

## Overnight Travel Request Form

**School Name:**

Prescott High School

**Coach/Sponsor Name:**

Loreta Halford

**Team/Sport/Program:**

Spiritline

**Contact Email:**

loreta.halford@prescottschools.com

**Contact Phone Number:**

928-445-2322 ext 72067

### Trip Details

- **Purpose of Trip:**

Cheer and Pom Camp

- **Event/Tournament Name:**

USA

- **Dates of Travel:**

From: July 21, 2025

To: July 24, 2025

- **Location (City & Venue):**

Renaissance Esmeralda, Indian Wells, CA

### Financial Information

- ☒ **Estimated Cost per Student:**

\$590.00

- ☒ **Total Estimated Cost for Team:**

\$1200.00

☒ **Funding Source:**

- ☐ School Budget  
☐ Fundraising  
☐ Booster Club

☒ Other:

Athletes pay for camp costs-team pays for transportation

**Travel & Lodging**

☒ **Transportation Method:**

- ☒ School Bus  
☐ Rental Vehicles  
☐ Private Vehicles  
☐ Charter Bus

☐ Other:

We will pay for drivers room and meals. Waiting on quote from PUSD transportation

**Hotel/LodgingName:**

Renaissance Esmeralda  
Provided in the camp cost and on location of camp activities.

**Address of Lodging:**

44400 Indian Wells Ln, Indian Wells, CA

**Number of Rooms Needed:**

8

**Chaperones/Coach Lodging Arrangements:**

2 rooms- One on each end of the athlete block of room.

**Supervision & Safety**

• **Names of Supervising Staff/Chaperones:**

1. Loreta Halford
2. Mallory Barrett
3. Ashley Swan

• **Emergency Contact Information for the Trip:** Loreta Halford, (928) 308-0959

**Safety Protocols/Action Plan in Place** *(please type in box):*

Liability Waivers signed and submitted to USA Cheer Organization before we leave.  
Camp Waiver signed and acquired before departure.  
List of Parent Contacts in case of an emergency.  
All allergies and medications known and listed for coaches.

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**Administrative Approval**

*(For School Board/Administration Use Only)*

- Approved: ☐ Yes ☐ No
- Comments/Conditions: \_\_\_\_\_
- Signature of Administrator: \_\_\_\_\_
- Date of Approval: \_\_\_\_\_