



CAPITAN MUNICIPAL SCHOOLS

Home of the Tigers

Memo

To: Board of Education

From: Jamie Shepperd

Date: 3/6/2025

Re: 24154 BAR

Message

Attached is a Maintenance BAR for fund 24154, Teacher Principal Training & Recruiting.

CAPITAN MUNICIPAL SCHOOLS *To Lead, Educate, and Prepare All Students.*

Located in 150 Forest, Capitan, NM 88316 • Mailing Address PO Box 278, Capitan, NM 88316 • Phone (575) 354.8500 • Fax (575) 354.8505

A horizontal bar with a gradient from light orange to dark orange, located at the bottom of the page.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request**

Doc. ID: 040-000-2425-0019-M

Fund Type: Flowthrough

Adjustment Type: Maintenance

Fiscal Year: 2024-2025

Entity Name: Capitan Municipal Schools

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Jamie Shepperd, Chief Financial Officer

Total Approved Budget (Flowthrough):

Phone: 575-354-8514

Email: jamie.shepperd@capitantigers.org

FLOWTHROUGH ONLY	Budget Period: 07/01/2024	To: 06/30/2025
A. Approved Carryover:		
B. Total Current Year Allocation:		
D. Total Funding Available:		

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24154 Teacher/ Principal Training & Recruiting	2200 Support Services- Instruction	53330 Professional Development	1010 Regular Education (PreK-12) Programs	040036 Capitan Middle	0000 No Job Class	\$60,793.35	(\$50,000.00)	\$10,793.35	
24154 Teacher/ Principal Training & Recruiting	2200 Support Services- Instruction	53330 Professional Development	0000 No Program	040000 CAPITAN DISTRICT OFF	0000 No Job Class		\$25,000.00	\$25,000.00	
24154 Teacher/ Principal Training & Recruiting	2200 Support Services- Instruction	53330 Professional Development	1010 Regular Education (PreK-12) Programs	040000 CAPITAN DISTRICT OFF	0000 No Job Class		\$25,000.00	\$25,000.00	
Sub Total							\$0.00		
Indirect Cost									
DOC. TOTAL							\$0.00		

Justification:

1-31-2025 Maintenance

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature		
<u>Name</u>	<u>Role</u>	<u>Date</u>
Jamie Shepperd	Business Manager	2/9/2025 10:41:08 AM

Capitan Municipal Schools

ALL FUNDS

Fiscal Year: 2024-2025

From Date: 7/1/2024 To Date: 6/30/2025

- Include pre encumbrance
- Exclude inactive accounts with zero balance
- Print accounts with zero balance
- Filter Encumbrance Detail by Date Range

