

Pana Community School District #8

Pana Educational Foundation Committee Minutes

Date: November 20, 2013

Time: 7:05 AM

Location: Pana Unit 8 School District Office

Call To Order By: Rebecca Carter-Beeson

Roll Call: Members present were Rebecca Carter-Beeson, Rosemary Carlson, Jay Dunseth Dennis Ishmael and Al Stupek.

Members Absent: James Downs and Rhonda Weideman

Superintendent Present: Yes

Visitors: Jessica Miller

Approval of Minutes: Ishmael made a motion to approve the minutes from the PEF October 16, 2013 meeting seconded by Dunseth. All Yes.

Treasurer's Report: Dr. Lett made the Treasurer's report in place of Jim Downs this meeting and reported that the PEF regular checking account balance as of October 31, 2013 was \$45,634.94.

1. Our outstanding bills are to the Pana News Palladium in the amount of \$116.94 for their services.
2. Becky also requested approval to pay Kirk Woods for the cookies that will be taken around to our schools in connection with National Education Week upon receipt of his bill rather than waiting for approval at the December, 2013 PEF board meeting.
3. Dr. Lett reported that the PEF fall fundraiser netted us \$914. AJ Wiss was the winner of the Google Chrome book that we raffled off.

Dunseth made a motion to approve the Treasurer's report and payment of bills Motion was seconded by Ishmael. All Yes.

Old Business:

1. Dr. Lett reported that Jennifer Holthaus is working on the donor recognition board and history of giving.
2. Dr. Lett also reported that there is nothing new to report on our 501©3 status and will now contact Congressman Rodney Davis' office for possible help in expediting our request.

Committee Reports:

- 1) **Scholarship** – Nothing to report.
- 2) **Courtyard** – Nothing to report
- 3) **Mini-Grants** – Jessica Miller was present at the meeting as she had been asked to help the PEF organize, analyze and recommend for approval the Mini-Grant applications we received. Jessica made a very thorough presentation including an overview of the applications as well as recommendations for Mini-Grant guidelines for the future. That presentation and those recommendations are to be incorporated into and made a part of these minutes. Stupek did suggest that item 5 under the Mini Grant Guidelines (Applicants must wait one school year to reapply for a PEF Mini Grant.) be reworded to allow the PEF flexibility to deal with annual requests. The PEF approved \$24,448.42 in Mini-Grant requests which is under the \$48,000 to \$52,000 budget the PEF had to work with this year. This figure may need to be adjusted upward \$800 to provide for the purchase of 10 newer technology based iPads that were part of the total Mini-Grant applications. The normal budgeted amount for PEF Mini-Grants is between and \$8,000 and \$12,000. An additional \$40,000 was made available this year from funds received in conjunction with the settling of the Ruby Munzenmaier Estate. Ishmael made a motion to approve the Mini-Grant funding for this year and motion was seconded by Stupek. All Yes.
- 4) **Publicity** – We briefly discussed the content of our next newsletter which we'd like to have sent out by mid-January 2014. First National Bank of Pana and Peoples Bank & Trust won the bids for this year's "Scoring for Education" funding. First National Bank will pay \$35 for each 3-point shot made by both boys and girls during all regular season home varsity basketball games. Peoples Bank will pay \$59 for each 3-point shot made for each of the specially (3 each) selected boys and girls regular season home varsity basketball games. In addition, FNB Pana's contribution will be raised to \$59 for each 3-point shot made for all 6 specialty games.

New Business:

Next PEF Board meeting is set for Wednesday, December 11, 2013 at 7:00 AM at the Pana CUSD #8 office.

Motion to adjourn was made by Dunseth seconded by Stupek. All yes.

Meeting adjourned at 8:11 AM.