



**NORTH SLOPE BOROUGH SCHOOL DISTRICT
MEMORANDUM**

TO: Esther Evikana, President
Members of the Board

THROUGH: David Vadiveloo, Superintendent

FROM: Jullie Griffith, Human Resources Director

DATE: October 21, 2025

SUBJECT: **SY 2025-2026 New Hire Certificated
Contract Issuance**

Memo No. SB26-052
(Action Item)

NSBSD Policy Manual:

Board Policy 4111 Recruitment and Selection (Certificated Personnel) states:

The District shall employ the most highly qualified person available for each open position. The Superintendent or Designee shall develop recruitment and selection procedures to ensure that every effort is made to find and hire fully qualified teachers for all classrooms, which include:

1. Assessment of the district's needs to determine those areas where specific skills, knowledge and abilities are lacking;
2. Development of job descriptions that accurately portray the position, including requirements that a teacher be highly qualified in accordance with federal and state law;
3. Dissemination of vacancy announcements to ensure a wide range of candidates, when necessary;
4. Screening procedures that will identify the best possible candidate for interviews;
5. Interview procedures will determine the best-qualified candidate for recommendation to the Board.

NSBSD Strategic Plan Summary:

Staff Support & Professional Development

Goal 6: Build and sustain a thriving workforce aligned with the mission of this District

Issue Summary:

According to Board Policy, contract issuance for Certified staff is accepted by the Superintendent and brought to the School Board for approval.

SY 2025-2026 New Hire Certified Contract:

NAME	POSITION	DEPARTMENT
Zacker, Julietta	ECE-Kindergarten Teacher	Meade River School

Proposed Motion:

"I move that the NSBSD Board of Education approve the recommendation for contract issuance of certificated staff as listed in memo no. SB26-052."

Moved by _____ Seconded by _____

Vote _____