

CANNON VALLEY SPECIAL EDUCATION COOPERATIVE (CVSEC)

Independent School District 6094-52

Regular Meeting

Tuesday, April 25, 2023, 4:00 PM, CVSEC District Office
200 Western Avenue NW
Faribault, MN 55021

Board Members Present: Amberg (formerly Jones), Coleman, Mohs, Robicheau
Staff Members Present: Carnevale, Hartwell, Korolewski, McGuire, Qual, Robertson, Smith,
Theis, Washa

1) Call to Order/Adoption of Agenda:

Motion to Approve the Agenda: Amberg
Second: Robicheau

AYE: All
NAY: None

The meeting was opened at 4:00 PM.

2) Consent Agenda:

Motion to Approve the Consent Agenda: Coleman
Second: Amberg

AYE: All
NAY: None

A) Approval of the Minutes from the Organizational and Regular Board Meetings on March 21, 2023

B) Approval of Claims

C) Staff Updates

(1) New Hires:

Bushaw, Karleigh - Special Education Teacher at SUN, BA Step 4 - Effective 08/16/2023

Delair, John - District Substitute Teacher, BA Step 2 - Effective 08/16/2023

Gross, Amy - Special Education Teacher at SUN, BA Step 5 - Effective 08/16/2023

Hausen, Hayli - EA at SUN - Effective 04/10/2023

Miller, Delaney - Special Education Teacher at ALEX, BA Step 2 - Effective 08/16/2023

Mitchell, Morghan - Special Education Teacher at STEP, BA Step 1 - Effective 08/16/2023

Picha, Halea - Special Education Teacher at STEP, MA +6, Effective 08/16/2023

Sikel, Autumn - EA at STEP - Effective 03/22/2023

Smith, Neil - Coordinator at STEP - Effective 07/01/2023

Tratz, James - Special Education Teacher at STEP, MA +12 - Effective 08/16/2023

(2) Transfers:

(3) Resignations, Retirements, and Terminations:

Bushaw, Karleigh - Special Education Teacher at SUN - Effective 06/08/2023

Davidson, Caleb - Special Education Teacher at STEP - Effective 06/08/2023

Delair, John - Special Education Teacher at STEP - Effective 06/08/2023

Hansen, Kelsey - Special Education Teacher at ALEX - Effective 06/08/2023

Miller, Delaney - Special Education Teacher at SUN - Effective 06/08/2023

Mitchell, Morghan - Intervener 2 at ALEX - Effective 06/08/2023

Rocha, Kassie - EA at ALEX - Effective 04/14/2023

Sikel, Autumn - EA at ALEX - Effective 04/07/2023

Smith, Neil - Lead Behavior Interventionist - Effective 06/08/2023

(4) Leaves of Absence:

Allen, Amber - Lead BI at ALEX - Leave of Absence - Effective 04/13/2023 - 06/08/2023

Christianson, Destiny - EA at SUN - Leave of Absence - Effective 04/10/2023 - 06/02/2023

(5) Other:

3) **Public Input:**

There was no Public Input.

4) **Reports and Communication:**

A) *Art Teacher Presentation*

Hartwell introduced an ALEX student who is very involved in his artwork. The student spoke about his abstract artwork, and answered questions from Board and staff members. Robicheau asked about potential spaces outside of CVSEC for displaying student artwork. Hartwell replied there are spaces at The Paradise Center for the Arts, The Northfield Arts Guild, and CVSEC is looking into a possible space just outside the interior Cooperative mall entrance.

B) *Executive Director's Report*

CVSEC now has a live social media presence on Facebook, Twitter, and Instagram. There have been lots of posts and all are being well-received. The Cooperative held its spring open house last week for current families and caregivers. Tomorrow there will

be an open house for incoming STEP students. CVSEC currently has five open teacher positions, thirteen open EA positions, and one open Intervener position. Interviews continue. Summer projects include a delayed egress system being installed. SUN and ALEX Extended School Year (“ESY”) will be the last two weeks of July, M-F 8:30 – 1:30.

C) Enrollment Report

CVSEC currently has 84 students. Referrals on our list for ALEX and SUN are being accepted into the program now rather than in the fall, as it makes for a smoother transition for students.

5) **Old Business:** There was no Old Business.

6) **New Business:**

A) 2023 – 2024 Preliminary Budget Presentation

McGuire reminded the Board that all MN school districts are waiting for the Legislature to settle on a budget while keeping a close eye on the mandates that will be tied to increased funding. Washa said that, given what McGuire said, this is a very preliminary budget and she expects revisions will be made. Salaries and wages were based on CVSEC being able to fully staff all positions; benefits also increase accordingly. Purchased services increase due to contracted services that are purchased if positions go unfilled. Other revenue sources are based on prior year calculations. Grants drop to zero from last year due to the expiration of Covid grants. Lease levy amounts for each member district are based on the December 1st child count. Tuition billing projects are based on the percentage of member district students enrolled at this time. This can change as students are enrolled and transition back to home districts. Robicheau asked about formal documentation for the repayment schedule of the \$1M loan to member districts. McGuire will work on a policy to formalize repayment over the summer. The Preliminary Budget will be approved at the May, 2023 meeting.

7) **Closed Session: Licensed Negotiations**

Motion to Open Closed Session: Mohs

Second: Robicheau

The closed session opened at 4:30 PM

Motion to Close Closed Session: Mohs

Second: Robicheau

The Closed Session closed at 4:42 PM.

8) **Other:** *Move June Board Meeting Date*

The June Board Meeting shall take place on June 13, 2023 at 4:00 PM.

9) **Comments: Board/Director:** Congratulations to Board Member Amberg on her marriage!

10) **Next Meeting Date:**

May 23, 2023 at 4:00 PM at 200 Western Ave NW Faribault, MN 55021

11) **Adjournment:**

Motion to Adjourn: Mohs

Second: Robicheau

AYE: ALL

NAY: NONE

The meeting adjourned at 4:46 PM.

APPROVED BY: _____ DATE: 5/23/2023

Robert Coleman, Board Secretary