

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: May 31, 2017



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**Recognition:**   ☐ Students                      ☐ Staff                      ☐ Parents  
**Information:**   ☐ Building Report                      ☐ Old Business                      ☐ Superintendent's Report  
**Action:**   ☐ Resignation                      ☒ Hiring                      ☐ Contract Service Agreements  
                    ☐ Travel Out-of-State                      ☐ Travel In State                      ☐ Approvals  
                    ☐ Termination                      ☐ Legal Matters                      ☐ Other:  
This action request pertains to ☒ Elementary (only)                      ☐ High School/District Wide

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**Date:**      May 25, 2017

**To:**            **John Rouse**  
                    Superintendent of Schools

**From:**      Jason Andreas  
**Title:**        Human Resources Director

**Subject:**    **Hiring: Special Education Teacher-KW Vina 2017-2018**

**Description:** The following individuals are being recommended for hire for the certified elementary positions for the 2017/2018 School Year.

 Louise Giebel, Special Education Teacher, KW/Vina, BA/0, \$35,520.00

**Financial Impact:** Per Master Contract

**Attachment(s):** Hiring Selection Report

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**   ☐ N/A (Info)    ☐ Approved    ☐ Denied    ☐ Tabled to: \_\_\_\_\_



## Browning Public Schools Hiring Selection Report

Position <b>Special Education Teacher</b>		Applicant Recommended <b>Louise Giebel</b>	
Department/Location <b>KW Bergan/Vina Chattin</b>		Supervisor <b>Toni Tatsey/Jill Mattingly</b>	
Type of Position <b>Certified</b>	Starting Date <b>August 2017</b>	Term <b>2017-2018 School Year</b>	

<b>Recruiting</b>	Date Posted:	Closing Date:
Comments:		

<b>Applicants</b>				
No.	Name (Alphabetical by Last Name)	Date Application Re- ceived	Minimum Re- quirements Met?	Date Interviewed
	Giebel, Louise		Yes	5/23/2017

<b>Interview Committee</b>			
Name	Title	Name	Title
Toni Tatsey	KW/Vina Principal		
Corrina Guardipee Hall	K-3 <sup>rd</sup> Assistant Principal		
Brandy Bremner	Instructional Coach		

**Recommendation:** Louise is in Special Education already as a teacher assistant and working with Janice. She has been working with Janice for quite some time and has knowledge of our skills and family.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	On file	Yes	Ok
Criminal background check	On file	Yes	Ok
TB documentation	On file	Yes	Ok

Salary: \$35,520.00	Placement: BA/0	Contract Days: 187 days
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Prepared by: Sherie Blue      Date 5/24/2017      Approved by: \_\_\_\_\_ Date: \_\_\_\_\_