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal % Rem
24106.1000.52312.2000.040033.1712	LIFE	\$0.00	\$13.92	\$13.92	\$8.12	\$8.12	\$5.80	\$15.08	(\$9.28) -66.67%
24106.1000.52312.2000.040034.1712	LIFE	\$0.00	\$6.96	\$6.96	\$3.19	\$3.19	\$3.77	\$3.77	\$0.00 0.00%
24106.1000.52312.2000.040036.1712	LIFE	\$0.00	\$13.92	\$13.92	\$6.38	\$6.38	\$7.54	\$7.54	\$0.00 0.00%
24106.1000.52313.2000.040033.1412	DENTAL	\$0.00	\$464.66	\$464.66	\$230.66	\$230.66	\$234.00	\$234.00	\$0.00 0.00%
24106.1000.52313.2000.040034.1712	DENTAL	\$0.00	\$134.88	\$134.88	\$61.82	\$61.82	\$73.06	\$73.06	\$0.00 0.00%
24106.1000.52313.2000.040036.1712	DENTAL	\$0.00	\$512.64	\$512.64	\$234.96	\$234.96	\$277.68	\$277.68	\$0.00 0.00%
24106.1000.52314.2000.040033.1412	VISION	\$0.00	\$84.06	\$84.06	\$41.94	\$41.94	\$42.12	\$42.12	\$0.00 0.00%
24106.1000.52314.2000.040036.1712	VISION	\$0.00	\$103.68	\$103.68	\$47.52	\$47.52	\$56.16	\$56.16	\$0.00 0.00%
24106.1000.52720.2000.040033.1412	WORKER'S COMPENSATION EMPLOYER'S FEE	\$0.00	\$4.60	\$4.60	\$6.90	\$6.90	(\$2.30)	\$0.00	(\$2.30) -50.00%
24106.1000.52720.2000.040033.1712	WORKER'S COMPENSATION EMPLOYER'S FEE	\$0.00	\$3.37	\$3.37	\$7.66	\$7.66	(\$4.29)	\$0.00	(\$4.29) -127.30%
24106.1000.52720.2000.040034.1712	WORKER'S COMPENSATION EMPLOYER'S FEE	\$0.00	\$2.30	\$2.30	\$3.45	\$3.45	(\$1.15)	\$0.00	(\$1.15) -50.00%
24106.1000.52720.2000.040036.1712	WORKER'S COMPENSATION EMPLOYER'S FEE	\$0.00	\$4.60	\$4.60	\$6.90	\$6.90	(\$2.30)	\$0.00	(\$2.30) -50.00%
	FUNCTION: INSTRUCTION - 1000	\$273,148.94	\$0.00	\$273,148.94	\$94,830.19	\$94,830.19	\$178,318.75	\$123,546.48	\$54,772.27 20.05%
	FUND: ENTITLEMENT IDEA-B - 24106	\$273,148.94	\$0.00	\$273,148.94	\$94,830.19	\$94,830.19	\$178,318.75	\$123,546.48	\$54,772.27 20.05%
24109.1000.51100.2000.040033.1712	SALARIES EXPENSE	\$3,930.04	\$0.00	\$3,930.04	\$1,759.98	\$1,759.98	\$2,170.06	\$0.00	\$2,170.06 55.22%
24109.1000.52111.2000.040033.1712	EDUCATIONAL RETIREMENT	\$0.00	\$0.00	\$0.00	\$231.78	\$231.78	(\$231.78)	\$0.00	(\$231.78) -666%
