

**NONSCHOOL USE OF SCHOOL FACILITIES  
DISTRIBUTION OF NONSCHOOL LITERATURE**

**GKDA  
(LOCAL)**

**Distribution of Non-  
school Literature  
Permitted**

Written or printed materials, handbills, photographs, films, tapes, or visual or auditory materials not sponsored by the District or by a affiliated school-support organization shall not be sold, circulated, distributed, or posted on any District premises by any District employee or by persons or groups not associated with the District, except in accordance with this policy.

The District shall not be responsible for, nor shall the District endorse, the contents of any non-school literature distributed on any District premises.

[See CPAB regarding use of the District's internal mail system and FNAA regarding distribution of non-school literature distributed on any District premises.]

Nonschool literature shall not be distributed on District property if:

1. The materials are obscene, vulgar, or otherwise inappropriate for the age and maturity of the audience.
2. The materials endorse actions endangering the health or safety of students.
3. The materials promote illegal use of drugs, alcohol, or other controlled substances.
4. The distribution of such materials would violate the intellectual property rights, privacy rights, or other rights of another person.
5. The materials contain defamatory statements about public figures or others.
6. The materials advocate imminent lawless or disruptive action and are likely to incite or produce such action.
7. The materials are hate literature of similar publications that scurrilously attach ethnic, religious, or racial groups or contain content aimed at creating hostility and violence, and the materials would materially and substantially interfere with school activities or the rights of others.
8. There is reasonable cause to believe that distribution of the non-school literature would result in material and substantial interference with school activities or the rights of others.

**Prior Review**

All non-school literature intended for distribution on school campuses or other District premises under this policy shall be

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submitted to the Communications Department for prior review in accordance with the following.

**Content,  
submitted**

1. Materials shall include the name of the person or organization sponsoring the distribution.
2. Using the standards found in this policy at Limitations on the Communications Department shall approve or reject materials within two school days of the time the materials were received.

**Exceptions to  
Prior Review**

Prior review shall not be required for distribution of non-school literature in the following circumstances.

1. Distribution of materials by an attendee to other attendees at a school-sponsored meeting intended for adults and held after school hours.
2. Distribution for electioneering purposes during the time a school facility is being used as polling place in accordance with state law. [See BBA].
3. Distribution for electioneering purposes during the time a school facility is being used as a polling place in accordance with state law. (See BBBA).

All non-school literature distributed under these exceptions shall be removed from District property immediately following the event at which the materials were distributed.

Even when prior review is not required, all other provisions of this policy shall apply.

**Time, Place, and  
Manner**

Each campus principal shall designate times, locations and means by which non-school literature that is appropriate for distribution, as provided in this policy, may be made available or distributed to students or others at the principal's campus.

The Superintendent shall designate times, locations and means for distribution of non-school literature at District facilities other than school campuses, in accordance with this policy.

**Violations of  
Policy**

Failure to comply with this policy regarding distribution of non-school literature shall result in appropriate administrative action, including but not limited to confiscation of nonconforming materials and/or suspension of use of District facilities. Appropriate law enforcement officials may be called if a person

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refuses to comply with this policy or fails to leave the premises  
when asked. [See GKA]

**Appeals**

Decisions made by the administration in accordance with this  
policy may be appealed in accordance with the appropriate District  
complaint policy. [See DGBA or GF]