



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304**  
**FROM THE OFFICE OF HUMAN RESOURCES**

TO: Dr. Kent Mutchler  
 FROM: Adam Law Ed.D.  
 RE: October 11, 2022, Personnel Report  
 DATE: October 11, 2022

---

I request that the Board of Education approve the following personnel recommendations:

**CERTIFIED STAFF**

---

**I. FMLA**

Name	School	Position	Approximate Dates	School Year
Gratz, Lisa	GELP	Certified Nurse	9/27/2022-10/17/2022	22/23
Jeralds, Kellie	WAS	Kindergarten Teacher	2/13/2023-3/24/2023	22/23
Ugo-Ross, Laura	HES	Library Media Specialist	11/11/2022-12/2/2022	22/23
Murvine, Beth	GMSN	7 <sup>th</sup> Grade Teacher	11/17/2022-12/1/2022	22/23
Miller, Cathy	GMSN	Speech Language Pathologist	9/14/2022-Intermittent	22/23
Marschinke, Allison	FES	1 <sup>st</sup> Grade Teacher	11/18/2022-12/2/2022	22/23

**II. Retirement**

Name	School	Position	Effective Date	School Year
Horrigan, Lynn	GHS	Special Education Teacher	5/26/2022	22/23

**III. Long Term Substitute Teacher**

Length of Assignment	Name	School	Subject/Grade	FTE
10/22/2022-1/27/2023	Kennedy, Kathleen	GMSN	8 <sup>th</sup> Grade Teacher	1.0

---

## SUPPORT STAFF

---

### I. New Hires

Name	School	Position	Effective Date	School Year
Bultmann, Samantha	FES	Reading Tutor	9/29/2022	22/23
Sensor, Kevin	WES	2 <sup>nd</sup> Shift Custodian	10/11/2022	22/23
Burns, Jackie	HSS	Special Education Assistant	10/11/2022	22/23

### II. Resignations

Name	School	Position	Effective Date	School Year
Lobdell, Estrella	MCS	Special Education Assistant	10/12/2022	22/23
Bauer, Margie	GHS	Special Education Assistant	10/21/2022	22/23

### III. LOA

Name	School	Position	Effective Date	School Year
Carlina, Aurora	GHS	2nd Shift Custodian	10/13/2022-11/28/2022	22/23

### IV. FMLA

Name	School	Position	Approximate Dates	School Year
Wilson, Susan	WAS	Special Education Assistant	10/31/22-11/18/2022	22/23
Enneking, Leann	GMSN	Special Education Assistant	10/31/2022-12/22/2022	22/23

### V. Reclassification/Transfer

Start Date	Name	School	Position	FTE
10/11/2022	Aucunas, Amanda	WES	10 Month Building Tech at WES to 12 Month Building Tech at WES	1.0