

School Board Meeting/Workshop:

September 10, 2012

Subject:

MN CIMP

Presenter:

Joy Kieffer

SUGGESTED SCHOOL BOARD ACTION: None

DESCRIPTION:

BHM Schools' Special Education Department participates in the MN CIMP process (Minnesota Continuous Improvement Monitoring Process). The MN CIMP is a five-year process and BHM School District is in year four which involves an MDE Monitoring Review and district visit.

The Purpose of Minnesota Continuous Improvement Monitoring Process: Self-Review (MN CIMP:SR)

MN CIMP:SR was developed to provide school districts with a tool for effective strategic planning and to promote district ownership through identification of a district leadership team and a process of data-based decision making that supports quality special education programs.

This resource provides a Self-Review model that includes district program evaluation and compliance monitoring. The Divisions of Compliance and Assistance (DCA), Special Education Policy (SEP), and Early Learning Services (ELS) work collaboratively with local school districts to improve general compliance with state and federal legislation. and to develop a program evaluation system that addresses the quality of special education programming.

This process was developed over the past several years with contributions from the local districts that participated in Self-Review. Consequently, the model has been responsive to a variety of diverse needs for a large cross-section of participating Minnesota school districts.

During the planning year, a district's leadership team develops mission and belief statements and a data management plan. The plan is implemented by collecting the identified data for analysis. The leadership team analyzes the data, implements change based on data-based decision making, and revises the original plan as needed. This process is a continuous process that is followed annually.

BHM Schools will be participating in an MDE Review during the 2012-13 school year. The following activities may be completed by the MDE Division of Compliance and Monitoring

- Building Administration Interviews
- General Education Teacher Interviews
- Special Education Interviews
- Special Education ESP Interviews
- Related Service Provider Interviews
- Student Observations
- Classroom Observations
- Facility Tours

The review will also include staff surveys, parent surveys, student record reviews, and a Total Special Education Systems review.

After the MDE Review, BHM Schools will receive a comprehensive report and may require a corrective action plan. If required, the district will develop a corrective action plan and will have one year to complete the identified activities. MDE will schedule a follow-up visit to validate that the corrective action plan has been satisfactorily completed.

ATTACHMENT(S):