

21 August 2023

To: Ways and Means Committee

Re: Payment of Primary Airport Services Invoices

I am requesting the below invoice(s) from Primary Airport Services be paid from 295-000-383.000 PFC Charges Reserve – expense line item 295-595-805.000.

1102-34 \$362.70

These invoices are for work done in the following categories:

1096: PFC 02 Amendment / Closeout  
1102: PFC Quarterly Reporting (recurring)  
1112: PFC-04 Application  
1132: PFC-03 Amendment / Closeout

All work done by Primary Airport Services is 100% refundable by the FAA as administrative costs.

Respectfully



**Steven Smigelski**  
Airport Manager  
Alpena County Regional Airport