

## **Mid-Valley Special Education Cooperative**

Executive Advisory Board Meeting

Wednesday, March 4, 2015

1304 Ronzheimer Avenue

St. Charles, IL 60174

The Mid-Valley Special Education Cooperative Board met in Regular Session on Wednesday, March 4, 2015 at the Mid-Valley Special Education Cooperative, Administration Building.

### **Call to Order**

Dr. Schlomann, Superintendent D303, Board Chairman called the meeting to order at 9:07 a.m.

### **Roll Call**

Upon roll call the following members were also present: Dr. Hichens, Superintendent D101; Dr. Stirn, Superintendent D301; Dr. Goier, Interim Superintendent D302; and Dr. Mutchler, Superintendent D304. Dr. Mutchler left the meeting at 10:19 prior to Approval of Action Items.

Also present: Special Education Administrative Liaisons/Designees from the member districts; Dr. Carla Cumblad, Mid-Valley Executive Director; Nancy Sporer, Mid-Valley Director of Business and Human Resources; and Bonnie Carlson, Mid-Valley Executive Assistant.

### **Approval of Agenda - Amended**

Dr. Schlomann called for the Approval of the Agenda with the removal of item 4.5. Dr. Mutchler moved and Dr. Stirn seconded the motion. Approval of the Amended Agenda was confirmed by unanimous vote.

### **Public Comment**

None

### **Consent Agenda**

- 4.1 Approval of Minutes, Executive Board Meeting, February 4, 2015
- 4.2 Approval of Bills, February, 2015
- 4.3 Approval of Payroll, February, 2015
- 4.4 Approval of the Financial Report, February, 2015
- 4.5 ~~Approval of the Audit Engagement Contract~~

Dr. Schlomann called for Approval of the Consent Agenda. Dr. Mutchler moved and Dr. Stirn seconded the motion. Approval of the Consent Agenda was confirmed by unanimous vote.

### **Information**

#### **5.1 Student and Staff Enrollment, March, 2015**

Dr. Cumblad reported to the Board the Student and Staff enrollment, March, 2015. Referrals have stayed stable with 259 students. Staffing is where it is expected to be.

#### **5.2 Administrative Liaison Meeting Minutes, February 23, 2015**

Dr. Cumblad shared the minutes from the Administrative Liaison Meeting on February 23, 2015. Highlights included: preparations for the upcoming Board workshop topics, discussion on how at-risk students' needs are being met, 12+ attendance and guidelines for IEP language, and professional development activities.

**5.3 Finance Committee Meeting Minutes, February 25, 2015**

Nancy Sporer shared minutes from the Finance Committee meeting on February 25, 2015. Highlights included: the preliminary presentation of all programs/services budgets, IDEA recommendations, and technical assistance budgets.

**5.4 Vocational Services Presentation**

Linda Koch presented a brief overview of the Vocational Services offered through the SAIL and 12+ programs. Sandy Gearhart discussed the Dress for Success internship program in which students are participating.

**5.5 Non-Member District Students for Fall, 2015**

Dr. Cumblad shared with the Board there are currently four non-member district students attending a Mid-Valley program. It is recommended these student continue for the 2015-16 school year.

**5.6 Personnel Reimbursement**

Nancy Sporer shared with the Board the annual personnel reimbursement information. Ms. Sporer discussed the chart showing the amount of reimbursement received and the total amounts paid. There was a discussion of the method of reimbursements to the district for these amounts.

**5.7 Pre-service Teachers for Spring Semester, 2015**

Dr. Cumblad shared the Pre-service Teachers for Spring Semester, 2015 information with the Board. There are currently two student teachers from Northern Illinois University and two from Illinois State University working within the cooperative.

**5.8 Needs Assessment Results**

Jennifer Phillips reviewed the results of the annual Needs Assessment. A binder was given to each superintended to review their districts replies and needs. Ms. Phillips stated this is the second year using this format and participation was down 29% from the previous year. The areas of highest need were curriculum materials for use with a variety of learners, best practice in instructional strategies, behavior/social emotional supports and assessment and data. Autism spectrum and technology are no longer in the top five areas of concern.

**5.9 Dismissal of Complaint Filed by Linda Huget against Mid-Valley and Carla Cumblad, Executive Director**

Dr. Cumblad shared with the Board that on August 1, 2013, Linda Huguet filed a three-count complaint against Mid-Valley and Carla Cumblad, Executive Director, for constructive discharge, breach of contract and Section 1983 claim alleging a procedural due process violation. This complaint was dismissed and Ms. Huguet filed an amended complaint alleging age discrimination and other procedural due process claim. On February 13, 2015, the complaint was dismissed in its entirety with prejudice.

**5.10 Spring Recognition Date**

The following Spring Recognition Dates were shared with the Board:

Business Partner Breakfast	April 23, 2015, 9:00-11:00
Special Olympics Regional Track & Field	April 26, 2015, All Day
Young Athletes Day	May 13, 2015, All Day
Staff Celebration & Appreciation	May 14, 2015, 3:00-5:30
SAIL Graduation Breakfast	May 22, 2015, 8:30-11:30
New Directions/Safe School Graduation	June 4, 2014, 12:00-2:00

**5.11 Institute Day**

Dr. Cumblad shared with the Board the recent institute day activities. Highlights included: Susan Hall presenting on Common Core and PARCC, Pam Leonard presenting Autism II, Debbie Merigolo presenting Social Thinking and Student Growth and webinar studies. In all there were 289 district and Mid-Valley attendees.

## **For Discussion**

### **6.1 Posting Critical Positions for Fall, 2015**

Dr. Cumblad requested the Posting of Critical Positions be done prior to June in order to recruit the most qualified candidates. Discussion included hiring three additional teachers, the increase to .8 FTE for psychology position, part-time vocational facilitator, and reducing job coaches to part-time.

### **6.2 Board Workshop Reminder**

Dr. Cumblad reminded the Board of the Board Workshop date and location.

### **6.3 Board Meeting Dates**

The Board meeting dates for FY 2015-16 were presented to the Board for discussion. The proposed dates will be discussed at the next meeting.

### **6.4 Lease of Second Van**

Nancy Sporer shared with the Board that there are problems with the Illinois purchasing program. Plans to put out bids were shared. There will be a follow up at the next meeting.

## **For Action**

### **7.1 Approval of the Personnel Report, February, 2015**

Dr. Hichens motioned, seconded by Dr. Stirn for Approval of the Personnel Report, February, 2015. Motion was passed with unanimous roll call vote.

### **7.2 Approval of Second Amendment to Rental Agreement with Batavia Enterprises for the Shelby Building**

Dr. Stirn motioned, seconded by Dr. Hichens for Approval of Second Amendment to Rental Agreement with Batavia Enterprises for the Shelby Building. Motion was passed with unanimous roll call vote.

### **7.3 Approval of Power IEP as the Vendor for the Provision of Electronic IEP Services**

Dr. Stirn motioned, seconded by Dr. Hichens for Approval of Power IEP as the Vendor for the Provision of Electronic IEP Services. Motion was passed with unanimous roll call vote.

## **Adjournment**

Motion made by Dr. Stirn and seconded by Dr. Goier. By consensus the motion carried 4-0 Ayes.

The meeting adjourned at 10:20 a.m.

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Chair of the Mid-Valley Board