

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 8/15/17



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☐ Hiring ☒ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
This action request pertains to ☒ Elementary (only) ☐ High School/District Wide

Date: 8/11/2017

To: **Corrina Guardipee Hall**
 Superintendent

From: Emorie Davis Bird
Title: Human Resources Director

Subject: Stipend for 2017-18 certified teachers to attend Math PD

Description: Jeri Matt, Director of Curriculum and Instruction, is recommending contract service agreement for thirty-four (34) certified teachers (district wide) staff to receive \$100 stipend to attend Math professional development from 8/17/17-8/18/17 (2 days) in preparation for the 2017-18 school year.

Financial Impact: \$100.00 x 2 x 34 = \$6,800.00 + 18% Fringe = \$8,024.00

Funding Source (Budget/grant, etc.): 126.90.161.2213.150

Attachment(s): See attached list of participant information

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

Math PD	Stipend
Andrea Sangray	\$ 100.00
Arlene Wippert	\$ 100.00
Audrey Gray	\$ 100.00
Candace Tucker	\$ 100.00
Carol Grant	\$ 100.00
Cindy Show	\$ 100.00
Cody Henderson	\$ 100.00
Dana Bremner	\$ 100.00
Darcy Skunkcap	\$ 100.00
Dauphinais, Cheri	\$ 100.00
Edith Wagner	\$ 100.00
Elisha Davis Kennedy	\$ 100.00
Elizabeth Coleman	\$ 100.00
Elsie Ground	\$ 100.00
Erin Gilham	\$ 100.00
Genevieve Wilson	\$ 100.00
Heather Buchanan	\$ 100.00
Heidi McCormick	\$ 100.00
Jennifer Fenner	\$ 100.00
Jo Powell	\$ 100.00
Katherine Skunkcap	\$ 100.00
Kayla Jeckell	\$ 100.00
Kelley Sharp	\$ 100.00
Laura Monroe	\$ 100.00
Leigh Atwell	\$ 100.00
Megan Adams	\$ 100.00
Melissa Henderson	\$ 100.00
Nancy L. Light	\$ 100.00
Samantha Grant	\$ 100.00
Sheila Hall	\$ 100.00
Sherri Stock	\$ 100.00
Victoria Guardipee	\$ 100.00
Violet Sinclair	\$ 100.00
Willie Tailfeathers	\$ 100.00
	\$3,400.00

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-3200

Date: August 15, 2017

Board Approval: _____

Contractor: Sample Request

Phone: _____

Address: P.O Box Browning MT 59417
P.O. Box or Street Address City State Zip

Type of Project/Service (be specific): Certified teachers (district wide) will receive \$100 stipend to attend Math professional development training for 2 days in preparation for the 2017-2018 school year.

Contracted Dates: 8/17/17 - 8/18/17

Rate per hour/per day: \$100.00 Stipend per day x 2 days = \$200.00

Per Diem/per day: _____ x _____ # of Days = N/A

Mileage: _____ miles @ _____ per mile = N/A

Other costs (explain): less taxes/fringe = N/A

Total Project Cost = \$TBD

Contract to be paid from:

126.90.161.2213.150

Impact Aid

Independent Contractor:

☐ Submit invoice on completion

☐ Other _____

Employee:

☒ Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Jeri Matt - Curriculum
Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.