



INDEPENDENT SCHOOL DISTRICT NO. 831  
Forest Lake, MN 55025

September 8, 2016

Agenda Item #3.3

**TO:** School Board

**FROM:** Donna M. Friedmann, Director *DMF*  
Administration & Human Resources

**SUBJ:** LICENSED PERSONNEL

**I recommend approval of the following licensed personnel:**

**A. NON-CURRICULAR ASSIGNMENT(S):**

1. Brett, Amanda: .5 Head Student Council (SR)
2. Jordan, Ryan: Asst Football (SR)
3. Ortega, Guillermo (Memo): Asst Boys' Soccer (SR)

**B. EMPLOYMENT:**

1. Diaz, Elizabeth: 1.0 FTE effective 16-17 school year
2. Patrin, Rose: 1.0 FTE effective 9/6/16
3. Richardson, Andrew: 1.0 FTE effective 16-17 school year
4. Wert, Monica: .9 FTE effective 8/31/16 (.4 of her FTE is for the 16-17 school year only)

**C. RESIGNATION/RETIREMENT:**

Johannsen, Brittany: resign effective 8/31/16

**D. AUTHORIZATION OF NEW POSITION(S):**

One Less than 600 hour Title I @ Forest Lake Elem,  
for 2016-17 school year only (Monica Wert)

**E. CHANGE IN FTE:**

Stratton, Sara: from .67 to 1.0 FTE, effective 16-17 school year