## **Governance and Planning**

## District Documents Incorporated by Reference

The Board of Education directs the Superintendent to prepare and maintain the following documents that are incorporated by reference herein as District Policy. These documents codify operational procedures governing certain aspects of District operations.

- 1. A *District Employee Handbook* setting forth standards of conduct and expectations regarding employment for all District personnel.
- 2. A *District Parent/Student Handbook* setting forth standards of conduct and other expectations regarding student behavior and attendance in school.

The *District Employee Handbook* and the *District Parent/Student Handbook* will be approved by the Board of Education.

ADOPTED: April 21, 2004

**REVISED**: