Corrective and Preventative Action Plan (CAPA): Master Schedule

Date: October 1, 2025

Project Name: Corrective and Preventive Action Plan (CAPA)

Primary Owner(s) of Project: Department of Teaching and Learning

Team Members Working on Project:

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What is Driving the Need for this project? Strategic plan to improve academic achievement and performance that will lead to increase in campus ratings

Description of Project: Strategic plan that facilitates district's progress towards meeting the 2028 Board goals for STAAR 3 – 8/EOC by Achieving 2-year progress goal of increases in student performance: Approaches (6%), Meets (4%), Masters (2%) by the end of the SY 2025 – 2026. The plan should result in increased TEA ratings for each campus and district.

By May 2026, student performance on STAAR 3 - 8/EOC will increase

- in Reading from
- in Math from
- in Science from
- in Social Studies from

Supporting Document(s):

- 24-25 STAAR Data by Teacher
- TTESS TIA Custom Export
- MTSS Lesson Structure
- Sample Elementary Master Schedule

Sample Small Group Data Tracking form

ACTION Strategic Priority ESF	OWNER	DATES	Description and Expected outcome for this step:	RESOURCES	FINDINGS and RECOMMENDATIONS
			Description	Preliminary STAAR	
			Using preliminary STAAR data,	Data	
			campus leadership evaluated	STAAR - High	
			staff and determined teacher	Performing	
			placement based on student	Teachers.pdf	
			need and teacher strength.		
				STAAR - 2025	
	C & I Dept.		Outcome	Teacher STAAR	
Strategic Staffing			By the end of Cycle 1(October 9,	Performance.pdf	
and			2025), 100% of campuses will		
Master Schedule		June 2, 2025	have implemented staffing	TTESS Data	
			changes based on provided		
Scorecard Priority			guidelines, data, and support to	C and I Summer	
1.1			improve student outcomes.	Institue Day 1	
				Artifact.pdf	
ESF			These changes will be evaluated		
Lever			at the end of the 25-26 school		
2.1			year using the same protocol		
			applied in June 2025.		
Strategic Staffing			Description	Instructional	
and			The purpose of MTSS (Multi-	Model	
Master Schedule			Tiered System of Supports) for	Instructional	
	C & I Dept.		students with learning gaps is to	Model	
Scorecard Priority			identify their specific needs early	Artifact.docx	
1.1			and provide tailored		
			interventions at increasing levels		
ESF			of intensity. For the 25-26		

Lever		school year, we have		
2.1		implemented the MTSS block for	MTSS Lesson	
5.4		both reading and math for grades	Structure/RLA	
		6-8.	MTSS Lesson	
			Structure.pdf	
		Outcome	MTSS Lesson	
		By the end of Cycle 1 (October 9,	Structure/Math	
		2025), 90% of 6-8 grade MTSS	MTSS Lesson	
		classrooms will have	Structure.pdf	
		implemented the JISD MTSS		
		Lesson Structure. This will be		
		monitored through bi-weekly		
		classroom observations using		
		the JISD Instructional Model		
		Walkthrough forms while		
		specifically noting adherence to		
		the MTSS lesson structure. This		
		data is compiled through Google		
		forms and allows leadership		
		(campus and district) to identify		
		and address trends and provide		
		feedback as needed.		
Strategic Staffing		Description	Example ES	
and		Dedicated small groups time has		
Master Schedule		typically been left up to the	Escondido Master	
	C & I Dept.	teacher to implement and insert	Schedule 25-	
Scorecard Priority		into their daily lesson. For the	26.xlsx	
1.1		25-26 school year, all		
		elementary campuses have built	Small Group	
ESF		in a small group time into their	Tracking	
Lever		Master Schedule (WIN, SOAR,		

2.1	CUB). The purpose of small	Small Group Data	
5.4	group instruction in elementary	Tracking.pdf	
	education is to provide focused,		
	personalized teaching that		
	meets the diverse learning		
	needs of students. It allows		
	teachers to tailor lessons, offer		
	targeted support, and engage		
	students more actively, which		
	enhances understanding, builds		
	confidence, and accelerates skill		
	development. Small groups		
	create a supportive environment		
	where students can ask		
	questions, practice skills, and		
	receive immediate feedback.		
	Outcome		
	By the end of Cycle 1 (October 9,		
	2025), 100% of elementary		
	campuses will have modified		
	their Master Schedule to reflect		
	a dedicated small group		
	instructional time.		
	By the end of Cycle 1 (October 9,		
	2025), 90% of K-5 grade level		
	classrooms will provide		
	consistent, targeted small group		
	instruction using current data		
	sources. This will be monitored		
	through bi-weekly classroom		
	observations using the JISD		

Instructional Model Walkthrough
forms while specifically noting
students identified for small
group interventions and
monitoring small group data
tracking.