

RENTAL/USE AGREEMENT FOR SCHOOL FACILITIES

Brackett ISD agrees to allow organizations, to rent facilities under the following terms and conditions: (*Rentals not allowed for personal use.*)

Organization: _____ **Facility:** _____

Date: _____ **Time:** _____

Event: _____

1. Lessee will pay \$_____ rental fee in advance. Advance payment of any and all rental fees must be made to the Superintendent when the agreement is signed and at least 15 days before the facility will be used. Lessee or designated adult must be present. If the rental location requires electricity (lights/AC/etc.) an additional \$50.00 fee will be imposed. In addition, if the rental agreement goes beyond 30 days, an additional \$50.00 fee will be required.
2. Lessee will pay a charge of \$20.00 for school personnel needed in connection with its use of the facility (i.e. contact person).
3. Lessee agrees that its use of the facility will be consistent with state law and local policy and that the facility is being used only for _____.
4. Bader Field Softball and Baseball facilities are available for tournaments, single events and/or team practice on a first come first serve bases unless reserved by a league and then schedule should be developed by the league.
5. BSD retains the right to revoke its permission to use the facility at any time it determines that the scheduled use will conflict with instructional or extracurricular activities, will damage or threatens to damage school property, or will violate school policy or administrative regulations.
6. Lessee agrees that it will not allow any possession or use of alcohol, firearms, or illegal drugs on school property and that it will not allow any tobacco use on school property.
7. Lessee is responsible for restoring the facility to its original state after use or a fee of up to \$200.00 may be assessed. No district-owned equipment may be removed from the facility or other alterations made to the facility without the specific written authorization of the Superintendent or designee at least two days before scheduled use.
8. Lessee accepts full responsibility for protecting school property and equipment and assumes any and all liability for repairs or replacement of damage done to buildings, equipment, or other school property used by Lessee.
9. Lessee assumes full responsibility for the conduct of any and all persons using or present in the facility during the rental period.

10. Lessee agrees, to the fullest extent permitted by law, to assume all liability and to indemnify BSD, its agents, and anyone directly or indirectly employed by BSD against all damage, liability, or cost, including reasonable attorney's fees and costs arising out of or in any way connected with Lessee's use of BSD facilities under this agreement.
11. Lessee must furnish evidence of liability insurance coverage prior to the rental period and must name BSD as an additional insured on the policy as specified by the District. (Liability insurance will be required based on the district's discretion.)

Agreement submitted on _____(date).

Signature

Date

Position / Title

Lessee Organization / Group

Address

Phone Number

_____ *Central Office Use* _____

☐ Approved

☐ Denied

Signature of Superintendent

Per item #2, this event has been assigned to:

Contact for District

Phone Number

Signature of Contact

Date

FLAT FEE

Classroom(s)* Indicate Number of Rooms	_____	\$100.00 allows use of 1 to 2 classrooms, \$25 per each additional room	\$ _____
Auditorium *		\$100.00	\$ _____
Cafeteria* Indicate Elem. Or Secondary Side	_____	\$100.00	\$ _____
Gymnasium* Indicate Tiger or Cub Gym	_____	\$100.00 (per gym)	\$ _____
Tiger Stadium* Indicate Main or Practice Field	_____	\$50.00 (per field)	\$ _____
Bader Field* Indicate Softball or Baseball	_____	\$50.00 (per field)	\$ _____
Concession Indicate Location	_____	\$50.00	\$ _____
Track Field	_____	\$50.00	\$ _____
Ag Barn (see addendum)	_____	\$20.00 (monthly	\$ _____
		per household)	
Other Facility Indicate Location	_____		\$ _____
		\$50.00	
District Contact Person (i.e. to open & close)	_____		\$ _____
		\$20.00	

Facility Fee Schedule

- FEES may vary depending time and location and use of electricity (AC/lights/etc).

Total rental cost \$ _____

Paid ☐Date: