

Browning Public Schools
Board Agenda Request
Meeting To Be Held: August 8, 2017



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: August 2, 2017

To: Corrina Guardipee
Superintendent of Schools

From: Emorie Davis Bird
Title: Director of Human Resources

Subject: Hiring: Security Patrol Officer

Description: Glenn Hall, Director of Facilities/Maintenance, is recommending the following individual for hire for the 2017-2018 Fiscal year:

🚩 Kimberly Wippert, Security Patrol Officer, L2/SP, \$14.19

Financial Impact: Per Classified Labor Agreement

Attachment(s): Hiring Selection Report

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to:



Browning Public Schools Hiring Selection Report

Position Security Patrol Officer		Applicant Recommended Kimberly Wippert	
Department/Location Facilities		Supervisor Glenn Hall	
Type of Position Extra-Curricular	Starting Date August 09, 2017	Term 2017-2018 Fiscal Year	

Recruiting	Date Posted: 06/19/2017	Closing Date: Open Until Filled
Comments:		

Applicants					
No.	Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed	Final Ranking
	Boushie, Blake		Yes	08/02/2017	
	Goggles, Justin,		Yes	08/02/2017	
	Wippert, Kimberly		yes	08/02/2017	

Interview Committee			
Name	Title	Name	Title
Glenn Hall	Director of Facilites, Security, Maintenance		
Dixie Guardipee	Facilities Secretary		
James Russel	Security Patrol Officer		

Recommendation: Kim has the experience for the position. She has proven herself for the job. Kim has been subbing for us consistently and has been doing very well. We feel she is very honest.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	On file	Yes	Ok
Criminal background check	On file	Yes	Ok
TB documentation	On file	Yes	ok

Salary: \$14.19/hr	Placement: <u>L2/SP</u>	Contract Days: 260 days
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Prepared by: Sherie Blue Date 08/02/2017 Approved by: _____ Date: _____