

Purchase Request # 1
Regular Board Meeting January 23, 2018
Consideration of Approval to
Purchase Consulting Services

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approve the purchase of geotechnical consulting services from GME Consulting Services, Inc. for Phase I projects under the 2017 Capital Improvement Program (CIP).

BACKGROUND

GME Consulting Services, Inc. has been providing successful professional geotechnical consulting services to the District for many years. Reference number (REF) 4118 was issued to track the volume of spend for consulting services. Tracking of spend volume is accomplished through the Purchasing Department's eProcurement system. The system is set to automatically notify the contract owner when 85% of the approved expenditure is reached, which triggers the contract owner to analyze current and future spend.

Professional engineering services are classified as professional services pursuant to Section 2254 of the Texas Government Code and are exempt from competitive bidding per Section 44.031(f) of the Texas Education Code.

IMPACT OF THIS ACTION

This purchase will allow the District to proceed with the necessary site review and sub-surface investigation activities required to ensure the appropriate foundation designs and materials are used in the construction of the facilities.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This purchasing request is for spend authorization of \$123,602.50, which will be funded by the 2017 CIP funds, in accordance with Board Policy CF (Local) and Texas Education Code Section 44.031.

RESOURCE PERSONNEL

Ken Lynn

Chief Financial Officer

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