

MEMORANDUM

March 4, 2015

TO: Members of the Mid-Valley Executive Advisory Board

FROM: Carla Cumblad, Executive Director
Nancy Sporer, Director of Business and Human Resources

RE: Rental Agreement

In discussions with Batavia Enterprises regarding the installation of the improved lift for the Shelby Transition Center, they have requested that we extend our rental agreement for 3 years. Batavia Enterprises has agreed to pay for half of the lift and installation (half of approximately \$21,000) and they have agreed to keep all utility fees constant for the duration of the extension.

It should be noted that after the first five years of our agreement, we will no longer be responsible for the construction costs to the facility.

Recommendation:

Approval.