

# Geneva Community Unit School District 304



## Office of Human Resources Personnel Report

November 28, 2011



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304**  
**FROM THE OFFICE OF HUMAN RESOURCES**

TO: Dr. Kent Mutchler  
FROM: Craig T. Collins  
RE: November 28, 2011 Personnel Report  
DATE: November 22, 2011

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I request that the Board of Education approve the following personnel recommendations:

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**CERTIFIED STAFF**

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**I. New Hires**

None

**II. Resignations**

None

**III. Reappointments**

None

**IV. Reclassifications**

<b>Name</b>	<b>School</b>	<b>Subject/Grade</b>
Lloyd, Renee	FS and Elementary	From .50 FTE Special Education at Friendship Station to 1.0 FTE Special Education at FS/English Language Learner at elementary buildings

**V. Long-Term Substitutes**

<b>Length of Assignment</b>	<b>Name</b>	<b>School</b>	<b>Subject/Grade</b>	<b>FTE</b>
11/15/11 - 1/2/12	Blauser, Becky (Cindy Hansford)	MCS	Grade 1	1.0
1/23/12 - 4/18/12	Stanfa, Karen (Shannon Esposito)	MCS	Grade 4	1.0

## VI. Family and Medical Leave

Name	School	Subject/Grade	Approximate Dates	FTE
Oxler, Amanda	GHS	Math	2/14/11 - 6/4/12	.80
Torrence, Kelly	HES	Grade 3	3/12/12 - 6/4/12	1.0
Hallahan, Anne	HES	Grade 2	4/16/12 - 5/7/12	1.0

## VII. Retirement

None

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## SUPPORT STAFF

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### I. New Hires

None

### II. Resignations

Name	School	Position	Effective Date	School Year
Potts, Michelle	GHS	Special Education Assistant	11/18/11	9 month
Bolin, Christine	GHS	Hallway Supervisor	12/2/11	9 month
White, Jessica	GHS	Special Education Assistant	12/16/11	9 month

### III. Reappointments/Reclassifications

Name	Position	Effective Date	School Year
Diaz, Rigoberto	From Custodian 2nd shift at GHS to Head Custodian 1st shift at GMSS	12/12/11	12 month

## IV. Family and Medical Leave

None

## V. Retirement

None