24109.1000.52112.2000.040033.1712	ERA - RETIREE HEALTH	\$0.00	\$0.00	\$0.00	\$25.54	\$25.54	(\$25.54)	\$0.00	(\$25.54) 0.00%
24109.1000.52210.2000.040033.1712	FICA PAYMENTS	\$0.00	\$0.00	\$0.00	\$79.18	\$79.18	(\$79.18)	\$0.00	(\$79.18) 0.00%
24109.1000.52220.2000.040033.1712	MEDICARE PAYMENTS	\$0.00	\$0.00	\$0.00	\$18.50	\$18.50	(\$18.50)	\$0.00	(\$18.50) 0.00%
24109.1000.52312.2000.040033.1712	LIFE	\$0.00	\$0.00	\$0.00	\$0.28	\$0.28	(\$0.28)	\$0.00	(\$0.28) 0.00%
24109.1000.52720.2000.040033.1712	WORKER'S COMPENSATION EMPLOYER'S FEE	\$0.00	\$0.00	\$0.00	\$0.35	\$0.35	(\$0.35)	\$0.00	(\$0.35) 0.00%
	FUNCTION: INSTRUCTION - 1000	\$3,930.04	\$0.00	\$3,930.04	\$2,115.61	\$2,115.61	\$1,814.43	\$0.00	\$1,814.43 46.17%
	FUND: PRESCHOOL IDEA-B - 24109	\$3,930.04	\$0.00	\$3,930.04	\$2,115.61	\$2,115.61	\$1,814.43	\$0.00	\$1,814.43 46.17%
24154.1000.51900.1010.040033.1411	ADDITIONAL COMPENSATION	\$4,000.00	(\$1,000.12)	\$2,999.88	\$1,375.00	\$1,375.00	\$1,624.88	\$1,624.88	\$0.00 0.00%
24154.1000.51900.1010.040036.1411	ADDITIONAL COMPENSATION	\$1,000.00	\$0.00	\$1,000.00	\$916.74	\$916.74	\$83.26	\$1,083.38	(\$1,000.12) -100.01%
24154.1000.52111.1010.040033.1411	EDUCATIONAL RETIREMENT	\$0.00	\$850.00	\$850.00	\$249.54	\$249.54	\$600.46	\$294.92	\$305.54 35.95%
24154.1000.52111.1010.040036.1411	EDUCATIONAL RETIREMENT	\$0.00	\$1,620.12	\$1,620.12	\$166.32	\$166.32	\$1,453.80	\$196.56	\$1,257.24 77.60%
24154.1000.52112.1010.040033.1411	ERA - RETIREE HEALTH	\$0.00	\$65.00	\$65.00	\$27.39	\$27.39	\$37.61	\$32.38	\$5.23 8.05%
24154.1000.52112.1010.040036.1411	ERA - RETIREE HEALTH	\$0.00	\$45.00	\$45.00	\$18.26	\$18.26	\$26.74	\$21.58	\$5.16 11.47%
24154.1000.52210.1010.040033.1411	FICA PAYMENTS	\$0.00	\$195.00	\$195.00	\$79.58	\$79.58	\$115.42	\$93.89	\$21.53 11.04%
24154.1000.52210.1010.040036.1411	FICA PAYMENTS	\$0.00	\$125.00	\$125.00	\$55.13	\$55.13	\$69.87	\$65.13	\$4.74 3.79%
24154.1000.52220.1010.040033.1411	MEDICARE PAYMENTS	\$0.00	\$45.00	\$45.00	\$18.57	\$18.57	\$26.43	\$21.86	\$4.57 10.16%
24154.1000.52220.1010.040036.1411	MEDICARE PAYMENTS	\$0.00	\$35.00	\$35.00	\$12.87	\$12.87	\$22.13	\$15.21	\$6.92 19.77%

