner Peterson with support by Commissioner Osbourne. Motion carried. The meeting adjourned at 11:22 a.m.

  
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David Karschnick, Chair

  
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Kim Elkie, Board Assistant

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