

Collin County Community College District Board of Trustees

2018-10-2

October 23, 2018

Resource: Kim Davison
Sr. Vice President of Organizational Effectiveness

AGENDA ITEM:

Report Out of the Organization, Education and Policy Committee, Second Reading and Approval of Local Board Policies

- BFA Chief Executive Officer – Qualifications and Duties
- CDDA Payroll Procedures – Salary Deductions
- CHA Site Management – Security
- CHF Site Management – Weapons
- CIB Equipment and Supplies Management – Disposal of Property
- DD Personnel Positions
- DIAA Freedom from Discrimination, Harassment, and Retaliation – Sex and Sexual Violence
- DN Personnel Positions (*delete*)
- ECC Instructional Arrangements – Course Load and Schedules
- FFDA Freedom from Discrimination, Harassment, and Retaliation – Sex and Sexual Violence
- FK Student Activities

DISCUSSION:

The Organization, Education, and Policy Committee met on September 25 and October 23 and reviewed all policies presented in this item. The Committee Chair will report out its recommendation at the October 2018 regular meeting of the Board of Trustees.

PROPOSED CHANGES:

As a part of the college's comprehensive review of all policies and with input from the Texas Association of School Board's Legal and Policy Service, the local policies outlined below are being presented for your approval.

- **BFA Chief Executive Officer – Qualifications and Duties** - Revisions to this policy are recommended to clarify the chief executive officer's ability to delegate his or her responsibilities to other employees to the extent permitted by law.
- **CDDA Payroll Procedures – Salary Deductions** - Recommended revisions to this policy are to clarify that salary deductions may be a result of any applicable law or salary reduction agreements.

- **CHA Site Management - Security** – Proposed revisions to include the School Marshal Program
- **CHF Site Management - Weapons** – The proposed recommendation would add School Marshals licensed by the State of Texas and appointed by the Collin College Board of Trustees to the list of exempted persons.
- **CIB Equipment and Supplies Management – Disposal of Property** - Recommended revisions by TASB flexibility regarding the disposal of unnecessary college district property. Other revisions include identifying a specific individual who is authorized to dispose of abandoned or unclaimed property.
- **DD Personnel Positions** - Recommended revisions by TASB to include language deleted from DN(Local).
- **DIAA Freedom from Discrimination, Harassment, and Retaliation – Sex and Sexual Violence** – Recommended revisions to this local policy address the HB 968 requirement to provide the option for electronic reporting of sexual harassment or assault, dating violence, or stalking. Other revisions are to clarify referring allegations of prohibited conduct to other policies and appeal processes when applicable.
- **DN Personnel Positions (*delete*)** - This local policy addressing personnel positions is recommended for deletion. DN is no longer an active code.
- **ECC Instructional Arrangements – Course Load and Schedules** - Recommended revisions are to clarify the exception for reenrolled students from the limitation on the number of dropped courses.
- **FFDA Freedom from Discrimination, Harassment, and Retaliation – Sex and Sexual Violence -** Recommended revisions to this local policy address the HB 968 requirement to provide the option for electronic reporting of sexual harassment or assault, dating violence, or stalking. Examples of corrective action, including the ability for either party to drop a course without penalty, have been added. In addition, revisions to reflect the September 2017 guidance from the Office for Civil Rights include:
 - The addition of informal and formal resolution options at Investigation of the Report, which now includes mediation.
 - Provisions addressing the ability for the parties to respond to the report at Concluding the Investigation.
 - Clarification regarding the evidentiary standard used to assess each allegation of misconduct at College District Action. The college district should select the evidentiary standard that is consistent with that applied to other student misconduct cases.

- Other revisions are to clarify referring allegations of prohibited conduct to other policies and appeal processes when applicable.
- **FK Student Activities** - Recommended revisions to this policy are a result of the 2018 edition of the Principles of Accreditation: Foundation for Quality Enhancement published by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC).

**DISTRICT PRESIDENT'S
RECOMMENDATION:**

The District President recommends approval of the eleven (11) Local Board Policies outlined above.

SUGGESTED MOTION:

“Mr. Chairman, I make the motion that the Board of Trustees approves Local Board Policies as presented.” (If a recommendation comes out of committee, it will come as a motion and second.)