Capitan Municipal Schools

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24154.1000.52720.1010.040033.1411	WORKER'S COMPENSATION EMPLOYER'S FEE	\$0.00	\$10.00	\$10.00	\$0.25	\$0.25	\$9.75	\$0.00	\$9.75 97.50%
24154.1000.52720.1010.040036.1411	WORKER'S COMPENSATION EMPLOYER'S FEE	\$0.00	\$10.00	\$10.00	\$0.18	\$0.18	\$9.82	\$0.00	\$9.82 98.20%
	FUNCTION: INSTRUCTION - 1000	\$5,000.00	\$2,000.00	\$7,000.00	\$2,919.83	\$2,919.83	\$4,080.17	\$3,449.79	\$630.38 9.01%
24154.2100.53330.2000.040000.0000	PROFESSIONAL DEVELOPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00	(\$2,000.00) 0.00%
	FUNCTION: SUPPORT SERVICES-STUDENTS - 2100	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00	(\$2,000.00) 0.00%
24154.2200.53330.0000.040000.0000	PROFESSIONAL DEVELOPMENT	\$0.00	\$0.00	\$0.00	\$5,707.34	\$5,707.34	(\$5,707.34)	\$0.00	(\$5,707.34) 0.00%
24154.2200.53330.1010.040000.0000	PROFESSIONAL DEVELOPMENT	\$0.00	\$0.00	\$0.00	\$756.28	\$756.28	(\$756.28)	\$23,782.63	(\$24,538.91) 0.00%
24154.2200.53330.1010.040036.0000	PROFESSIONAL DEVELOPMENT	\$62,793.35	(\$2,000.00)	\$60,793.35	\$2,692.35	\$2,692.35	\$58,101.00	\$0.00	\$58,101.00 95.57%
	FUNCTION: SUPPORT SERVICES-INSTRUCTION - 2200	\$62,793.35	(\$2,000.00)	\$60,793.35	\$9,155.97	\$9,155.97	\$51,637.38	\$23,782.63	\$27,854.75 45.82%
	FUND: TEACHER/PRINCIPAL TRAINING & RECRUITING - 24154	\$67,793.35	\$0.00	\$67,793.35	\$12,075.80	\$12,075.80	\$55,717.55	\$29,232.42	\$26,485.13 39.07%
24174.1000.56118.3000.040000.0000	GENERAL SUPPLIES AND MATERIALS	\$7,500.00	\$6,248.00	\$13,748.00	\$12,905.78	\$12,905.78	\$842.22	\$0.00	\$842.22 6.13%
24174.1000.56118.3000.040000.0000	SUPPLY ASSETS (\$5,000 OR LESS)	\$7,500.00	(\$6,000.00)	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00 100.00%
	FUNCTION: INSTRUCTION - 1000	\$15,000.00	\$248.00	\$15,248.00	\$12,905.78	\$12,905.78	\$2,342.22	\$0.00	\$2,342.22 15.36%
	FUND: CARL D PERKINS SECONDARY-CURRENT - 24174	\$15,000.00	\$248.00	\$15,248.00	\$12,905.78	\$12,905.78	\$2,342.22	\$0.00	\$2,342.22 15.36%
24178.1000.56118.3000.040034.0000	GENERAL SUPPLIES AND MATERIALS	\$3,000.00	\$0.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00 0.00%
24178.1000.56118.3000.040034.0000	SUPPLY ASSETS (\$5,000 OR LESS)	\$13,000.00	\$0.00	\$13,000.00	\$11,315.13	\$11,315.13	\$1,684.87	\$0.00	\$1,684.87 12.86%
	FUNCTION: INSTRUCTION - 1000	\$16,000.00	\$0.00	\$16,000.00	\$14,315.13	\$14,315.13	\$1,684.87	\$0.00	\$1,684.87 10.53%
	FUND: CARL D PERKINS SECONDARY-REDISTRIBUT - 24178	\$16,000.00	\$0.00	\$16,000.00	\$14,315.13	\$14,315.13	\$1,684.87	\$0.00	\$1,684.87 10.53%
24189.1000.51100.1010.040033.1411	SALARIES EXPENSE	\$6,732.00	\$0.00	\$6,732.00	\$3,002.67	\$3,002.67	\$3,729.33	\$3,548.61	\$180.72 2.68%
24189.1000.52111.1010.040033.1411	EDUCATIONAL RETIREMENT	\$1,122.00	\$67.00	\$1,189.00	\$544.94	\$544.94	\$644.06	\$644.02	\$0.04 0.00%
24189.1000.52112.1010.040033.1411	ERA - RETIREE HEALTH	\$123.60	\$8.00	\$131.60	\$60.06	\$60.06	\$71.54	\$70.98	\$0.56 0.43%
24189.1000.52210.1010.040033.1411	FICA PAYMENTS	\$394.00	\$0.00	\$394.00	\$156.16	\$156.16	\$227.84	\$181.44	\$46.40 12.08%
24189.1000.52220.1010.040033.1411	MEDICARE PAYMENTS	\$90.00	\$0.00	\$90.00	\$36.52	\$36.52	\$53.48	\$42.46	\$11.02 12.24%
24189.1000.52311.1010.040033.1411	HEALTH AND MEDICAL PREMIUMS	\$1,484.00	\$171.00	\$1,655.00	\$758.34	\$758.34	\$896.66	\$896.23	\$0.43 0.03%
24189.1000.52312.1010.040033.1411	LIFE	\$1.00	\$1.00	\$2.00	\$0.66	\$0.66	\$1.34	\$0.78	\$0.56 28.00%
24189.1000.52313.1010.040033.1411	DENTAL	\$62.00	\$0.00	\$62.00	\$27.72	\$27.72	\$34.28	\$32.76	\$1.52 2.45%
24189.1000.52314.1010.040033.1411	VISION	\$1.00	\$10.00	\$11.00	\$4.84	\$4.84	\$6.16	\$5.72	\$0.44 4.00%
24189.1000.52720.1010.040033.1411	WORKER'S COMPENSATION EMPLOYER'S FEE	\$0.40	\$0.00	\$0.40	\$0.60	\$0.60	(\$0.20)	\$0.00	(\$0.20) -50.00%
24189.1000.55915.1010.040033.0000	OTHER CONTRACT SERVICES	\$12,000.00	(\$10,898.00)	\$1,102.00	\$0.00	\$0.00	\$1,102.00	\$0.00	\$1,102.00 100.00%
24189.1000.56113.1010.040033.0000	SOFTWARE	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00 100.00%
24189.1000.56118.1010.040000.0000	GENERAL SUPPLIES AND MATERIALS	\$0.00	\$10,641.00	\$10,641.00	\$10,640.21	\$10,640.21	\$0.79	\$0.00	\$0.79 0.01%
24189.1000.56118.1010.040033.0000	GENERAL SUPPLIES AND MATERIALS	\$6,959.00	\$0.00	\$6,959.00	\$0.00	\$0.00	\$6,959.00	\$0.00	\$6,959.00 100.00%